



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Newbury - Brighton
For the quarter ending in:	December
Financial Year:	22/23

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 22/23
	December
Additional EO salaries, on-costs & staff related expenses	2,192.28
EO facilities, maintenance & cleaning expense	600.00
EO administration & stationery expense	-
ICT & telecommunications expense	20.60
Postage expense	11,513.37
Advertising, printing & communication expense	19,422.35
Professional development expense	-
Other expenses	750.00
Travel & Accomodation	-
<b>Total</b>	<b>34,498.60</b>

Note:

Expenditure category 'Additional EO salaries, on-costs & staff related expenses' includes incorrect charges of \$2,192.28. This amount will be reversed in Quarter 3, 2022-23.

Certified by Member