



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Member: [Read - Brunswick](#)  
For the quarter ending in: [December](#)  
Financial Year: [19/20](#)

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	December
Additional EO salaries, on-costs & staff related expenses	5,248.94
EO facilities, maintenance & cleaning expense	732.37
EO administration & stationery expense	100.46
ICT & telecommunications expense	6,788.88
Postage expense	332.28
Advertising, printing & communication expense	2,194.13
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
<b>Total</b>	<b>15,397.06</b>