



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Edbrooke - Frankston
For the quarter ending in:	September
Financial Year:	23/24

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	September
Additional EO salaries, on-costs & staff related expenses	3,714.30
EO facilities, maintenance & cleaning expense	2,025.00
EO administration & stationery expense	995.17
ICT & telecommunications expense	155.28
Postage expense	7,298.64
Advertising, printing & communication expense	3,062.43
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	17,250.82

Note : Reported YTD Actual Expenditure of \$17,250.82 includes an over charge of \$2,015.05 for FY23/24 Q1 Salary costs due to a clerical error by the Department of Parliamentary Services. This overcharge will be adjusted and credited back in FY23/24 Q2 Report

Taken as Certified