



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Staikos - Bentleigh**  
For the quarter ending in: **December**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	361.15
EO facilities, maintenance & cleaning expense	427.97
EO administration & stationery expense	1,388.91
ICT & telecommunications expense	1,189.83
Postage expense	2,778.95
Advertising, printing & communication expense	14,642.47
Professional development expense	-
Other expenses	16.15
Travel & Accomodation	-
<b>Total</b>	<b>20,805.43</b>