



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Hutchins - Keilor**  
For the quarter ending in: **September**  
Financial Year: **21/22**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 21/22
	September
Additional EO salaries, on-costs & staff related expenses	5,524.47
EO facilities, maintenance & cleaning expense	408.35
EO administration & stationery expense	266.28
ICT & telecommunications expense	608.30
Postage expense	10,127.37
Advertising, printing & communication expense	5,797.56
Professional development expense	75.00
Other expenses	93.43
Travel & Accomodation	-
<b>Total</b>	<b>22,900.76</b>