



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Hutchins - Keilor**  
For the quarter ending in: **September**  
Financial Year: **24/25**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	September
Additional EO salaries, on-costs & staff related expenses	4,153.44
EO facilities, maintenance & cleaning expense	95.00
EO administration & stationery expense	1,157.56
ICT & telecommunications expense	626.64
Postage expense	6,596.65
Advertising, printing & communication expense	13,890.10
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>26,519.39</b>

Taken as Certified