

1889.

VICTORIA.

REGULATIONS FOR THE DEPARTMENT OF THE LEGISLATIVE ASSEMBLY,

MADE IN PURSUANCE OF SECTION 12 OF

“THE OFFICERS OF PARLIAMENT ACT 1888.”

(Approved by the Governor in Council on the 12th November, 1889.)

LAIID BEFORE BOTH HOUSES OF PARLIAMENT PURSUANT TO THE PROVISIONS OF THE ACT
52 VICT., No. 992, SEC. 12.

Hours of Attendance.

(1.) The hours of attendance of the several officers of the Legislative Assembly shall be such as, in the opinion of the Permanent Head, are necessary for the proper performance of the work of the Department.

Duties of Officers.

(2.) The duties to be performed by the various officers of the Legislative Assembly shall be determined by the Permanent Head, provided that any officer may appeal from such determination to Mr. Speaker, whose decision shall be final.

Leave of Absence on account of Illness, &c.

(3.) Applications for leave of absence on account of illness, or for recreation or any other purpose, shall be made to the Permanent Head, who shall submit the same to Mr. Speaker, and Mr. Speaker may grant leave of absence for such time and on such terms as he thinks fit. No officer shall be absent from duty without authorized leave except through sudden illness. If any officer, not having obtained leave, be prevented by sudden illness from attending to duty, he shall furnish a medical certificate to the Permanent Head.

Furlough.

(4.) Applications for extended leave of absence shall be made to the Permanent Head, who shall submit the same to Mr. Speaker, and Mr. Speaker shall determine the period during which such extended leave shall be granted and the rate of pay to be allowed during the currency of such leave.

Performance of Duties.

(5.) All officers are to be diligent in the performance of their duties, and shall conduct themselves with civility and courtesy to Members of Parliament and to the public, and shall at all times render loyal and efficient assistance to Mr. Speaker and to the Permanent Head.

Penalty for Breach of Regulations.

(6.) The Permanent Head may fine, reprimand, or suspend from duty, according to the nature of the offence, any officer guilty of a breach of these Regulations, but no fine shall exceed the sum of Five Pounds.

Appeal.

(7.) Any officer punished by the Permanent Head may, if he feels aggrieved, appeal against such punishment to Mr. Speaker, who shall decide on such appeal, and the decision of Mr. Speaker shall be final.

By Authority: ROBT. S. BRAIN, Government Printer, Melbourne.