



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Vallence - Evelyn**
For the quarter ending in: **June**
Financial Year: **19/20**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	June
Additional EO salaries, on-costs & staff related expenses	1,473.94
EO facilities, maintenance & cleaning expense	319.50
EO administration & stationery expense	1,469.50
ICT & telecommunications expense	1,053.04
Postage expense	31,940.74
Advertising, printing & communication expense	14,926.29
Professional development expense	-
Other expenses	88.67
Travel & Accomodation	-
Total	51,271.68

Note:

An amount of \$1,473.94 has been included in the additional EO salaries, on-costs & staff related expenses section as a result of a costing error. A reversal of this amount will be included in the report for the quarter ending 30th September 2020.