



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Couzens - Geelong**  
For the quarter ending in: **December**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	6,599.55
EO facilities, maintenance & cleaning expense	1,412.96
EO administration & stationery expense	421.41
ICT & telecommunications expense	1,583.24
Postage expense	56.57
Advertising, printing & communication expense	2,942.21
Professional development expense	-
Other expenses	7.43
Travel & Accomodation	-
<b>Total</b>	<b>13,023.37</b>