



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Copsey - Southern Metro
For the quarter ending in:	September
Financial Year:	24/25

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	September
Additional EO salaries, on-costs & staff related expenses	10,129.98
EO facilities, maintenance & cleaning expense	-
EO administration & stationery expense	203.93
ICT & telecommunications expense	4,584.31
Postage expense	38.12
Advertising, printing & communication expense	4,870.06
Professional development expense	375.20
Other expenses	77.05
Travel & Accomodation	-
Total	20,278.65

Note : Reported YTD Actual Expenditure of \$20,278.65 includes an over charge of \$2,105.58 for FY24/25 Q1 relating to salary costs. This overcharge will be adjusted and credited back in FY24/25 Q2 report.

Certified by Member