



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **O'Brien M - Malvern**
For the quarter ending in: **December**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	2,223.03
EO administration & stationery expense	3,156.37
ICT & telecommunications expense	2,410.61
Postage expense	5,528.34
Advertising, printing & communication expense	8,937.32
Professional development expense	-
Other expenses	375.83
Travel & Accomodation	-
Total	22,631.50