



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**  
For the quarter ending in: **June**  
Financial Year: **23/24**

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	June
Additional EO salaries, on-costs & staff related expenses	11,795.55
EO facilities, maintenance & cleaning expense	1,042.48
EO administration & stationery expense	617.16
ICT & telecommunications expense	1,822.59
Postage expense	7,889.20
Advertising, printing & communication expense	45,777.16
Professional development expense	-
Other expenses	251.40
Travel & Accomodation	-
<b>Total</b>	<b>69,195.54</b>

Certified by Member