



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Donnellan - Narre Warren North**
For the quarter ending in: **December**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	1,493.71
EO facilities, maintenance & cleaning expense	247.96
EO administration & stationery expense	357.40
ICT & telecommunications expense	1,052.14
Postage expense	4,072.83
Advertising, printing & communication expense	9,890.30
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	17,114.34