



Department of Human Services

Incorporating: Community Services, Housing, Women's Affairs and Youth Affairs

Southern Metropolitan Region
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24 July 2012

Ms Susan Lawrie
[REDACTED]

OUR REF:

YOUR REF:

Dear Ms Lawrie,

RE: Request for access to records

Thank you for your request, under the *Freedom of Information Act 1982* (the Act) for access to your wardship records. Your reference number is [REDACTED]

Your request for access to records was received on 16 July 2012. The Act provides you with the right to a decision about your request, in writing, no later than 45 days from this date. The due date is 30 August 2012.

We aim to release all available records by the due date however due to delays in processing some requests this is not always possible. We will notify you in writing before the due date (above) should there be a delay with your application.

You mentioned in your application that you were in St Aidan's Bendigo. As you are aware, these records are not held by FIND. You may wish to contact Good Shepherd regarding access to these records. Their details are below:

Good Shepherd Provincialate
Fraser Faithfull
Archivist
PO Box 182
Abbotsford VIC 3067
Phone: (03) 9270 9712

We are available to assist in understanding records. The records may contain sensitive information and at times do not accurately reflect experiences. In addition to releasing departmental records, our service can help you access records from other agencies, provide assistance to locate family members separated through Wardship or adoption and provide support when contact is made: including referral to community, government and non-government services.

If you have any queries about your request or would like more information about our other services, please do not hesitate to contact me on (03) 8608 5700 (Melbourne Metro) or alternatively 1300 769926 (local call cost for country Victoria).

Any information provided by you is used only in relation to your application. Our Privacy Policy is enclosed for your information.

Yours sincerely,

Lisa Bordonaro
Family Information Case Manager
Family Information Networks and Discovery (FIND)
Department of Human Services

