



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **June**
Financial Year: **21/22**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 21/22
	June
Additional EO salaries, on-costs & staff related expenses	11,011.52
EO facilities, maintenance & cleaning expense	1,584.99
EO administration & stationery expense	3,204.74
ICT & telecommunications expense	333.42
Postage expense	7,370.86
Advertising, printing & communication expense	19,251.93
Professional development expense	146.00
Other expenses	18.19
Travel & Accomodation	-
Total	42,921.65