



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Hilakari - Point Cook
For the quarter ending in:	September
Financial Year:	23/24

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	September
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	-
EO administration & stationery expense	-
ICT & telecommunications expense	16.51
Postage expense	1,920.69
Advertising, printing & communication expense	4,090.10
Professional development expense	1,018.19
Other expenses	37.28
Travel & Accomodation	-
Total	7,082.77

Note : Reported YTD Actual Expenditure of \$7,082.77 includes an over charge of \$1,000.00 for the Training costs due to a clerical error by the Department of Parliamentary Services. This overcharge will be adjusted and credited back in FY23/24 Q2 Report

Taken as Certified