



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	4721 - Richards - Cranbourne
For the quarter ending in:	June
Financial Year:	22/23

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 22/23
	June
Additional EO salaries, on-costs & staff related expenses	3,979.11
EO facilities, maintenance & cleaning expense	1,139.05
EO administration & stationery expense	2,933.83
ICT & telecommunications expense	2,302.27
Postage expense	4,120.89
Advertising, printing & communication expense	14,501.32
Professional development expense	283.64
Other expenses	14.15
Travel & Accomodation	-
Total	29,274.26

Certified by Member