



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**  
For the quarter ending in: **December**  
Financial Year: **22/23**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 22/23
	December
Additional EO salaries, on-costs & staff related expenses	11,407.31
EO facilities, maintenance & cleaning expense	750.60
EO administration & stationery expense	1,901.43
ICT & telecommunications expense	360.92
Postage expense	26,445.76
Advertising, printing & communication expense	43,234.83
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>84,100.85</b>

Certified by Member