Parliament of Victoria

Conditions of Entry

Welcome to the Parliament of Victoria

By entering Parliament House and the Parliamentary Precincts you agree to be bound by the following Conditions of Entry. Entry may be refused, or you may be removed and for passholders, the suspension, cancellation or change of conditions of your access pass, if the following Conditions of Entry are not met:

Code of Conduct

1. Visitors must comply with the Parliamentary Precincts Code of Conduct which sets out expected standards of behaviour of Members of Parliament, staff, users, guests and visitors to Parliament House and the Parliamentary Precincts.
2. The Code of Conduct forms part of these Conditions of Entry.

Security screening

3. Visitors must pass through a security screening checkpoint before entering Parliament House. This may involve a walk-through scanner, hand-held scanner, and baggage scanning.
4. Visitors may be subject to search, seizure, and surrender processes by authorised security personnel as a condition of entry to Parliament House and the Parliamentary Precincts.
5. Visitors must comply with any directions given by an authorised officer and must comply with any reasonable request (including signage) of parliamentary staff and security personnel.

Prohibited items

6. Visitors must surrender any dangerous articles or offensive objects or items considered unsuitable for carriage within Parliament House and the Parliamentary Precincts unless prior approval has been granted. Such items will be stored securely and returned at the conclusion of your visit.
7. No prohibited weapons may be carried or transported into Parliament House or the Parliamentary Precincts without lawful approval. If you possess, carry or use any prohibited or controlled weapon, or dangerous article which may be used as a weapon, without a lawful excuse you may be liable to arrest and removal from the Parliamentary Precincts.
8. Do not leave baggage or other personal items unattended.

Identification requirements

9. Visitors (including guests of passholders) must provide their name and present appropriate photo identification upon entry.

Security and visitor access and passes

10. Security or event passes must be clearly displayed at all times.
11. Visitor passes must be clearly displayed at all times and must be returned before you leave Parliament House or the Parliamentary Precincts.
12. Except in the public galleries, guests must be accompanied by a passholder at all times whilst they are in the building. When leaving, guests must be escorted by a passholder to an exit.

Photography and filming

13. Photography or filming of proceedings of Parliament, in the public galleries, or of security arrangements is prohibited.
14. Photography and filming for personal use is permitted in certain public areas of Parliament House and the Parliamentary Precincts. Your host or tour guide will advise where photography is permitted and not permitted.
15. You must not use smart glasses or other wearable technology capable of capturing images, video or audio to photograph, film, livestream or record within Parliament House or the Parliamentary Precincts without permission.

Privacy

16. Video surveillance (CCTV) operates throughout Parliament House and the Parliamentary Precincts, including in the public galleries.
17. Parliament House and the Parliamentary Precincts are subject to the provisions of the *Parliamentary Precincts Act 2001* (Vic), *Surveillance Devices Act 1999* (Vic) and *Privacy and Data Protection Act 2014* (Vic).
18. Proceedings of Parliament, including the public galleries, are recorded, and publicly broadcast. You may be filmed when in the public galleries.
19. Parliament may also record or take images of other events and activities in Parliament House and the Parliamentary Precincts. Should you not wish to have your image photographed or filmed, please inform parliamentary staff.
20. Personal information collected is handled in accordance with our Privacy Policy and Privacy Collection Notice – Visitors to Parliament House.

Guide Dogs and Assistance Animals

21. Guide dogs and assistance animals are welcome at Parliament House and in the Parliamentary Precincts. Please ensure you have your animal's accreditation card to present to security personnel on entry.

Smoking

22. Parliament is a smoke-free workplace. Smoking and vaping are not permitted in Parliament House. Smoking and vaping in the Parliamentary Precincts is permitted in designated areas in accordance with the *Tobacco Act 1987* (Vic).

Service of legal documents

23. Service or attempted service of legal or court documents on members of Parliament within the Parliamentary Precincts on a sitting day, or when the member is attending a committee meeting, is prohibited.