



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Horne - Williamstown
For the quarter ending in:	December
Financial Year:	23/24

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	December
Additional EO salaries, on-costs & staff related expenses	8,545.15
EO facilities, maintenance & cleaning expense	1,676.20
EO administration & stationery expense	193.34
ICT & telecommunications expense	44.15
Postage expense	4,092.62
Advertising, printing & communication expense	20,284.89
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	34,836.35

Certified by Member