



VIRTIPS QUARTERLY EXPENDITURE SUMMARY REPORT

Cost Centre/Member: **Richardson T - Mordialloc**
For the quarter ending in: **March**
Financial Year: **19/20**

Quarterly Expense Breakdown

Expenditure Category	Quarterly Actual Expenditure (\$)
	Financial Year 19/20
	March
Additional EO salaries, on-costs & staff related expenses	5,154.88
EO facilities, maintenance & cleaning expense	1,625.00
EO administration & stationery expense	2,808.61
ICT & telecommunications expense	580.32
Postage expense	226.37
Advertising, printing & communication expense	3,937.04
Professional development expense	-
Other expenses	-
Travel & Accomodation	-
Total	14,332.22