



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Horne - Williamstown**  
For the quarter ending in: **December**  
Financial Year: **20/21**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	5,297.79
EO facilities, maintenance & cleaning expense	921.64
EO administration & stationery expense	-
ICT & telecommunications expense	582.71
Postage expense	5,337.34
Advertising, printing & communication expense	8,274.78
Professional development expense	-
Other expenses	701.04
Travel & Accomodation	-
<b>Total</b>	<b>21,115.30</b>