



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Richards - Cranbourne
For the quarter ending in:	September
Financial Year:	25/26

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 25/26
	September
Additional EO salaries, on-costs & staff related expenses	2,293.17
EO facilities, maintenance & cleaning expense	873.90
EO administration & stationery expense	510.11
ICT & telecommunications expense	3,651.52
Postage expense	3,403.04
Advertising, printing & communication expense	5,345.28
Professional development expense	-
Other expenses	9.10
Travel & Accomodation	-
Total	16,086.12

Certified by Member