



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Maas - Narre Warren South**
For the quarter ending in: **December**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	3,855.02
EO facilities, maintenance & cleaning expense	747.96
EO administration & stationery expense	69.11
ICT & telecommunications expense	2,038.53
Postage expense	12,875.84
Advertising, printing & communication expense	17,656.62
Professional development expense	-
Other expenses	27.28
Travel & Accomodation	-
Total	37,270.36