



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Maas - Narre Warren South**
For the quarter ending in: **December**
Financial Year: **22/23**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 22/23
	December
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	825.00
EO administration & stationery expense	6.37
ICT & telecommunications expense	925.18
Postage expense	5,898.13
Advertising, printing & communication expense	8,985.15
Professional development expense	-
Other expenses	92.70
Travel & Accomodation	-
Total	16,732.53

Certified by Member