



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Maas - Narre Warren South**
For the quarter ending in: **December**
Financial Year: **23/24**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 23/24
	December
Additional EO salaries, on-costs & staff related expenses	-
EO facilities, maintenance & cleaning expense	880.00
EO administration & stationery expense	22.28
ICT & telecommunications expense	1,311.16
Postage expense	9,475.57
Advertising, printing & communication expense	15,004.76
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	26,693.77

Certified by Member