



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Hutchins - Keilor**
For the quarter ending in: **December**
Financial Year: **20/21**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 20/21
	December
Additional EO salaries, on-costs & staff related expenses	3,972.68
EO facilities, maintenance & cleaning expense	818.97
EO administration & stationery expense	447.52
ICT & telecommunications expense	1,006.10
Postage expense	7,025.06
Advertising, printing & communication expense	2,109.66
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	15,379.99