



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member:	Cranbourne
For the quarter ending in:	December
Financial Year:	23/24

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	December
Additional EO salaries, on-costs & staff related expenses	3,558.67
EO facilities, maintenance & cleaning expense	665.50
EO administration & stationery expense	209.40
ICT & telecommunications expense	558.73
Postage expense	3,345.43
Advertising, printing & communication expense	10,157.85
Professional development expense	-
Other expenses	115.31
Travel & Accomodation	-
Total	18,610.89

Certified by Member