



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	George - Lara
For the quarter ending in:	June
Financial Year:	24/25

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	June
Additional EO salaries, on-costs & staff related expenses	14,395.46
EO facilities, maintenance & cleaning expense	1,112.37
EO administration & stationery expense	3,444.31
ICT & telecommunications expense	1,407.71
Postage expense	1,416.87
Advertising, printing & communication expense	26,801.41
Professional development expense	200.00
Other expenses	61.45
Travel & Accomodation	-
Total	48,839.58

Note: Reported quarterly actual expenditure of \$48,839.58 includes an overcharge of \$593.39 for FY24/25 Q4, relating to ICT & telecommunication expenses. This overcharge will be adjusted and credited back in the FY25/26 Q1 report.

Certified by Member