



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Tak - Clarinda**  
For the quarter ending in: **March**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

| Expenditure Category                                      | Quarterly Actual Expenditure (\$) |
|---|-----------------------------------|
|   | Financial Year 20/21              |
|   | March                             |
| Additional EO salaries, on-costs & staff related expenses | 10,817.07                         |
| EO facilities, maintenance & cleaning expense             | 1,847.58                          |
| EO administration & stationery expense                    | 503.79                            |
| ICT & telecommunications expense                          | 341.05                            |
| Postage expense   | 7,322.63                          |
| Advertising, printing & communication expense             | 10,176.11                         |
| Professional development expense                          | -                                 |
| Other expenses  | 290.91                            |
| Travel & Accomodation                                     | -                                 |
| <b>Total</b>  | <b>31,299.14</b>                  |