



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Maas - Narre Warren South**
For the quarter ending in: **September**
Financial Year: **23/24**

Quarterly Expense Breakdown

| Expenditure Category | Quarterly Actual Expenditure (\$) |
|---|-----------------------------------|
| | Financial Year 23/24 |
| | September |
| Additional EO salaries, on-costs & staff related expenses | - |
| EO facilities, maintenance & cleaning expense | 800.00 |
| EO administration & stationery expense | 30.00 |
| ICT & telecommunications expense | 922.45 |
| Postage expense | 8,106.82 |
| Advertising, printing & communication expense | 14,431.95 |
| Professional development expense | - |
| Other expenses | 37.73 |
| Travel & Accomodation | - |
| Total | 24,328.95 |

Certified by Member