



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **March**
Financial Year: **21/22**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 21/22
	March
Additional EO salaries, on-costs & staff related expenses	6,109.33
EO facilities, maintenance & cleaning expense	623.00
EO administration & stationery expense	1,639.39
ICT & telecommunications expense	1,596.79
Postage expense	6,136.07
Advertising, printing & communication expense	14,940.54
Professional development expense	-
Other expenses	1,220.00
Travel & Accomodation	-
Total	32,265.12