



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **March**
Financial Year: **25/26**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 25/26
	March
Additional EO salaries, on-costs & staff related expenses	2,682.44
EO facilities, maintenance & cleaning expense	881.84
EO administration & stationery expense	147.01
ICT & telecommunications expense	3,352.75
Postage expense	9,531.82
Advertising, printing & communication expense	13,770.72
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	30,366.58