



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Hutchins - Keilor**
For the quarter ending in: **March**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	March
Additional EO salaries, on-costs & staff related expenses	1,660.09
EO facilities, maintenance & cleaning expense	1,743.97
EO administration & stationery expense	386.24
ICT & telecommunications expense	607.97
Postage expense	6,419.53
Advertising, printing & communication expense	9,724.67
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	20,542.47