



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Member: [Horne - Williamstown](#)
For the quarter ending in: [December](#)
Financial Year: [19/20](#)

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	December
Additional EO salaries, on-costs & staff related expenses	3,395.86
EO facilities, maintenance & cleaning expense	366.00
EO administration & stationery expense	753.37
ICT & telecommunications expense	109.31
Postage expense	5,077.19
Advertising, printing & communication expense	11,434.39
Professional development expense	125.00
Other expenses	1,521.28
Travel & Accomodation	-
Total	22,782.40