



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richards - Cranbourne**
For the quarter ending in: **June**
Financial Year: **19/20**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	June
Additional EO salaries, on-costs & staff related expenses	30,965.78
EO facilities, maintenance & cleaning expense	-514.46
EO administration & stationery expense	7,750.74
ICT & telecommunications expense	572.45
Postage expense	19,832.26
Advertising, printing & communication expense	10,415.64
Professional development expense	-
Other expenses	17.34
Travel & Accomodation	-
Total	69,039.75