



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: [Haylett - Ripon](#)  
For the quarter ending in: [March](#)  
Financial Year: [25/26](#)

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 25/26
	March
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	2,650.00
EO administration & stationery expense	292.66
ICT & telecommunications expense	285.72
Postage expense	148.19
Advertising, printing & communication expense	7,728.41
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>11,104.98</b>