



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **September**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	September
Additional EO salaries, on-costs & staff related expenses	20,342.40
EO facilities, maintenance & cleaning expense	137.00
EO administration & stationery expense	412.74
ICT & telecommunications expense	391.27
Postage expense	13.28
Advertising, printing & communication expense	1,604.08
Professional development expense	1,800.00
Other expenses	-
Travel & Accomodation	-
Total	24,700.77