



# VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Member: [Rowswell - Sandringham](#)  
For the quarter ending in: [December](#)  
Financial Year: [19/20](#)

## Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	December
Additional EO salaries, on-costs & staff related expenses	5,061.62
EO facilities, maintenance & cleaning expense	1,351.50
EO administration & stationery expense	41.32
ICT & telecommunications expense	2,791.84
Postage expense	4,355.99
Advertising, printing & communication expense	10,074.64
Professional development expense	8,715.00
Other expenses	343.10
Travel & Accomodation	-
<b>Total</b>	<b>32,735.01</b>