



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Tak - Clarinda**  
For the quarter ending in: **December**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	13,792.63
EO facilities, maintenance & cleaning expense	1,114.57
EO administration & stationery expense	319.34
ICT & telecommunications expense	356.22
Postage expense	4,341.90
Advertising, printing & communication expense	5,454.06
Professional development expense	-
Other expenses	-695.46
Travel & Accomodation	-
<b>Total</b>	<b>24,683.26</b>