



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Cianflone - Pascoe Vale**
For the quarter ending in: **December**
Financial Year: **24/25**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 24/25
	December
Additional EO salaries, on-costs & staff related expenses	3,834.44
EO facilities, maintenance & cleaning expense	1,663.19
EO administration & stationery expense	725.11
ICT & telecommunications expense	1,129.25
Postage expense	4,228.08
Advertising, printing & communication expense	23,981.21
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	35,561.28

Note : Reported Quarterly Actual Expenditure of \$35,561.28 includes an over charge of \$3,568.47 for FY24/25 Q2 relating to salary costs. This overcharge will be adjusted and credited back in FY24/25 Q3 report.

Certified by Member