



PUBLIC ACCOUNTS AND ESTIMATES COMMITTEE

2016-17 FINANCIAL AND PERFORMANCE OUTCOMES GENERAL QUESTIONNAIRE

DEPARTMENT OF PREMIER AND CABINET

Your responses should be filled in the tables/text boxes under each question in the MS Word document only.

Additional responses to questions can be provided in MS Word or MS Excel documents if required.

The completed MS Word document, including any additional documents, should be emailed to paec@parliament.vic.gov.au

SECTION A: Output variances and program outcomes

Question 1 (all departments) Completed initiatives from past budgets

For the following initiatives that were due to be completed in 2016-17, please provide details of the outcomes expected to be achieved in the community¹ and the outcomes actually achieved to date. Please quantify outcomes where possible.

Initiative	Source	Actual date of completion (month and year)	Expected outcomes	Actual outcomes
N/A	N/A	N/A	N/A	N/A

¹ 'Outcomes' are the impact of service delivery on the community rather than a description of the services delivered.

Question 2 (departments only) Treasurer's advances and other budget supplementation

Please identify all outputs (and relate them to departmental programs) for which the department received additional funding after the initial budget (as described in *BFMG-42: Budget Supplementation*) in 2016-17. For each output, please quantify the additional funding, indicate the source of the additional funding (e.g. 'Treasurer's Advance', 'appropriations that would otherwise be unapplied', 'accumulated surplus') and explain why additional funding was required:

Output	Program	Additional funding (\$ million)	Source of funding	Reasons why additional funding was required
Women, the Prevention of Family Violence	Family Violence initiatives	55.1	Treasurer's Advance	Funding provided as part of the 2016-17 family violence budget package.
Aboriginal Policy, Strengthening Aboriginal Cultural Heritage and Communities	Aboriginal Victoria initiatives	0.9	Carryover from 2015-16 to 2016-17 and Treasurer's Advance	Deferral of activities from 2015-16 to 2016-17 and the transfer of costs associated with Aboriginal Victoria's fleet vehicle and management costs.
Government-wide leadership, reform and implementation	Latrobe Valley authority, National Disability Insurance Scheme and cost mapping initiatives	26.3	Treasurer's Advance	Funding provided for the newly established Latrobe Valley Authority, the National Disability Insurance Scheme and the cost mapping program.
Multicultural Affairs Policy and Programs	Multicultural affairs and social cohesion initiatives	10.3	Carryover from 2015-16 to 2016-17 and Treasurer's Advance	Funding provided for the multicultural policy statement and social cohesion and community resilience, as well as the deferral of activities from 2015-16 to 2016-17.
Infrastructure Victoria	Infrastructure Victoria initiatives	0.7	Carryover from 2015-16 to 2016-17	Deferral of activities from 2015-16 to 2016-17.
Public Sector Integrity	Public sector integrity initiatives	5.5	Carryover from 2015-16 to 2016-17 and Treasurer's Advance	Funding allocated towards protecting Victorian's data as well as anti-corruption initiatives, carried out by Independent Broad-based Anti-corruption Commission, Freedom of Information Commissioner and Public Interest Monitor.
Support to Veterans in Victoria	Veteran affairs initiatives	1.0	Carryover from 2015-16 to 2016-17	Deferral of activities from 2015-16 to 2016-17.

Question 3 (DTF only) Revenue certification

This question does not apply to your agency.

SECTION B: Asset investment**Question 4 (all departments) Details of actual investment and variance against budget – current projects**

Please provide the following details about each of the selected asset investment projects:

Project	Estimated expenditure in 2016-17 (2016-17 budget papers)	Actual expenditure in 2016-17	Explanation for any variances greater than ± 10 per cent or \$100 million between estimated and actual expenditure	Estimated practical completion date in 2016-17 budget papers	Estimated practical completion date in 2017-18 budget papers	Explanation for any changes to the estimated practical completion date	Estimated TEI in 2016-17 budget papers	Estimated TEI in 2017-18 budget papers	Explanation for any changes to the TEI
	(\$ million)	(\$ million)					(\$ million)	(\$ million)	
Pride Centre (Melbourne)	15.0	0.0	Not commenced	qtr 4 2016-17	qtr 4 2017-18	Due to delayed commencement until 2017-18.	15.0	15.0	N/A

Question 5 (all departments) Details of actual investment and variance against budget – projects completed (or expected to be completed)

This question does not apply to your agency.

Question 6 (all departments) Major Projects Victoria / Development Victoria

Please list all projects included in the 2016-17 budget papers that were allocated to your department, and had an involvement from Development Victoria (or, prior to 3 April 2017, Major Projects Victoria). Please give a brief description of the involvement that Development Victoria had in the project.

Project	Involvement of Major Projects Victoria / Development Victoria	
Victorian Pride Centre (VPC)	Over 2016/17 Major Projects Victoria funded and developed on behalf of DPC the business case for the government's \$15m commitment to the Pride Centre. Development Victoria has an agreement with DPC to provide on-going advice on the development of the Pride Centre. The VPC is being developed by the independent, not for profit Victorian Pride Centre Ltd.	N/A

Question 7 (all departments) High-value high-risk projects and gateway reviews

Please list all projects included in the 2016-17 budget papers that were allocated to your department, and were classified as high-value and high-risk. Please also specify which gateway reviews, if any, were completed during 2016-17. Please use projects names as specified in *Budget Paper No.4: State Capital Program*.

Project	Gateway review name	Date review competed
Service Victoria	Program Assurance Review, incorporating elements of the High Value High Risk Gateway 4 Tender Decision methodology.	March 2017

Question 8 (all departments) PPP expenditure and line items

Please indicate the amount included in the following line items in your department's financial statements for 2016-17 (using the budget portfolio outcomes for departments) which related to payments for commissioned (that is, operating) public private partnerships (PPPs).

Line item	Description of what the payment relates to	Amount within this line item reflecting payments for PPPs (\$ million)
		2016-17
<i>Operating statement</i>	N/A	N/A
Interest expense	N/A	N/A
'Other operating expenses'	N/A	N/A
Other line items within expenses from transactions	N/A	N/A
<i>Cash flow statement</i>	N/A	N/A
Payments to suppliers and employees	N/A	N/A
Interest and other costs of finance paid	N/A	N/A
Repayment of finance leases	N/A	N/A
Other line items in the cash flow statement	N/A	N/A
<i>Administered items statement</i>	N/A	N/A
Expenses on behalf of the State	N/A	N/A
Interest and depreciation expense	N/A	N/A
Other line items within 'administered expenses'	N/A	N/A

Question 9 (all departments) PPP projects in procurement

Please provide a brief description of scope changes made to PPP projects that, at 30 June 2017, were still under procurement (that is, where contracts have yet to be signed) that are being managed by your department. Please including reasons for these changes. Please also provide changes and reasons for changes in the public sector comparator for projects.

Project in procurement	Changes and reasons for changes in scope	Changes and reasons for changes in public sector comparator
N/A	N/A	N/A

Question 10 (all departments) PPP projects under construction

For all Partnership Victoria projects under construction (that is, those for which contracts had been signed as at 30 June 2017) that are managed by your department:

- please advise the project's cash flow contribution to the 'estimated cash outflows for Partnership Victoria projects' component of government infrastructure investment reported in the AFR.
- detail and provide reasons for any changes made during 2016-17 to modelled cash flows for Partnership Victoria projects under construction.
- Please also include the current expected date of commissioning of the project and the anticipated amount that the commissioning of the project will add to net debt on that date.

Project under construction	Contribution by this project to estimated cash outflows for Partnership Victoria projects for 2016-17.	Changes and reasons for changes in modelled cash flow for the project for 2016-17.	Expected date of commissioning	Anticipated increase in net debt on commissioning
N/A	N/A	N/A	N/A	N/A

Question 11 (all departments) PPP projects commissioned during 2016-17

For each PPP project managed by or through your department that was commissioned during the year, please provide the following information:

- (a) the date of commissioning
- (b) the amount the project's commissioning added to borrowings (to both GGS and PNFC sectors as applicable)
- (c) the amount the project's commissioning added to net debt (to both GGS and PNFC sectors as applicable)

PPP project commissioned during 2016-17	Date of project commissioning	Project's contribution to borrowings	Project's contribution to net debt
N/A	N/A	N/A	N/A

Question 12 (DTF only) Net cash flows from investments in financial assets for policy purposes – GGS

This question does not apply to your agency.

Question 13 (DTF only) Purchases of non-financial assets – government purpose classification

This question does not apply to your agency.

SECTION C: Revenue and appropriations

Question 14 (all departments and entities) Changes from previous year by revenue/income category

Please explain any changes greater than ± 10 per cent or \$100 million between the actual result for 2015-16 and the actual result for 2016-17 for each revenue/income category detailed in your operating statement. Please also indicate what any additional revenue was used for or how any reduced amounts of revenue affected service delivery.

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no revenue/income categories for your department/agency for which the 2016-17 expenditure changed from the prior year's expenditure by more than ± 10 per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate 'no relevant line items' in the table(s) below.

Revenue category	2015-16 actual (\$ million)	2016-17 actual (\$ million)	Explanations for changes greater than ± 10 per cent or \$100 million	How the additional revenue was used/the impact of reduced revenue
Output appropriations	309.5	426.0	The increase is reflective of the additional funding received by the Department during 2016-17, mainly within the areas of Family Violence, Multicultural Affairs and Social Cohesion, Aboriginal Victoria and the Latrobe Valley Authority.	The additional revenue was predominantly used on initiatives within Family Violence, Multicultural Affairs and Social Cohesion, Aboriginal Victoria and the Latrobe Valley Authority.
Sale of goods and services	1.6	4.3	The increase is predominantly due to an increase in the sale of services mainly in the areas of Victorian Public Sector Commission's e-recruitment program, as well as revenue generated by the Aboriginal Cultural Heritage fund mainly through issuing of cultural heritage permits.	The additional revenue was predominantly used to cover the costs of providing the services.

Question 15 (all departments and entities) Variances from budget/target by revenue/income category

Please explain any variances greater than ± 10 per cent or \$100 million between the initial budget estimate (**not** the revised estimate) and the actual result for 2016-17 for each revenue/income category detailed in your operating statement. Please also identify any actions taken in response to the variations, either to mitigate or take advantage of the impact.

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no revenue/income categories for your department/agency for which the 2016-17 expenditure varied from the initial budget estimate by more than ± 10 per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate 'no relevant line items' in the table(s) below.

Revenue category	2016-17 budget estimate (\$ million)	2016-17 actual (\$ million)	Explanations for variances greater than ± 10 per cent or \$100 million	Actions taken in response
Output Appropriations	490.4	426.0	Lower than budget expense within Service Victoria and Multicultural Affairs and Social Cohesion for 2016-17.	To meet the expenses that will be incurred in the following financial year we have carried over \$59.9m for Service Victoria and \$8.6m for Multicultural Affairs and Social Cohesion programs.
Special Appropriations	75.5	53.1	The main reason for the variance is a lower than budget expense within the Victorian Electoral Commission for 2016-17.	Since appropriation revenue was applied to match the lower expense in 2016-17 no further action was required relating to this variance.
Grants	26.6	38.3	Variance mainly relates to receipt of \$7.59m of DPC share of 2016-17 Digital Government funding from the Premier's Jobs and Investment Panel.	The additional revenue was allocated to fund Digital Government initiatives.
Other Income	1.4	1.9	Includes above budget Aboriginal cultural heritage fees, and sponsorship of Multicultural Affairs and Social Cohesion events.	The additional revenue was used to fund additional events and activities run by Aboriginal Victoria and Multicultural Affairs and Social Cohesion initiatives.

Question 16 (DTF only) Revenue initiatives

This question does not apply to your agency.

SECTION D: Expenses

Question 17 (all departments and entities) Expenses changed from previous year

Please explain any changes greater than ± 10 per cent or \$100 million between the prior year's actual result and the actual result for 2016-17 for each category of expenses detailed in your operating statement. Please also detail the outcomes in the community² achieved by any additional expenses or the impact on the community of reduced expenses (if there was no impact, please explain how that was achieved).

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no categories of expenses for your department/agency for which the 2015-16 expenditure differed from the prior year's expenditure by more than ± 10 per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate 'no relevant line items' in the table(s) below.

Expenses category	2015-16 actual (\$ million)	2016-17 actual (\$ million)	Explanations for variances greater than ± 10 per cent or \$100 million	Outcomes achieved by additional expenses/impact of reduced expenses
Employee benefits	194.6	241.7	Increase mainly due to the expansion of the family violence program, the impact of the 2016 council elections on the employee costs of the Victorian Electoral Commission, and costs associated with the Latrobe Valley Authority which was established in 2016-17.	Increased expenditure was in line with the increased family violence program in 2016-17, the successful running of the 2016 council elections and assisting with securing the economic future of the Latrobe Valley.
Grants expense	40.0	72.1	Increase mainly due to increased service delivery in the areas of family violence and multicultural affairs and social cohesion as well as grants associated with the Latrobe Valley Authority, which was established in 2016-17.	Increased expenditure was in line with the increased family violence and multicultural affairs and social cohesion grant programs in 2016-17, as well as assisting with securing the economic future of the Latrobe Valley.
Other expenses	118.3	166.2	Increase primarily due to costs associated with family violence and multicultural affairs and social cohesion initiatives, reflective of increase funding received for these areas in 2016-17, as well as costs relating to the Victorian Electoral Commission. The category of expenses that increased the most in 2016-17 included professional services costs, as well as postage costs. Postage cost increase is mainly related to the 2016 council	Increased expenditure was in line with the increased family violence and multicultural affairs and social cohesion programs in 2016-17, as well as the successful running of the 2016 council elections.

² That is, the impact of service delivery on the community rather than a description of the services delivered.

			elections run by the Victorian Electoral Commission	
--	--	--	---	--

Question 18 (all departments and entities) Expenses varying from budget

Please explain any variances greater than ± 10 per cent or \$100 million between the initial budget estimate (**not** the revised budget) and the actual result for 2016-17 for each category of expenses detailed in your operating statement. Please also detail the outcomes in the community³ achieved by any additional expenses or the impact on the community of reduced expenses (if there was no impact, please explain how that was achieved).

For departments, please provide data consolidated on the same basis as the budget portfolios outcomes statement in your annual reports.

If there were no categories of expenses for your department/agency for which the 2016-17 expenditure varied from the initial budget estimate by more than ± 10 per cent or \$100 million, you do not need to answer this question. If this is the case, please indicate 'no relevant line items' in the table(s) below.

Expenses category	2016-17 budget estimate (\$ million)	2016-17 actual (\$ million)	Explanations for variances greater than ± 10 per cent or \$100 million	Outcomes achieved by additional expenses/impact of reduced expenses
Depreciation	15.6	12.6	Budgeted level of depreciation not reached due to the over-estimate of building and heritage asset valuations in the budget, and the large amount of "Intangible assets under development" at year end (\$8.7m) which are not capitalised until completion.	No effect.
Other Expenses	271.0	166.2	Lower than budget spend mainly in the areas of Service Victoria and Multicultural Affairs and Social Cohesion.	Funding has been carried over for completion of the programs in 2017-18.

³ That is, the impact of service delivery on the community rather than a description of the services delivered.

Question 19 (departments only) Expenditure reduction targets

Please provide the following details about the realisation of expenditure reduction targets in 2016-17. In providing targets, please provide the cumulative target rather than the change in savings from one year to the next (i.e. provide the target on the same basis as the budget papers). Please provide figures for the Department including its controlled entities.⁴

Initiative	Total value of efficiencies/savings expected to be realised from that initiative in 2016-17 (\$ million)	Explanation for any variances greater than ± 10 per cent between estimated and actual expenditure reductions	How the efficiencies/savings have been achieved (i.e. what measures or changes have been introduced)
Efficiency and expenditure reduction measures (2013-14 BP3 p.62)	2.900	N/A	DPC meets its contribution to the savings through a range of measures to reduce departmental expenses by consolidating activities and minimising duplication and waste in administration, corporate and management functions.
Efficiency and expenditure reduction measures (2015-16 BP3 p.105)	0.078	N/A	DPC meets its contribution to the savings through a range of measures to reduce departmental expenses by consolidating activities and minimising duplication and waste in administration, corporate and management functions.
Savings and efficiencies (2016-17 BP3 p.118)	1.179	N/A	DPC meets its contribution to the savings through a range of measures to reduce departmental expenses by consolidating activities and minimising duplication and waste in administration, corporate and management functions.

⁴ That is, please provide this information for the Department on the same basis of consolidation as is used in the budget papers.

Question 20 (all departments and entities) Changes to service delivery from expenditure reduction initiatives

- (a) Please detail any changes to your department's/agency's service delivery as a result of expenditure reduction initiatives, e.g. changes to the timing and scope of specific programs or discontinued programs in 2016-17.

N/A

- (b) As a result of the expenditure reduction initiative 'Reduce the use of labour hire firms' for 2016-17 (2015-16 BP3 p.105), please detail any changes to your department's/agency's service delivery.

N/A

- (c) Please indicate how much the Department spent on 'on hire' arrangements with labour recruitment firms during 2015-16 and 2016-17. On hire arrangements includes the cost of engaging the labour recruiting firm, plus additional costs paid to the labour recruiting firm for the provision of the services of the contractor. Please also indicate reasons for and difference greater than 10 per cent between the two years.

Expenditure on hire arrangements (\$ million)		Explanation for change greater than ± 10 per cent
2015-16	2016-17	
7.2	14.5	Service Victoria costs in 2016-17 were \$7.59m and nil in 2015-16.

- (d) Please indicate how much the Department spent on job search assignments where the department has engaged a labour recruitment firm to hire an employee for the department.

Expenditure on job search assignments (\$ million)		Explanation for change greater than ± 10 per cent
2015-16	2016-17	
0.9	1.4	Recruitment drive in DPC Core, Information Technology, People and Culture, Finance and Procurement and IBAC.

Question 21 (departments only) Achievement of reprioritisation of existing resources

The 2016-17 budget papers include targets for 'funding from reprioritisation of existing resources' to fund new initiatives (2016-17 Budget Paper No.2, p.51). This is in addition to any savings or efficiencies resulting from expenditure reduction measures. For your department (including all controlled entities),⁵ please indicate:

- (a) what areas of expenditure (including projects and programs if appropriate) the funding was reprioritised from (i.e. what the funding was initially provided for)
- (b) what areas of expenditure were the funds eventually spent on
- (c) for each area of expenditure (or project or program), how much funding was reprioritised in each year
- (d) the impact of the reprioritisation (in terms of service delivery) on those areas.

Area of expenditure originally funded	Area of expenditure eventually funded	Value of funding reprioritised in 2016-17	Impact of reprioritisation of funding
		(\$ million)	
DPC core funding	National Disability Insurance Scheme	1.032	No impact on service delivery.

Question 22 (DTF only) Expenses by government purpose classifications

This question does not apply to your agency.

Question 23 (PNFC and PFC entities only) Dividends and other amounts paid to the general government sector

This question does not apply to your agency.

⁵ That is, please provide this information for the Department on the same basis of consolidation as is used in the budget papers.

SECTION E: Public sector workforce**Question 24 (all departments and entities) Full-time equivalent staff by level**

Please fully complete the table below, providing actual FTE staff numbers at 30 June 2015, at 30 June 2016 and 30 June 2017 (broken down by the categories listed below) for the Department. Please provide figures consolidated on the same basis as the expenditure for the Department in the budget papers.

Grade	30 June 2015 (Actual FTE number)	30 June 2016 (Actual FTE number)	30 June 2017 (Actual FTE number)
Secretary	1	1	1
EO-1	6	4	6
EO-2	18	25	38
EO-3	16	13	30
VPS Grade 7 (STS)	12	25	33
VPS Grade 6	107	124	167
VPS Grade 5	129	187	265
VPS Grade 4	98	146	198
VPS Grade 3	58	67	80
VPS Grade 2	11	20	24
VPS Grade 1	N/A	N/A	1
Government Teaching Service	N/A	N/A	N/A
Health services	N/A	N/A	N/A
Police	N/A	N/A	N/A

Allied health professionals	N/A	N/A	N/A
Child protection	N/A	N/A	N/A
Disability development and support	N/A	N/A	N/A
Custodial officers	N/A	N/A	N/A
Other	27 	45	43
Total	504	656	886

^ FTE figures are rounded to the nearest whole number

Question 25 (all departments and entities) FTE staff numbers by employment type

In the table below, please detail the salary costs for 2014-15, 2015-16 and 2016-17, broken down by ongoing, fixed-term and casual, and explain any variances greater than ± 10 per cent or \$100 million between the years for each category.

Employment category	Gross salary 2014-15 (\$ million)	Gross salary 2015-16 (\$ million)	Gross salary 2016-17 (\$ million)	Explanation for any year-on-year variances greater than ± 10 per cent or \$100 million
Ongoing	39.4	56.8	77.7	Variance is due to increase in staff to support Family Violence initiatives, National Disability Insurance Scheme related activities and growth in other areas of DPC service delivery.
Fixed-term	4.9	6.7	13.0	Variance is due to increase in staff to support Family Violence initiatives, National Disability Insurance Scheme related activities and growth in other areas of DPC service delivery.
Casual	0.6	0.6	0.5	N/A
Total	44.9	64.1	91.2	

Question 26 (all departments and entities) Executive salary increases and other bonuses

Please detail the number of executives who received increases in their base remuneration in 2016-17, breaking that information down according to what proportion of their salary the increase was, and explaining the reasons for executives' salaries increasing in each bracket.

Increase in base remuneration	Number of executives receiving increases in their base rate of remuneration of this amount in 2016-17, apart from normal increases due to employment agreements.	Reasons for these increases
0-3 per cent	0	
3-5 per cent	42	4 per cent bonus removal compensation
5-10 per cent	3	A combination of the: - 4 per cent bonus removal compensation - increased responsibilities - new contract
10-15 per cent	3	A combination of the: - 4 per cent bonus removal compensation - promotion - contract renewal - new contract
greater than 15 per cent	4	A combination of the: - 4 per cent bonus removal compensation - work vale assessment - new contract - contract renewal

Question 27 Enterprise bargain agreements (EBA)(Department of Treasury and Finance only)

This question does not apply to your agency.

SECTION F: Government decisions impacting on the finances**Question 28 (all departments and entities) Commonwealth Government decisions**

Please identify any Commonwealth Government decisions during 2016-17 which had not been anticipated in the State budget but which impacted on your entity's finances or activities during those years (including new funding agreements, discontinued agreements and changes to funding levels). Please quantify the impact on income and expenses where possible.

Commonwealth Government decision	Impact in 2016-17	
	on income (\$ million)	on expenses (\$ million)
Nil response.	N/A	N/A

Question 29 (all departments and entities) COAG decisions

Please identify any COAG decisions during 2016-17 which had not been anticipated in the State budget but which impacted on your entity's finances or activities during those years (including new funding agreements, discontinued agreements and changes to agreements). Please quantify the impact on income and expenses where possible.

COAG decision	Impact in 2016-17	
	on income (\$ million)	on expenses (\$ million)
Nil response.	N/A	N/A

SECTION G: Economic environment**Question 30 (DTF only) Economic variables**

This question does not apply to your agency.

Question 31 (DTF only) Actual impact on GGS of variances in economic variables

This question does not apply to your agency.

Question 32 (DTF only) Impact on PFC net result of variances in economic variables

This question does not apply to your agency.

Question 33 (DTF only) Impact on PNFC net result of variances in economic variables

This question does not apply to your agency.

Question 34 (all departments and entities) Effects of variances in economic variables

Please identify any key economic variables for which there were variances in 2016-17 between what was estimated in the initial budget for each year (**not** the revised estimate) and what actually occurred which had a significant impact on your department's/agency's finances, service delivery or asset investment. For each variance, please indicate:

- (a) what had been expected at budget time
- (b) what actually occurred
- (c) how the variance impacted on the budget outcomes (quantifying the impact where possible)
- (d) what decisions were made in response (including changes to service delivery, asset investment, borrowings etc.).

Expected economic result in 2016-17	Actual result in 2016-17	Impact of the variance on budget outcomes	Impact of the variance on service delivery
N/A	N/A	N/A	N/A

SECTION H: DataVic Access (All departments and agencies)**Question 35 Department/agency data and research strategy**

a) How is 'big data' and/or the digital research component incorporated within the Department/Agency's Strategic/Corporate Plan?

DPC's Corporate Plan 2017-2021 sets out our vision to be recognised and respected leaders in whole of government policy and performance, and outlines key initiatives that we will undertake to support the government in achieving its strategic objectives.

Part of DPC's vision as set out in the Plan is to provide unifying intelligence within the Victorian Government. One of the priorities for 2017-21 is to 'deliver new insights to support improved policy making across government'.

The Victorian Centre for Data Insights (VCDI) has been established within DPC to help transform the way the Victorian Government uses data to inform policy making and service design by building a central data sharing and analytics capability. DPC has developed the Victorian Data Sharing Bill 2017 (the Bill) to support the functions of VCDI, and to remove barriers to government agencies sharing data for research and analysis purposes to support policy making and service planning and delivery. The Bill clearly outline how data can be shared for policy and service design, and to provide protections and safeguards to make sure it is used in the right way.

b) Does the Department/Agency have a dedicated digital research strategy? If yes, please provide a copy of this to the Committee.

No.

Question 36 Department/Agency use of the DataVic Access

a) What have been the challenges the Department/Agency has found in implementing the DataVic Access?

Over 2016-17, DPC had a dual role in implementing the DataVic Access Policy:

1. releasing datasets to the public as a contributor to the Data Directory (www.data.vic.gov.au).
2. responsibility for delivering the online Data Directory.

As a central agency, DPC's primary role is to develop policy, and therefore uses data produced by other departments or organisations (for example, the Australian Bureau of Statistics). Therefore identifying datasets for release is a challenge for DPC in implementing the DataVic Access Policy.

b) What have been the key risks the Department/Agency has identified in relation to DataVic Access and how have these been managed?

Ensuring the accuracy of data published to the Data Directory requires strong oversight. Processes are in place to manage quality control prior to release.

c) Who are the major beneficiaries of the data the Department/Agency has made available as a result of the DataVic Access policy?

The major beneficiaries of the data DPC has made available are researchers, journalists and policy makers within other government agencies.

d) The guidelines currently state that the benefits of the policy include:

- stimulating economic activity and driving innovation and new services to the community and business;
- increasing productivity and improving personal and business decision making based on improved access to data;
- improving research outcomes by enabling access to primary data to researchers in a range of disciplines; and
- improving the efficiency and effectiveness of government by encouraging better management practices and use of the data.⁶

Please provide three examples of how the Department/Agency have seen the benefits materialised.

⁶Department of Treasury and Finance, *DataVic Access Policy Guidelines for the Victorian Public Sector* (2015), p.1

DPC, through the Digital Engagement Team, delivers the Open Data engagement program. The objective of this program is to support the use of data that the government has released. Projects delivered as part of this include:

- Whole of Victorian Government participation in GovHack – Australia's largest open data event
- The development and delivery of Budget hack - a community event for data analysts, communicators, researchers, designers and developers to come together and explore different ways to present and make sense of the state budget information.

Support to business units across government to release data, and support the release with engagement activities.

e) What are the main future opportunities regarding the Department/Agency's data that have not been realised to date?

The Victorian Centre for Data Insights (VCDI), which sits within DPC, is providing expertise and oversight of data policy for the collection, sharing and reuse of data. Responsibility for the DataVic Access Policy and Guidelines transferred to DPC from DTF in October 2017. Consolidating responsibility for the DataVic Access Policy and the Data Directory within DPC creates great opportunity to coordinate and strengthen data sharing and release.

With the VCDI working across to government to better use data for decision making, further opportunities exist in identifying data from across government for public release.

VCDI is also in the process of developing a Data Reform Strategy for the VPS, which is anticipated to include actions associated with the open data agenda.

Opportunities also exist for DPC's Operations Branch to engage across the department and its portfolio agencies to identify datasets for release.

Question 37 Department/Agency arrangements for data access

a) What accountability arrangements are in place within the Department/Agency for implementing DataVic Access?

The DataVic policy implementation arrangements are managed by the Chief Information Officer. Information asset custodians are responsible for the management and quality of datasets and information owners, which are typically branches, have responsibility for the approval of their release.

b) Has the Department/Agency established an Information Management Governance Committee (IMGC)?

The establishment of an Information Management Governance Committee is currently in progress as part of the refresh of departments Information Management Strategy.

c) Does the Department/Agency have an information asset register?

Yes.

d) How regularly is the information asset register reviewed and updated?

Annually.

e) Please describe the main types of information assets that are logged on the Department/Agency's register.

The main types of information assets logged on the Department's register are:

- Administrative registers that are used by DPC to conduct its business
- Series of records that document DPC's operations such as meeting minutes, contracts and operational files
- Website data

Question 38 Use of DataVic website

a) How many and which data sets did the Department/Agency make available on the DataVic website in 2015-16 and 2016-17?

In 2015-16 DPC and its portfolio agencies made 44 datasets available on the DataVic website.

In 2016-17 DPC and its portfolio agencies made 56 datasets available on the DataVic website.

These datasets include:

- Annual report data
- Public sector workforce data
- ICT expenditure data

b) To what extent does the Department/Agency comply with the format guidelines set out in DataVic Access?

DPC complies with the format guidelines set out in DataVic Access Policy guidelines by providing datasets in machine readable formats with a preference for open standard formats. 86% of data is released in open standard formats.

c) Please list the datasets held by the Department/Agency that have been given approved commercialisation authorisation by the Minister for Finance. Please explain why they have been approved for commercialisation. What are the typical costs associated with accessing these datasets?

Nil.

d) How many requests has the Department/Agency received via the 'suggest a dataset' function on the DataVic website in 2015-16 and 2017-18?

Four.

e) How many of these requests were successfully actioned in 2015-16 and 2016-17?

Four.

- f) How many datasets that were compiled by the Department/Agency as a result of a successful FOI application were subsequently made available on the DataVic website in 2015-16 and 2016-17?

Nil.

- g) How many datasets that were compiled by the Department/Agency as a result of a successful FOI application were not made available on the DataVic website in 2015-16 and 2016-17 and what were the reasons for this?

Nil.

SECTION I: Treasury Corporation of Victoria only

Question 39 Dividends

This question does not apply to your agency.

Question 40 Commodity risk management

This question does not apply to your agency.

Question 41 Foreign exchange risk management

This question does not apply to your agency.

Question 42 Public Private Partnership (PPP) projects

This question does not apply to your agency.

Question 43 Green Bonds

This question does not apply to your agency.