



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Taylor J - Bayswater**
For the quarter ending in: **December**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	1,486.84
EO facilities, maintenance & cleaning expense	837.37
EO administration & stationery expense	58.12
ICT & telecommunications expense	304.32
Postage expense	3,069.16
Advertising, printing & communication expense	14,163.41
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	19,919.22

Note:

An amount of \$1486.84 has been included in the additional EO Salaries, On-Costs and staff related expenses that was incorrectly costed.

A reversal of this amount will be included in the report for the quarter ending 31st March 2021.