



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Hutchins - Keilor
For the quarter ending in:	December
Financial Year:	23/24

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	December
Additional EO salaries, on-costs & staff related expenses	4,153.59
EO facilities, maintenance & cleaning expense	190.00
EO administration & stationery expense	787.08
ICT & telecommunications expense	276.94
Postage expense	1,975.90
Advertising, printing & communication expense	9,136.56
Professional development expense	-
Other expenses	128.20
Travel & Accomodation	-
Total	16,648.27

Certified by Member