



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richardson T - Mordialloc**  
For the quarter ending in: **March**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	March
Additional EO salaries, on-costs & staff related expenses	5,595.68
EO facilities, maintenance & cleaning expense	1,247.15
EO administration & stationery expense	94.95
ICT & telecommunications expense	601.71
Postage expense	4,400.56
Advertising, printing & communication expense	4,807.50
Professional development expense	1,450.00
Other expenses	38.06
Travel & Accomodation	-
<b>Total</b>	<b>18,235.61</b>