



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **September**
Financial Year: **22/23**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 22/23
	September
Additional EO salaries, on-costs & staff related expenses	10,497.85
EO facilities, maintenance & cleaning expense	849.62
EO administration & stationery expense	235.11
ICT & telecommunications expense	362.42
Postage expense	4,067.67
Advertising, printing & communication expense	10,108.26
Professional development expense	650.00
Other expenses	36.33
Travel & Accomodation	-
Total	26,807.26