



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **June**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	June
Additional EO salaries, on-costs & staff related expenses	8,678.84
EO facilities, maintenance & cleaning expense	151.18
EO administration & stationery expense	6,916.36
ICT & telecommunications expense	1,808.50
Postage expense	1,137.39
Advertising, printing & communication expense	20,672.54
Professional development expense	-
Other expenses	6.74
Travel & Accomodation	-
Total	39,371.55