



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Settle - Buninyong**  
For the quarter ending in: **December**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	1,375.81
EO facilities, maintenance & cleaning expense	1,794.47
EO administration & stationery expense	169.25
ICT & telecommunications expense	964.90
Postage expense	7,369.65
Advertising, printing & communication expense	7,697.74
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>19,371.82</b>