



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Tak - Clarinda**
For the quarter ending in: **June**
Financial Year: **19/20**

Quarterly Expense Breakdown

| Expenditure Category | Quarterly Actual Expenditure (\$) |
|---|-----------------------------------|
| | Financial Year 19/20 |
| | June |
| Additional EO salaries, on-costs & staff related expenses | 11,555.93 |
| EO facilities, maintenance & cleaning expense | 586.46 |
| EO administration & stationery expense | 135.45 |
| ICT & telecommunications expense | 427.91 |
| Postage expense | 4,095.37 |
| Advertising, printing & communication expense | 2,718.45 |
| Professional development expense | 741.73 |
| Other expenses | - |
| Travel & Accomodation | - |
| Total | 20,261.30 |