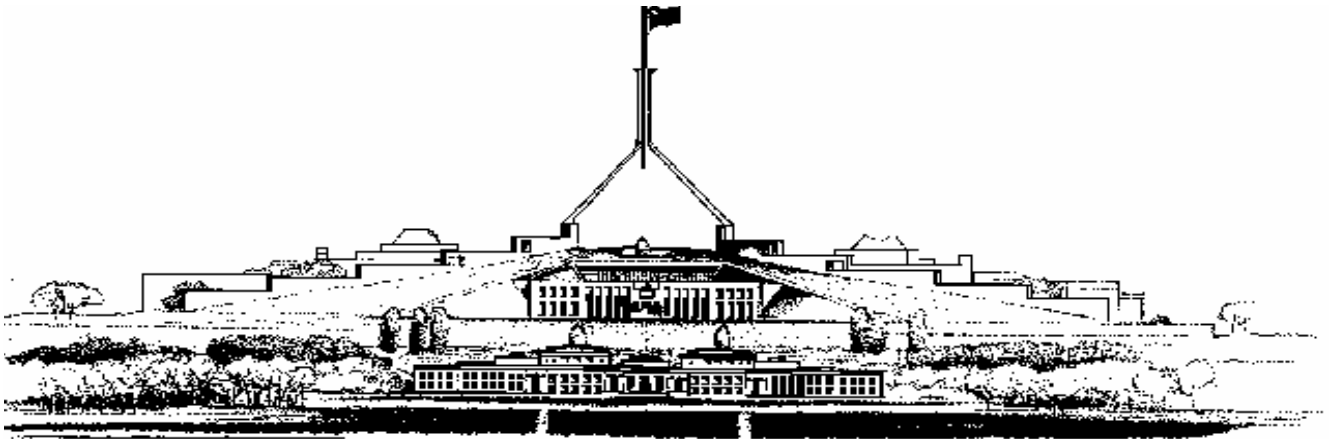




COMMONWEALTH OF AUSTRALIA



# HOUSE OF REPRESENTATIVES

## Form Guide

2002

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## DOCUMENT APPROVAL

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Department of the Parliamentary Reporting Staff

## DOCUMENT VERSION CONTROL

Document name: House of Representatives Form Manual  
Document status: Final  
Version No: 1.0  
File Name: FileNET\HPS\_Doc\_Services\Hansard  
Documentation\Chambers\ House of Representatives Form  
Manual  
Date: 9 May 2002  
Distribution: Hansard

## DOCUMENT CONTROL

VERSION	DATE OF ISSUE	AUTHOR	REASON FOR CHANGE
0.1	11 February 2002	Marilyn Warner	Draft first release
0.2	20 February 2002	Marilyn Warner	Changes to: 1.1, 3.1.1, 3.2.1, 3.2.2, 3.10, 3.12.1, 8.3.6, 9.7, 26.1, 34.3, 34.4, 48, 49.1, 50.1, 50.2, 50.3
1.0	9 May 2002	Marilyn Warner	Final
1.1	25 July 2002	Steven Holcroft	Changes to 3.9.3, 3.9.13-17, 3.9.19, 9.5.4, 27.1, 49.1, 51.1, 60.1. Addition of 9.6 and 9.7
1.2	20 November 2002	Steven Holcroft	Changes to 3.9.17; New 3.7.13, 5.6.1, old 5.6.1 renamed to 5.6.2

### **IMPORTANT NOTICE**

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## HOUSE OF REPRESENTATIVES FORM

‘Form’ is the term given to the conventions in words and style that have been, over time, accepted by Hansard for use in parliamentary proceedings transcription. In the HPS (Hansard Production System) a **proforma**, activated through Alt-p, will produce the style required as well as the form of words needed for specific situations. It also provides the hidden codes necessary for production in ParlInfo and the Internet.

The **autocorrects** feature in Word allows you to type abbreviations that will be reproduced on screen as expanded text. Once an abbreviation is typed, it may be expanded by any key that is not a letter or number, except Ctrl, Shift, Lock and Alt.

Examples of form are laid out in tables boxed in three columns (as below).

- The left-hand column shows the explanation of what the form is.
- The middle column shows the appropriate proforma or autocorrect. Alt-p must precede all proformas. Autocorrects are indicated thus < >. Also the ‘style’ of each paragraph in your turn (what will appear in the left-hand margin of your screen when in a turn) is shown.
- The right-hand column shows the actual example that will appear in the text.

### NOTE THROUGHOUT:

Explanation	s (proforma)	Speech	Example
	<lg> (autocorrect)	.	

## 1 ABSENCE OF THE SPEAKER

<p>1.1 Absence of the Speaker at the commencement of the sitting day</p> <p><i>[Proforma 'daos' will ask you to insert the words of the Clerk explaining the reason for the Speaker's absence and the name of the Acting Speaker]</i></p> <p><i>[The Deputy Speaker who is appointed as Acting Speaker is identified with his name in brackets at this point but thereafter simply as The ACTING SPEAKER for the rest of the time that he fulfils that role.]</i></p>	<p>daos Day.Start .Centre</p> <p>[ctl+.] .</p> <p>Debate</p> <p>i interjection</p> <p>[ctl+.] .</p>	<p style="text-align: center;"><i>Thursday, 9 August 2001</i></p> <hr style="width: 10%; margin: auto;"/> <p>The House met at 9.30 a.m.</p> <p style="text-align: center;"><b>ABSENCE OF THE SPEAKER</b></p> <p><b>The Clerk</b>—I inform the House of the absence of the Speaker due to illness. In accordance with standing order 14, the Deputy Speaker, as Acting Speaker, will take the chair.</p> <p><b>The ACTING SPEAKER (Mr Name)</b> then took the chair, and read prayers.</p>
<p>1.2 Absence of the Speaker during the sitting day</p> <p><i>[The Deputy Speaker who is appointed as Acting Speaker is identified with his name in brackets at this point but thereafter simply as The ACTING SPEAKER for the rest of the time that he fulfils that role.]</i></p>	<p>daos Debate</p> <p>s Speech</p>	<p style="text-align: center;"><b>ABSENCE OF THE SPEAKER</b></p> <p><b>The ACTING SPEAKER (Mr Name)</b> (time)—I advise the House that, owing to the illness of Mr Speaker, I am taking the chair on his behalf.</p>

## 2 ADJOURNMENT

A standard half-hour adjournment debate is scheduled at the end of every sitting day (SO 48A). The motion ‘That the House do now adjourn’ may only be moved by a minister (SO 50) or in accordance with the automatic adjournment provisions (SO 48A). Depending on the pressure of business, it may sometimes commence earlier or later than the specified time, or not take place at all. The two most common scenarios are:

1. **If the House finishes its scheduled business before the time at which the motion to adjourn would be automatically proposed**, the adjournment motion is moved by a minister immediately and debate on the motion may continue until the ‘standard’ time for the adjournment of the House set by standing order 48A. Members may speak for five minutes each. An opposition member traditionally receives the first call and the call then alternates in the normal way. If no other member wishes to speak, a member who has already spoken may speak a second time. The adjournment debate is interrupted by the Speaker at the time scheduled for the House to adjourn—that is, at 11 p.m. on Mondays and Tuesdays, 8 p.m. on Wednesdays and 6 p.m. on Thursdays.
2. **When, at the times specified by the automatic adjournment rule, the Speaker interrupts proceedings to propose the question ‘That the House do now adjourn’ (SO 48A), either:**
  - (a) The adjournment debate begins. Members may speak for five minutes each. An opposition member traditionally receives the first call and the call then alternates in the normal way. If no other member wishes to speak, a member who has already spoken may speak a second time. The adjournment debate is interrupted by the Speaker at the time scheduled for the House to adjourn—that is, at 11 p.m. on Mondays and Tuesdays, 8 p.m. on Wednesdays and 6 p.m. on Thursdays.
  - or**
  - (b) A minister may require the question to be put immediately (to allow it to be negated to enable the business that was being discussed, prior to the interruption for the adjournment, to continue). If the question is then negated, the House resumes, at the point at which it was interrupted, proceedings on the business that was being discussed. If that business is then not finished within 30 minutes—that is, by the ‘standard’ time for the adjournment of the House—a minister moves the adjournment motion at the conclusion of ordinary business and debate on that motion (adjournment debate) may then occur without any limitation of time.

At this point, usually the Speaker automatically adjourns the House until the time of its next meeting. However, a minister may require the debate to be extended for up to 10 minutes to enable ministers to speak in reply to matters raised in the debate. If this occurs, after 10 minutes (or earlier if ministers do not take up the full 10 minutes) the Speaker will automatically adjourn the House until the time of its next meeting.

The above explanations were taken from *House of Representatives Guide to Procedures*. The House of Representatives Routine of Business shows the time proposed for the adjournment debate on each sitting day. For further information, see also relevant sections of *House of Representatives Practice*.

### NOTE:

1. The sitting is adjourned formally at the end of the day. At all other times, the sitting is suspended.
2. A subheading is inserted at the start of every speech (as a subdebate heading: caps and lower case, bold). If the speech covers more than one subject, a Subdebate heading is needed for each subject. These headings should be entered on separate lines at the start of the speech.

<p>2.1 Proposed by Speaker (or minister), no debate and carried [Words of Speaker/minister do not go in]</p>	<p>aha3 Adjournment</p>	<p><b>House adjourned at 7.11 p.m.</b></p>
<p>2.2 Proposed by Speaker at the adjournment time scheduled in the Order of Business; debate ensues—carried</p> <p>[or]</p> <p>Motion moved by minister at the adjournment time scheduled in the Order of Business; debate ensues—carried</p> <p>[No 'Question agreed to' line when House adjourns at scheduled time]</p>	<p>&lt;di&gt; .</p> <p>adj1 Debate</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>sd Subdebate</p> <p>s Speech</p> <p>adj2 Debate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>sd Subdebate</p> <p>s Speech</p> <p>aha1 Interjection</p> <p>Adjournment</p>	<p>... we are fortunate in sharing a region with peace-loving nations.</p> <p>Debate interrupted.</p> <p><b>ADJOURNMENT</b></p> <p><b>The SPEAKER</b>—Order! It being 7.30 p.m., I propose the question:</p> <p>That the House do now adjourn.</p> <p><b>Nursing Home Accommodation on Bribie Island</b></p> <p><b>Mr NAME</b> (electorate) (time)—Over the last two years a great deal of concern has been expressed ...</p> <p>[or]</p> <p><b>ADJOURNMENT</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the House do now adjourn.</p> <p><b>Nursing Home Accommodation on Bribie Island</b></p> <p><b>Mr NAME</b> (electorate) (time)—Over the last two years a great deal of concern has been expressed ...</p> <p>... ..</p> <p><b>The SPEAKER</b>—Order! It being 8 p.m., the debate is interrupted.</p> <p><b>House adjourned at 8.00 p.m.</b></p>

<p>2.3 Motion moved by minister before scheduled adjournment time; debate ensues—carried  <i>[Note: *Debate on previous matter is adjourned by mutual agreement to bring on adjournment debate]</i></p> <p>‘Question agreed to’ needed when House rises before scheduled time.</p>	<p>da .</p> <p>adj2 Debate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>sd Subdebate</p> <p>s Speech</p> <p>&lt;qa&gt; .</p> <p>aha3 Adjournment</p>	<p>... I support the legislation which is before the House.</p> <p>Debate (on motion by <b>Mr Name</b>)* adjourned.</p> <p style="text-align: center;"><b>ADJOURNMENT</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the House do now adjourn.</p> <p style="text-align: center;"><b>Jacobi, Hon. Ralph, AM</b></p> <p><b>Mr NAME</b> (electorate) (time)—I would like to take the opportunity ...</p> <p>Question agreed to.</p> <p style="text-align: center;"><b>House adjourned at 7.55 p.m.</b></p> <p><b>Note:</b> The chair, when adjourning the House, may use the words ‘until Tuesday, 28 August 2001, at 12.30 p.m. in accordance with the resolution agreed to this day’. Do not include them in his statement adjourning the House unless this is the end of autumn, winter or budget sitting periods as below (see 2.12, Special Adjournment). The words ‘until 9.30 a.m. tomorrow’ are not included when chair adjourns the House to the next day.</p>
<p>2.4 Proposed by Speaker and negated at scheduled time; previous debate continues  <i>[If this occurs during consideration in detail stage or consideration of amendments from the Senate, see next paragraph]</i></p>	<p>&lt;diapn&gt; .</p> <p>c Continuing Paragraph</p> <p>s Speech</p>	<p>... very vital question for the wool industry.</p> <p>Debate interrupted; adjournment proposed and negated.</p> <p><b>Mr NAME</b>—The industry ...</p> <p style="text-align: center;"><i>[or for new speaker]</i></p> <p><b>Mr NAME</b> (electorate) (time)—Now is the time for ...</p>
<p>2.5 Proposed by Speaker at scheduled time and negated, during consideration in detail stage—question put forthwith and negated; consideration of previous business resumes  <i>[This can occur in the middle of a speech or between speeches]</i></p>	<p>&lt;ciapn&gt; .</p> <p>c Continuing Paragraph</p> <p>s Speech</p>	<p>... their input and direct contribution.</p> <p>Consideration interrupted and progress reported; adjournment proposed and negated.</p> <p><b>Mr NAME</b>—As I was saying ...</p> <p style="text-align: center;"><i>[or for new speaker]</i></p> <p><b>Mr NAME</b> (electorate) (time)—My view on this is ....</p>

<p>2.6 Proposed by Speaker and negated in between stages of bill or between items of business</p> <p>[Previous debate heading will need to be put up again after this]</p>	<p>adj3 Debate</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>i Interjection</p> <p>&lt;qn&gt; .</p>	<p style="text-align: center;"><b>ADJOURNMENT</b></p> <p><b>The SPEAKER</b> – Order! It being 7.30 p.m., I propose the question:</p> <p>That the House do now adjourn.</p> <p><b>Mr Minister</b>—Mr Speaker, I require that the question be put forthwith without debate.</p> <p>Question negated.</p>
<p>2.7 Proposed by Speaker, debate is then interrupted by minister moving ‘That the question be now put,’ thus gagging debate</p> <p>[Minister gags debate]</p> <p>*[Question= That the House do now adjourn]</p>	<p>adj1 Debate</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>sd Subdebate</p> <p>s Speech</p> <p>mns .</p> <p>&lt;mqp&gt; Small</p> <p>&lt;qa&gt; .</p> <p>&lt;oqa&gt; .Block</p> <p>aha3 Adjournment</p>	<p style="text-align: center;"><b>ADJOURNMENT</b></p> <p><b>The SPEAKER</b>—Order! It being 7.30 p.m., I propose the question:</p> <p>That the House do now adjourn.</p> <p style="text-align: center;"><b>Parliament</b></p> <p><b>Mr NAME</b> (electorate) (time)—Since the ....</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the question* be now put.</p> <p>Question agreed to.</p> <p>*Original question agreed to.</p> <p style="text-align: center;"><b>House adjourned at 7.38 p.m.</b></p>
<p>2.8 Minister requires that the adjournment debate be extended for the allowed 10 minutes ministerial reply after scheduled adjournment time</p> <p>[Ten minutes (no more than five minutes for one minister) are allotted for ministers to respond to issues raised during adjournment debate. However, if no other minister wishes to speak, first minister may request extension of time]</p> <p>[The ‘House adjourned’ line, which is part of the aha1 proforma, will come at the end of the minister’s reply.]</p>	<p>adj4 Interjection</p> <p>i Interjection</p> <p>i Interjection</p> <p>sd Subdebate</p> <p>s Speech</p> <p>i Interjection</p> <p>c Continuing Paragraph</p> <p>aha3 Adjournment</p>	<p><b>The SPEAKER</b>—Order! It being 8 p.m., the debate is interrupted.</p> <p><b>Mr Minister</b>—Mr Speaker, I require that the debate be extended.</p> <p><b>The SPEAKER</b>—The debate may continue until 8.10 p.m.</p> <p style="text-align: center;"><b>Ministerial Reply</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—Once again I am in here ...</p> <p><b>The SPEAKER</b>—Order! The minister’s time has expired. No other minister having risen, the minister may continue.</p> <p><b>Mr MINISTER</b>—As I was saying ...</p> <p style="text-align: center;"><b>House adjourned at 8.09 p.m.</b></p>

2.9 At scheduled time, in accordance with resolution—if occupant of chair interrupts debate in middle of speech	aha1 Interjection Adjournment	... I was reminded recently ...  <b>The SPEAKER</b> —Order! It being 8 p.m., the debate is interrupted.  <b>House adjourned at 8.00 p.m.</b>
2.10 House adjourned or suspended by order of the Speaker or Deputy Speaker following disorder	s Speech mns . [alt+s] Small .Italics i Interjection aha3 Adjournment i Interjection .Italics ss Interrupt	<b>Mr NAME</b> (electorate) (time)—Mr Deputy Speaker ...  <b>Mr MINISTER</b> (electorate—ministry) (time)—I move:  That the member be not further heard.  <i>Grave disorder occurring—</i>  <b>The DEPUTY SPEAKER (Mr Name)</b> —Order! The House stands adjourned until 2 p.m. on Tuesday, 21 August 2001, in accordance with the provisions of standing order 40 as amended for this session; and I might say that honourable members should all be ashamed of themselves.  <b>House adjourned at 11.09 p.m.</b>  [or]  <b>The SPEAKER</b> —Order! The honourable member will take his seat. I call the Prime Minister.  <i>Opposition members interjecting and continuing to interject, the Speaker left the chair and, by direction of the Speaker, the Serjeant-at-Arms followed with the mace.</i>  <b>Sitting suspended from 9.08 p.m. to 10.00 a.m. (Wednesday).</b>
2.11 After midnight  [New date line in italics should be inserted as soon as possible after midnight—see section 27]	sam Day.Start.Centre s Speech aha3 Adjournment	<i>Friday, 29 June 2001</i>  <b>Mr NAME</b> (electorate) (time)—I wish to point out that I am not ...  <b>House adjourned at 2.17 a.m. (Friday)</b>
2.12 Special Adjournment  For those occasions when the House varies the sitting pattern from that set out in the standing orders, a special adjournment motion must be agreed to. This motion can be moved at any time during the day.  [At the conclusion of the day]	adjs Debate mns . [alt+s] Small <qa> . Centred.Bold	<b>SPECIAL ADJOURNMENT</b>  <b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I move:  That the House, at its rising, adjourn until Monday, 6 August 2001 at 12.30 p.m., unless the Speaker or, in the event of the Speaker being unavailable, the Deputy Speaker fixes an alternative day or hour of meeting.  Question agreed to.  <b>House adjourned at 4.34 a.m. until Monday, 6 August 2001 at 12.30 p.m., in accordance with the resolution agreed to this day.</b>

### 3 **BILLS [See also URGENT LEGISLATION, on page 178]**

A bill is a proposal for a new law or for a change to one or more existing laws. To become law a bill must be passed in identical form by both houses and be assented to by the Governor-General. On assent a bill becomes an act of parliament. Bills may be initiated in either house. However, because of the constitutional requirement that certain types of financial legislation shall not originate in the Senate and because most ministers are members of the House of Representatives, the majority of bills originate in the House of Representatives. Although most bills are government bills introduced by ministers, any member may introduce a bill.

The body of a bill consists of a series of numbered clauses. When the bill is enacted, the clauses of the bill become the sections of the Act. Clauses may be divided into subclauses, paragraphs and subparagraphs. A schedule is an attachment or appendix to a bill (or Act). A bill's explanatory memorandum is a separate document outlining the intention of a bill and summarising its provisions.

The title by which a bill is generally known (for example, 'Trade Practices Bill 1999') is referred to as its short title. Every bill also has at its head a long title which sets out in brief terms the purposes of the bill or may provide a short description of the scope of a bill. The words commencing the long title are usually either 'A Bill for an Act to . . .' or 'A Bill for an Act relating to . ..'. The long title of a bill is procedurally significant.

Procedures for the passage of bills provide for the following stages:

- Initiation, where the bill is listed on the *Notice Paper* (standing orders 211–214)
- First reading (standing orders 215–216)
- Possible referral to a committee for advisory report or to the Main Committee for second reading and consideration in detail stages (standing orders 217A–217B)
- Second reading (standing orders 217–220)
- Proceedings following second reading (including possible reference to a select committee) (standing order 221)
- Consideration in detail (standing orders 222–233)
- Report from Main Committee and adoption—for bills referred to Main Committee (standing orders 234–236A)
- Possible reconsideration (standing order 236B).
- Third reading (standing orders 237–242)
- Transmission to the Senate for concurrence (standing order 243)
- Transmission or return of bill from the Senate with or without amendment or request (standing orders 244–251, 254–262)
- Presentation for assent (standing orders 265–269)

(Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice* and the House of Representatives Factsheet No. 7, *Making Laws*.

#### 3.1 **First Reading**

The bill is introduced when the Clerk calls on the relevant notice—for example, announcing 'Notice No. 1, Trade Practices Bill 1999'—upon which the minister responsible for the bill rises, and says 'I present the Trade Practices Bill 1999'. The minister then hands a signed copy to the Clerk who, without any question being put, formally reads the bill a first time by reading out its long title. No debate occurs at this stage (SOs 215–216).

On occasions, leave may be granted for a minister to present a bill without notice. Notice is not required for an appropriation or supply bill or a proposal or bill dealing with taxation (SO 291). In the majority of cases the minister presenting a bill moves the second reading immediately the bill has been read a first time. Copies of the bill must be available for circulation for this to happen. (Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice*.

3.1.1	Bill presented by minister (or received from the Senate) and read a first time, followed immediately by second reading		<b>See example at 3.2.2</b>
3.1.2	Presented by minister	b1st sd [ctl+.] [ctl+.]	<p>Debate</p> <p>Subdebate</p> <p>.</p> <p>.</p>
	<i>*[Note: Insert whichever is applicable]</i>		<p><b>ALCOHOL EDUCATION AND REHABILITATION ACCOUNT BILL 2001</b></p> <p><b>First Reading</b></p> <p>Bill presented by <b>Mr Minister</b>, and read a first time.</p> <p>Ordered that the second reading be made an order of the day <i>*[for the next sitting [or] at a later hour this day].</i></p>
3.1.3	Received from the Senate	b1sen sd [ctl+.] [ctl+.]	<p>Debate</p> <p>Subdebate</p> <p>.</p> <p>.</p>
	<i>*[Note: Insert whichever is applicable]</i>		<p><b>ANTI-GENOCIDE BILL 1999</b></p> <p><b>First Reading</b></p> <p>Bill received from the Senate, and read a first time.</p> <p>Ordered that the second reading be made an order of the day <i>*[for the next sitting [or] at a later hour this day].</i></p>
3.1.4	Presented on behalf of another minister	b1st2 sd [ctl+.] [ctl+.]	<p>Debate</p> <p>Subdebate</p> <p>.</p> <p>.</p>
	<i>*[Note: Insert whichever is applicable]</i>		<p><b>RECONCILIATION BILL 2001</b></p> <p><b>First Reading</b></p> <p>Bill presented by <b>Mr Minister</b>, for <b>Mr Another Minister</b>, and read a first time.</p> <p>Ordered that the second reading be made an order of the day <i>*[for the next sitting [or] at a later hour this day].</i></p>
3.1.5	Presented by minister—notice not having been given of intention to introduce bill, so leave required	b1st sd [ctl+.] [ctl+.]	<p>Debate</p> <p>Subdebate</p> <p>.</p> <p>.</p>
	<i>*[Note: Insert whichever is applicable]</i>		<p><b>STATE ELECTIONS (ONE VOTE, ONE VALUE) BILL 2001</b></p> <p><b>First Reading</b></p> <p>Bill—by leave—presented by <b>Mr Minister</b>, and read a first time.</p> <p>Ordered that the second reading be made an order of the day <i>*[for the next sitting [or] at a later hour this day].</i></p>
3.1.6	Bills introduced and dealt with together	b1st sd [ctl+.] [ctl+.]	<p>Debate</p> <p>Subdebate</p> <p>.</p> <p>.</p>
	<i>[Note: Change Bill to Bills]</i>		<p><b>SALES TAX (Nos 1 to 9) AMENDMENT BILLS 1996</b></p> <p><b>First Reading</b></p> <p>Bill(s) presented by <b>Mr Minister</b>, and read a first time.</p> <p>Ordered that the second reading be made an order of the day <i>*[for the next sitting [or] at a later hour this day].</i></p>
	<i>*[Note: Insert whichever is applicable]</i>		

<p>3.1.7 Suspension of standing and sessional orders to present and debate bills together (see standing orders 399-401)</p> <p><i>[Debate heading should reflect as closely as possible the titles of the bills. Heading should be 'LEGISLATION', not 'BILLS' because index does not recognise SSO stage for bills]</i></p> <p>(As this proforma automatically continues with a 'Second Reading' heading, etc, if the second reading does not immediately follow the first reading, remember to delete it)</p>	d	Debate	<p style="text-align: center;"><b>WOOL TAX AMENDMENT LEGISLATION</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent five Wool Tax Amendment Bills:</p> <p>(1) being presented and read a first time together and one motion being moved without delay and one question being put in regard to, respectively, the second readings, the committee's report stage, and the third readings, of all the Bills together, and</p> <p>(2) the consideration of the Bills in one committee of the whole.</p> <p>Question agreed to.</p> <p style="text-align: center;"><b>WOOL TAX (Nos 1 to 5) AMENDMENT BILLS 1999</b></p> <p style="text-align: center;"><b>First Reading</b></p> <p>Bills presented by <b>Mr Minister</b>, and read a first time.</p>
	mns	.	
	[alt+s]	Small	
	[alt+a]	Small Block	
	[alt+a]	Small Block	
	<qa>	.	
b121	Debate		
sd	Subdebate		
[ctl+.]	.		

### 3.2 Second Reading - [See also Cognate bills on page 16]

#### *Second reading speech*

Apart from the budget speech (see Appropriation Bills) second reading speeches (which will almost always be available in the Incorporations directory) should be rendered in *Hansard* using the following guidelines.

1. Minister reading the speech should be shown with his electorate, portfolio and time. Usually the latest hard copy of the speech is on the Hansard table in the House of Representatives chamber, so the editor can follow the speech while in the chamber. The editor will then bring into their turn the version from the Incorporations directory and check it against the digital audio. If chunks read by the minister are not in the incorporated version, or if the incorporated version has chunks that were not read by the minister, ask ESG to check whether there is a more up-to-date version. If the version in Incorporations is almost identical to what the minister read, there is no need to send the speech to Pinks and Greens.
2. Leave paragraphs as in the copy of the speech, even if they are very short or very long. All paragraphs should be in .(dot) style, that is, indented. Remove any double hard returns between paragraphs.
3. Leave any dot points in speech.
4. Follow Hansard style guide for punctuation, capitalisation and numerals, and Macquarie Dictionary for spelling.
5. Headings within the speech should be on the margin and in bold (.Bold style), with only the first word of the heading and proper names given initial caps.

The minister moves the second reading, saying, 'I move that this bill be now read a second time.' Speaking to this motion, the minister reads the second reading speech on the bill and presents the bill's explanatory memorandum. The minister's speaking time is limited to 30 minutes.

There is only one second reading speech on a bill: that read out by the minister, explaining the purpose of the bill. (Speeches by other members during the second reading debate should not be referred to as a 'second reading speech' but as a 'speech on the second reading' or similar words.) The minister's second reading speech plays an important role in the legislative process and its contents may be taken into account by the courts in the interpretation of an act (see guidelines for editors in rendering

second reading speeches, as set out above). At the conclusion of this speech the debate is automatically adjourned to a future day (SO 217). Usually an opposition member formally moves ‘That the debate be adjourned’ (thereby reserving the right to speak first when the debate is resumed). The further question is then put from the Chair ‘That the resumption of the debate be made an order of the day for the next sitting’. On occasion leave may be granted or standing orders suspended to allow the debate to continue directly after the minister’s speech or at a later hour the same day.

If copies of the bill are not available at the time of presentation, the second reading cannot be moved immediately and, on motion by the minister, the second reading becomes an order of the day for the next sitting (SO 217). However, leave of the House may be sought, or a motion to suspend standing orders moved, to permit the minister to move the second reading immediately.

### ***Resumption of debate on second reading***

When the order of the day for the resumption of debate on the second reading is called on, the member who had earlier moved the adjournment of debate is entitled to the first call to speak. However, usually it is the opposition spokesperson on the bill’s subject matter who speaks first when the debate is resumed. The main opposition speaker (who is usually, but not necessarily, the first opposition speaker) may speak for up to 30 minutes. Other speakers in the debate are limited to 20 minutes each. The debate may conclude after the first resumption or may be further adjourned and resumed as many times as is necessary, depending on the nature of the bill, the number of members wishing to speak and the time available on each occasion.

### ***Second reading amendment***

An amendment to the question ‘That this bill be now read a second time’ may be moved by any member (but generally would be moved by an opposition member) (SO 220). Amendments moved in accordance with this standing order enable members to place on record any special reasons for not agreeing to the second reading or, alternatively, for agreeing but with a qualification. The usual form of amendment is to move that all words after ‘That’ be omitted and other words be substituted.

The amendment must have a seconder, who must not be a member who has already spoken to the original question. After the amendment has been moved and seconded, the question is proposed from the Chair ‘That the words proposed to be omitted stand part of the question’. Debate may then occur on this question. The second reading motion and the amendment are usually debated together. However, members who have spoken to the bill before the amendment is moved are entitled to speak again to the amendment.

If the question ‘That the words proposed to be omitted stand part of the question’ is resolved in the affirmative—that is, the second reading amendment is negated—the amendment is disposed of (SO 176). (The House has never agreed to carrying such an amendment.) **[In more simple terms, this terminology ‘That the words proposed to be omitted stand part of the question’ in effect proposes that the question revert to ‘That this bill be now read a second time’, thus deleting the opposition’s proposed alternative wording after the word ‘That’.]** Debate may then continue on the motion for the second reading or the question on the second reading may be put. It is not possible for a further second reading amendment to be moved.

When debate on the motion for the second reading has concluded, and any amendment has been disposed of, the House determines the question on the second reading ‘That this bill be now read a second time’. On this question being agreed to, the Clerk reads the long title of the bill. (Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice*.

<p>3.2.1 Bill having been presented and read a first time on an earlier day</p> <p>[see First Reading 3.1.2]</p> <p>*[Note: If debate resumes from the previous year, insert year. Date of previous debate can be checked in the day's <i>Notice Paper</i>] [This form is usually available in Incorporations directory]</p> <p><i>[If second reading debate follows immediately after second reading speech, insert line: 'Leave granted for second reading debate to continue forthwith' before the next speech begins]</i></p>	<p>b2r2 Debate</p> <p>[ctl+.] .</p> <p>sd Subdebate</p> <p>s Speech</p> <p>&lt;bm2&gt; Small</p> <p>[alt+c] .Block</p> <p>.Bold</p> <p>[ctl+.] .</p> <p>.Bold</p> <p>[ctl+.] .</p>	<p><b>NATIONAL HEALTH AMENDMENT BILL (No. 1) 2000</b></p> <p>Debate resumed from 23 November.*</p> <p><b>Second Reading</b></p> <p><b>Mr MINISTER</b> (electorate-ministry) (time)—I move:</p> <p>That this bill be now read a second time.</p> <p>This bill establishes a joint food standards system ...</p> <p><b>Content of the bill</b></p> <p>I will outline only briefly the most significant features of the bill. A more detailed outline of the bill is in the explanatory memorandum.</p> <p><b>(a) Enhanced disclosure</b></p> <p>As with the 1998 bill, the enhanced disclosure scheme will apply to listed and unlisted ...</p>
<p>3.2.2 Immediately after first reading, which is normal procedure</p> <p>Select either b121 or b122</p> <p>*[If presented on behalf of another minister insert 'for <b>Mr Minister,</b>']</p>	<p>b121 or b122 Debate</p> <p>sd Subdebate</p> <p>b121 .</p> <p>[or]</p> <p>b122 .</p> <p>sd Subdebate</p> <p>s Speech</p> <p>&lt;bm2&gt; Small</p> <p>[alt+c] .Block</p> <p>da .</p>	<p><b>REGIONAL FOREST AGREEMENTS BILL 2001</b></p> <p><b>First Reading</b></p> <p>Bill presented by <b>Mr Minister</b>, *and read a first time.</p> <p>[or]</p> <p>Bill received from the Senate, and read a first time.</p> <p><b>Second Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That this bill be now read a second time.</p> <p>This bill ...</p> <p>... ..</p> <p>Debate (on motion by <b>Mr Name</b>) adjourned.</p>
<p>3.2.3 Second reading debate resumed later on same day</p>	<p>b2r1a Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>s Speech</p>	<p><b>NATIONAL CRIME AUTHORITY AMENDMENT BILL 2000</b></p> <p><b>Second Reading</b></p> <p>Debate resumed.</p> <p><b>Mr NAME</b> (electorate) (time)—I congratulate the honourable member ...</p>

<p>3.2.4 Second reading debate resumed from another day</p> <p>*[If debate resumed from the previous year, insert year. Date of previous debate and name of minister who gave the second reading speech on that date can be checked in the day's <i>Notice Paper</i>] [This form is usually available in Incorporations directory]</p>	<p>b2r1 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>s Speech</p>	<p><b>COMMONWEALTH ELECTORAL AMENDMENT BILL (No. 1) 2000</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 11 May*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p><b>Mr NAME</b> (electorate) (time)—The House is debating ...</p>
<p>3.2.5 Second reading debate resumed from another day; non-government member moves amendment to the motion for the second reading of bill</p> <p>*[If debate resumed from the previous year, insert year]</p> <p>[Take in amendment from Incorporations directory or insert comment box]</p> <p>* Delete words 'and reserve my right to speak' if not said—change 'motion' to 'amendment'</p>	<p>b2r1 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>i Interjection</p> <p>i&lt;smot&gt; Interjection</p>	<p><b>INDUSTRIAL RELATIONS AND OTHER LEGISLATION AMENDMENT BILL 1995</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 10 August*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—This bill is ... Therefore, I move:</p> <p>That all words after 'That' be omitted with a view to substituting the following words:</p> <p>'whilst not opposing the provisions of the bill and whilst recognising that this bill provides some improvement to the unfair dismissal provisions of the Industrial Relations Act ...'</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Is the amendment seconded?</p> <p><b>Mr Non-Government</b>—I second the amendment and reserve my right to speak.*</p>

<p>3.2.6 Second reading debate resumed from earlier in the day, an amendment to the motion for the second reading of the bill having been moved</p>	<p>b2r1a Debate sd Subdebate [ctl+.] i Interjection s Speech</p>	<p><b>INDUSTRIAL RELATIONS AND OTHER LEGISLATION AMENDMENT BILL 1995</b></p> <p><b>Second Reading</b></p> <p>Debate resumed.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The original question was that this bill be now read a second time. To this the honourable member for (electorate) has moved as an amendment that all words after ‘That’ be omitted with a view to substituting other words. The question now is that the words proposed to be omitted stand part of the question.</p> <p><b>Mr NAME</b> (electorate) (time)—This bill ...</p>
<p>3.2.7 Second reading debate resumed from an earlier day, an amendment to the second reading motion having been moved</p> <p><i>*[If debate resumed from the previous year, insert year]</i></p> <p>[Take in amendment from Incorporations directory or insert comment box]</p>	<p>b2r1 Debate sd Subdebate [ctl+.] &lt;bm2&gt; Small [alt+c] .Block [alt+s] Small s Speech</p>	<p><b>INDUSTRIAL RELATIONS AND OTHER LEGISLATION AMENDMENT BILL 1995</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 10 August*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p>upon which <b>Mr Non-government</b> moved by way of amendment:</p> <p>That all words after ‘That’ be omitted ...</p> <p><b>Mr NAME</b> (electorate) (time)—The bill ...</p>
<p>3.2.8 Amendment to second reading motion negated without division</p> <p><i>*[Original question was that the bill be now read a second time]</i></p>	<p>[alt+c] .Block i Interjection  &lt;qa&gt; &lt;oqa&gt; &lt;b2&gt;</p>	<p>... the House should not support the amendment.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The original question was that this bill be now read a second time. To this the honourable member for [electorate] has moved as an amendment that all words after ‘That’ be omitted with a view to substituting other words. The question now is that the words proposed to be omitted stand part of the question.</p> <p>Question agreed to.</p> <p>*Original question agreed to.</p> <p>Bill read a second time.</p>

<p>3.2.9 Debate resumed but no further debate; question put</p> <p><i>*[If debate resumes from the previous year, insert year]</i></p>	<p>b2r1 Debate</p> <p>sd Subdebate</p> <p>[ctl+.]</p> <p>&lt;bm2&gt; Small</p> <p>&lt;qa&gt;</p> <p>&lt;b2&gt;</p>	<p><b>COMMONWEALTH ELECTORAL AMENDMENT BILL 2001</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 6 May*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p>Question agreed to.</p> <p>Bill read a second time.</p>
<p>3.2.10 Minister in reply, closing second reading debate</p> <p><i>[Editors must check back to the second reading speech to ensure that the minister replying is the minister who gave the second reading speech. If it is a different minister or if a second reading amendment has been moved, 'in reply' is not required]</i></p>	<p>s Speech</p>	<p><b>Mr MINISTER</b> (electorate—ministry) (time)—in reply—In my speech ...</p>
<p>3.2.11 Bill read a second time and message from the Governor-General/Administrator recommending appropriation announced.</p> <p><i>[Only for money bills; that is, bills involving the payment of Commonwealth money, such as states grants bills, etc]</i></p> <p>*Delete whichever is not applicable</p>	<p>&lt;qa&gt;</p> <p>&lt;b2&gt;</p> <p>gga</p> <p>gga</p>	<p>Question agreed to.</p> <p>Bill read a second time.</p> <p>Message from the *Governor-General/Administrator recommending appropriation announced.</p> <p>[or]</p> <p>Message from the *Governor-General/Administrator recommending appropriation for the bill and proposed amendments announced.</p>

3.2.12 Bill moves from second reading to third reading—no consideration in detail stage	<qa>	.	Question agreed to.
	<b2>	.	Bill read a second time.
	b3r1	Subdebate	<b>Third Reading</b>
	mns	.	<b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:
	[alt+s]	Small	That this bill be now read a third time.
	<qa>	.	Question agreed to.
	<b3>	.	Bill read a third time.

### 3.3 Cognate bills

Various related bills can be treated as cognate bills in two different ways:

**a) Introduced separately, read a first time and the second reading made an order of the day for the following day.**

On the following day, the minister moves that the related bill(s) (bill(s) B, C, ...) be treated as (a) cognate bill(s). The minister's words are not reported; they are represented by the words 'Cognate bill(s)' after the 'Debate' heading for the main bill (bill A) and before the 'Debate' headings for the cognate bill(s).

The minister then moves that the first of the cognate bills – the main bill (bill A) - be read a second time.

The minister then reads his second reading speech which, in effect, becomes also the second reading speech for the cognate bill(s) and can embrace matters related to all or each of them. If the minister refers to each bill separately during this speech, put in the name of the cognate bill(s) – as a blocked caps and centred heading – immediately before the paragraphs relating to each bill.

The second reading debate then follows and members can speak to any of the cognate bills. If they simply refer to 'the bill' and you are unsure as to which bill is being referred to, put 'the legislation'.

The main bill (bill A) is then read a second time.

Then each of the cognate bills is called on and in each case the minister moves 'That this bill be now read a second time'.

There can be no debate on this motion as this has been covered in the debate on the motion for the second reading of the main bill. An example of the calling on of cognate bills for their second reading is at section 3.3.1.

**b) Introduced separately, read a first and a second time and then debate is adjourned.**

At a subsequent date, the main bill (bill A) will be announced by the Clerk and the chair will announce: 'Before the debate is resumed on this bill, I remind the House that it has been agreed that a general debate be allowed covering this bill, (bill B) and (bill C etc) . There being no objection, the chair will allow that course to be followed.' The chair's words are not reported; they are represented by the words 'Cognate bill(s)' after the 'Debate' heading for the main bill and before the 'Debate' headings for the cognate bill(s).

As the second reading speeches on each bill have been given on an earlier day, the second reading debate commences. During the second reading debate members can speak to any of the cognate bills. If you are uncertain as to which bill is being referred to, put 'the legislation'.

At the end of the second reading debate, the main bill (bill A) will be read a second time, dealt with in consideration in detail stage and third reading stage if applicable, and then read a third time. See example at section 3.3.1

Then each of the cognate bills is called on sequentially and the same procedure as in the previous paragraph applies. See example at section 3.3.1.

<p>3.3.1 Example of passage of principal bill and cognate bills all dealt with on the same day</p> <p><i>*[If debate resumed from the previous year, insert year]</i></p> <p><i>*[Question=that the Financial Services Reform Bill 2001 (i.e. the principal bill) be now read a second time]</i>  <i>[#This line not needed if bill does not involve the spending of Commonwealth money]</i></p>	<p>b2r1 Debate</p> <p>[ctl+.] .</p> <p>b Debate</p> <p>b Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>s Speech</p> <p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p> <p>gga .</p> <p>bcid Subdebate</p> <p>[ctl+.] .</p> <p>s Speech</p> <p>[alt+a] Small Block</p> <p>[alt+c] .Block</p> <p>&lt;qa&gt; .</p> <p>bla .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p><b>FINANCIAL SERVICES REFORM BILL 2001</b></p> <p>Cognate bills:</p> <p><b>FINANCIAL SERVICES REFORM (CONSEQUENTIAL PROVISIONS) BILL 2001</b></p> <p><b>FINANCIAL SERVICES REFORM (FEES) BILL 2001</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 5 April*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p><b>Mr NAME</b> (electorate) (time)—In commencing my speech on the Financial Services Reform Bill 2001 and related bills, I indicate that I have received a great deal of assistance from ...</p> <p>... ..</p> <p>... I commend the bill to the House and foreshadow that we will be introducing a number of amendments.</p> <p>*Question agreed to.</p> <p>Bill read a second time.</p> <p>#Message from the Governor-General recommending appropriation announced.</p> <p><b>Consideration in Detail</b></p> <p>Bill—by leave—taken as a whole.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I present a supplementary explanatory memorandum and move government amendments (1) to (187):</p> <p>(1) Schedule 1, item 1, page 7 (after line 18), after the definition of certificate cancellation provisions, insert:  class, in relation to financial products or financial services, has a meaning affected by regulations made for the purposes of section 761CA.</p> <p>(2) Schedule 1, item 1, page 8 (after line 12), after the definition of financial product advice, insert:</p> <p>... I commend the amendments to the House.</p> <p>Question agreed to.</p> <p>Bill, as amended, agreed to.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to.</p>
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<p>[First of cognate bills called on]</p> <p><i>*[If debate resumed from the previous year, insert year]</i></p> <p><i>[There may be no consideration in detail stage—as in example of next bill]</i></p> <p><i>[‘—by leave—‘needed if more than one amendment moved together]</i></p>	<p>&lt;b3&gt; .</p> <p>b2r3 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p> <p>bcid Subdebate</p> <p>[ctl+.] .</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>[ctl+.] .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p>Bill read a third time.</p> <p><b>FINANCIAL SERVICES REFORM (CONSEQUENTIAL PROVISIONS) BILL 2001</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 7 June*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p>Question agreed to.</p> <p>Bill read a second time.</p> <p><b>Consideration in Detail</b></p> <p>Bill—by leave—taken as a whole.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>(1) Schedule 1, item 276, page 102 (line 26), after “1016A(2)”, insert “or (3)”.</p> <p>(2) Schedule 1, item 290, page 105 (line 4), after “1016A(2)”, insert “or (3)”.</p> <p>Question agreed to.</p> <p>Bill, as amended, agreed to.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>
<p>[Second of cognate bills called on]</p> <p><i>*[If debate resumed from the previous year, insert year]</i></p>	<p>b2r3 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p>	<p><b>FINANCIAL SERVICES REFORM (FEES) BILL 2001</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 7 June*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p>Question agreed to.</p> <p>Bill read a second time.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That this bill be now read a third time.</p>

	<p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p>Question agreed to.</p> <p>Bill read a third time.</p>
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<p>3.3.2 Debate on cognate bill(s) resumed from a previous day [See section 3.3 for explanation of procedure for cognate bill(s)]</p> <p>[#Proforma b2r1 reads 'Cognate bill', so for more than one cognate bill change 'bill' to 'bills']</p> <p>*[If consideration resumes from the previous year, insert year]</p> <p>[The motion 'That this bill be now read a second time' refers to the Radio Licence Fees Bill, the main bill]</p>	<p>b2r1 Debate</p> <p>[alt+c] .Block</p> <p>b Debate</p> <p>b Debate</p> <p>sd Subdebate</p> <p>drfm .</p> <p>&lt;bm2&gt; Small</p> <p>s Speech</p>	<p style="text-align: center;"><b>RADIO LICENCE FEES BILL 1996</b></p> <p>#Cognate bills:</p> <p style="text-align: center;"><b>TELEVISION LICENCE FEES BILL 1996</b></p> <p style="text-align: center;"><b>BROADCASTING AMENDMENT BILL 1996</b></p> <p style="text-align: center;"><b>Second Reading</b></p> <p>Debate resumed from 25 February*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p><b>Mr NAME</b> (electorate) (time)—I support the Radio Licence Fees Bill, the Television Licence Fees Bill and the Broadcasting Amendment Bill. These bills are ...</p>
<p>3.3.3 Calling on of a cognate bill, after main bill dealt with, to complete second reading stage</p> <p>*[If consideration resumes from the previous year, insert year]</p> <p>[No 2R debate permitted here as it was covered in 2R debate on main bill, as explained in section 3.3]</p> <p>['—by leave—' needed if more than one amendment moved at same time]</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>b2r1 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p> <p>bcid Subdebate</p> <p>[alt+c] .Block</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p style="text-align: center;"><b>TELEVISION LICENCE FEES BILL 1996</b></p> <p style="text-align: center;"><b>Second Reading</b></p> <p>Debate resumed. [or] Debate resumed from 4 November*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p>Question agreed to.</p> <p>Bill read a second time.</p> <p style="text-align: center;"><b>Consideration in Detail</b></p> <p>Clause 1.</p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I move government/opposition amendments (1) and (2):</p> <p>(1) Clause 1, page 2 ...</p> <p>(2) Clause 2, page 4 ...</p> <p>This amendment seeks ...</p> <p style="text-align: center;"><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to</p> <p>Bill read a third time.</p>

3.3.4 No consideration in detail (CID) stage  *[If consideration resumes from the previous year, insert year]	b2r1	Debate	<b>COMMONWEALTH ELECTORAL LEGISLATION (PROVISION OF INFORMATION) BILL 2000</b>
	sd	Subdebate	<b>Second Reading</b>
	[ctl+.]	.	Debate resumed. [or] Debate resumed from 6 October*, on motion by <b>Mr Minister</b> :
	<bm2>	Small	That this bill be now read a second time.
	<qa>	.	Question agreed to.
	<b2>	.	Bill read a second time.
	b3r1	Subdebate	<b>Third Reading</b>
	mns	.	<b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:
	[alt+s]	Small	That this bill be now read a third time.
	<qa>	.	Question agreed to.
<b3>	.	Bill read a third time.	

### 3.4 Bill referred to a committee

At least seven days after the first reading and before the debate on the motion for the second reading is resumed, a motion may be moved without notice ‘That the bill be referred to the [committee] for consideration and an advisory report’ (SO 217A).

Bills may be referred to the House of Representatives standing committee—or to the joint standing committee (SO 361)—most appropriate to the subject area of the bill. The motion of referral may specify a date by which the committee is to report to the House.

After the committee has presented its report, and if the bill is to be proceeded with, the remainder of the second reading and the consideration in detail stages follow in the House, or the bill may be referred for these stages to the Main Committee. The government’s response to an advisory report is usually given by the minister in speaking to the bill. If the government accepts changes to the bill recommended by the report, these are incorporated into government amendments moved during the consideration in detail stage. (Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice* and House of Representatives Factsheet, No. 4, *Committees*.

<p>3.4.1 Referral of bill to committee agreed to without debate</p> <p>[No ‘—by leave—’ needed if matter listed on <i>Notice Paper</i>]</p> <p>[<i>Take in motion from Incorporations directory or insert comment box</i>]</p>	<p>brtc Debate</p> <p>sd Subdebate</p> <p>[mns]</p> <p>[alt+s] Small</p> <p>&lt;qa&gt;</p> <p>[mns]</p> <p>[alt+a] Small Block</p> <p>[alt+a] Small Block</p> <p>&lt;qa&gt;</p>	<p><b>ABORIGINAL AND TORRES STRAIT ISLANDER HERITAGE PROTECTION BILL 1998</b></p> <p><b>Reference to Committee</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent the minister moving a motion to refer the Aboriginal and Torres Strait Islander Heritage Protection Bill 1998 to the Parliamentary Joint Committee on Native Title and the Aboriginal and Torres Strait Islander Land Fund for consideration and an advisory report by 22 May 1998.</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>(1) That:</p> <p>(a) the Aboriginal and Torres Strait Islander Heritage Protection Bill 1998, be referred to the Parliamentary Joint Committee on Native Title and the Aboriginal and Torres Strait Islander Land Fund for consideration and an advisory report by 22 May 1998; and</p> <p>(b) the terms of this resolution, so far as they are inconsistent with the standing and sessional orders, have effect notwithstanding anything contained in the standing and sessional orders.</p> <p>(2) That a message be sent to the Senate acquainting it of this reference to the committee.</p> <p>Question agreed to.</p>
<p>3.4.2 Motion to suspend standing orders in order to refer bill to committee—not agreed to</p> <p>[No ‘—by leave—’ needed if matter listed on <i>Notice Paper</i>]</p>	<p>brtc Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+a] Small Block</p> <p>[alt+a] Small Block</p> <p>[alt+c] .Block</p> <p>&lt;qn&gt;</p>	<p><b>REGIONAL FOREST AGREEMENTS BILL 1998</b></p> <p><b>Reference to Committee</b></p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—by leave—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent the member for Perth moving that:</p> <p>(1) the Regional Forest Agreements Bill 1998 be referred to the Standing Committee on Primary Industries, Resources and Rural and Regional Affairs for consideration and an advisory report by 31 August 1998; and</p> <p>(2) the terms of this resolution, so far as they are inconsistent with the standing and sessional orders, have effect notwithstanding anything contained in the standing and sessional orders.</p> <p>In accordance with an agreement made with the table, I will speak for about a ...</p> <p>Question negatived.</p>

<p>3.4.3 Referral by Senate—announced by the Speaker</p> <p><i>[Take in motion from Incorporations directory or insert comment box]</i></p>	<p>brtc2 Debate</p> <p>sd Subdebate</p> <p>i Interjection</p> <p>[alt+a] Small Block</p> <p>[alt+a] Small Block</p>	<p style="text-align: center;"><b>FIRST CORPORATE LAW SIMPLIFICATION LEGISLATION</b></p> <p style="text-align: center;"><b>Reference to Committee</b></p> <p><b>The SPEAKER</b>—Order! I have received the following message from the Senate:</p> <p>The Senate acquaints the House of Representatives of the following resolution agreed to by the Senate this day:</p> <p>That, pursuant to paragraph 243C of the Australian Securities Commission Act 1989, items 1 to 4 inclusive of schedule 4 of the First Corporate Law Simplification Bill 1995 be referred to the parliamentary Joint Committee on Corporations and Securities for inquiry and report on or before Tuesday, 29 August 1995.</p>
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### 3.5 Consideration in Detail (CID) - [See also Cognate bills, on page 16]

Following the second reading (unless leave is sought and obtained for the third reading to occur forthwith) the House proceeds to the detailed consideration of the bill. Amendments to the provisions of the bill may be moved and debated at this stage.

The text of the bill is considered in the following order (SO 226):

- clauses as printed and proposed new clauses, in their numerical order;
- schedules as printed and proposed new schedules, in their numerical order;
- postponed clauses (not having been specially postponed until after certain other clauses);
- preamble (if any);
- title.

In many instances leave is granted for the bill to be considered as a whole. The chair asks, ‘Is it the wish of the House to consider the bill as a whole?’ If there is no dissenting voice, the chair then proposes the question ‘That the bill be agreed to’. If, among circulated amendments, there is an indication that a clause is to be opposed, the bill cannot be taken as a whole. Leave may also be granted for clauses or schedules to be taken together in groups.

Debate must be relevant to the subject matter of the clause or schedule before the committee, or to an amendment (SO 228), and cannot extend to other clauses or schedules which have been, or remain to be, dealt with. Members’ speeches are limited to five minutes, but there is no limit on the number of times a member may speak.

An amendment may be moved to any part of the bill, provided the amendment is within the title or relevant to the subject matter of the bill and is otherwise in conformity with the standing orders of the House. An amendment may be moved only when the part proposed to be amended is before the House and it must be relevant to that part. Amendments may be moved together, by leave. An amendment which is contrary to a previous decision on a bill cannot be moved unless there has been a reconsideration of the bill (SO 233).

The chair may put the question on an amendment by proposing ‘That the amendment be agreed to’ (SO 178). If a clause (or schedule, and so on) is amended, a further question is proposed ‘That the clause (schedule, et cetera) as amended, be agreed to’ (SO 229). If the bill is being considered as a whole, the further question proposed is ‘That the bill, as amended, be agreed to’. If the title is amended, the further question proposed is ‘That the title, as amended, be the title of the bill’ (SO 231). (Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice*.

<p>3.5.1 Example of passage through second reading, consideration in detail stage and third reading. Remember that many variations to this example are possible—see following ones</p> <p><i>*[If debate resumes from the previous year, insert year]</i></p> <p>[‘—in reply—’ needed if minister replying is same minister as moved the motion for the second reading <b>and</b> provided there is no amendment to the 2R motion still to be dealt with]</p> <p><i>[Leave is required to move more than one amendment at same time]</i></p> <p>[Take in amendments from Incorporations directory or insert comment box]</p>	<p>b2r1 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>s Speech</p> <p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p> <p>bcid Subdebate</p> <p>bclbl .</p> <p>[ctl+.] .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qn&gt; .</p> <p>rem .</p> <p>bla .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p><b>TAXATION (DEFICIT REDUCTION) BILL 1996</b></p> <p><b>Second Reading</b></p> <p>Debate resumed from 18 March*, on motion by <b>Mr Minister</b>:</p> <p>That this bill be now read a second time.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—in reply—In closing, the House will be aware ...</p> <p>Question agreed to.</p> <p>Bill read a second time.</p> <p><b>Consideration in Detail</b></p> <p>Clauses 1 to 102—by leave—taken together, and agreed to.</p> <p>Clause 103.</p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I move opposition amendments (1) and (2):</p> <p>(1) Clause 103, page 125, line 14, before ...</p> <p>(2) Clause 103, page 126, line 4, ...</p> <p>The purpose of these amendments is ...</p> <p>Question negatived.</p> <p>Remainder of bill—by leave—taken as a whole, and agreed to.</p> <p>Bill agreed to.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to</p> <p>Bill read a third time.</p>
<p>3.5.2 Bill taken as a whole</p> <p><i>[House requires leave to debate bill as a whole, rather than clause by clause]</i></p>	<p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p> <p>bcid Subdebate</p> <p>&lt;blwh&gt; .</p> <p>s Speech</p>	<p>Question agreed to.</p> <p>Bill read a second time.</p> <p><b>Consideration in Detail</b></p> <p>Bill—by leave—taken as a whole.</p> <p><b>Mr NAME</b> (electorate) (time)—Clause 6 of the bill ...</p>

3.5.3 Bill considered clause by clause; individual clause agreed to	[ctl+.] s bcla	. Speech .	Clause 1. <b>Mr NAME</b> (electorate) (time)—This clause ... Clause agreed to.
3.5.4 Amendment(s) moved to a clause  [Leave is required to move more than one amendment at a time]  [Take in amendment(s) from Incorporations directory or insert comment box]	[ctl+.] s [alt+s] [alt+c] <qa/qn>	. Speech Small .Block .	Clause 103. <b>Mr NAME</b> (electorate) (time)—by leave—I move opposition amendments (16) and (17):  (16) Clause 103, page 125, line 14, before ‘numbers’ ... (17) Clause 103, page 126, line 4, omit ‘other’ ...  These amendments ...  Question agreed to/negated.
3.5.5 More than one clause taken together and agreed to without debate	bclbl	.	Clauses 1 to 4—by leave—taken together, and agreed to.
3.5.6 More than one clause taken together and amendment(s) moved  [‘—by leave—’ needed if more than one amendment is moved at same time]  [Take in amendment(s) from Incorporations directory or insert comment box]	bclbl s [alt+s] [alt+c] <qa/qn>	. Speech Small .Block .	Clauses 1 to 4—by leave—taken together.  <b>Mr NAME</b> (electorate) (time)—by leave—I move opposition amendment(s) (2) and (3):  (2) Clause 2, page 1 ... (3) Clause 3, page 3 ...  These amendments ...  Question agreed to/negated.
3.5.7 Clause(s) agreed to after amendment(s) dealt with, eg. previous paragraph  Amendments agreed to  [or]  Amendments negated	<qa> bcla   <qn> bcla	. .   . .	Question agreed to.  Clause(s), as amended, agreed to.  [or]  Question negated.  Clause(s) agreed to.
3.5.8 Amendment withdrawn  [Leave is required to withdraw an amendment]	[ctl+.]	.	Amendment—by leave—withdrawn.

<p>3.5.9 Amendment to an amendment</p>	<p>bcid Subdebate [ctl+.] . s Speech [alt+s] Small s Speech [alt+s] Small &lt;qp&gt; . [alt+s] Small com DontPublish &lt;qa&gt; . &lt;qp&gt; . [alt+s] Small com DontPublish &lt;qa&gt; .</p>	<p style="text-align: center;"><b>Consideration in Detail</b></p> <p>Clause 6.</p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move opposition amendment (6):</p> <p>(6) Clause 6, page 10, after words ‘will expire’ insert words ‘in six months time or sooner’ ...</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move as an amendment to Mr Opposition’s amendment:</p> <p>Delete all words after ‘six months time’</p> <p style="text-align: center;">....    ....    ...</p> <p>Question put:</p> <p>That the amendment (<b>Mr Minister’s</b>) be agreed to.</p> <p>The House divided. <span style="float: right;">[9.15 p.m.]</span></p> <p>(The Deputy Speaker—Mr G.B. Nehl)</p> <p style="text-align: right;">Ayes ..... 71 Noes ..... <u>67</u> Majority ..... <u>4</u></p> <p style="text-align: center;">[TAKE IN DIVISION]</p> <p>Question agreed to.</p> <p>*Question put:</p> <p>That the amendment (<b>Mr Opposition’s</b>), as amended, be agreed to.</p> <p>The House divided. <span style="float: right;">[9.15 p.m.]</span></p> <p>(The Deputy Speaker—Mr G.B. Nehl)</p> <p style="text-align: right;">Ayes ..... 71 Noes ..... <u>67</u> Majority ..... <u>4</u></p> <p style="text-align: center;">[TAKE IN DIVISION]</p> <p>Question agreed to.</p>
<p>3.5.10 Proposed new part agreed to without debate</p>	<p>[ctl+.] .</p>	<p>Proposed new part agreed to.</p>
<p>3.5.11 Proposed new clause or clauses agreed to without debate</p>	<p>[ctl+.] .</p>	<p>Proposed new clause(s) agreed to.</p>

<p>3.5.12 Proposed new part or new clause debated</p> <p>[‘—by leave—’ required if more than one amendment moved at a time]</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>[ctl+.] .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>&lt;qn&gt; .</p> <p>[ctl+.] .</p> <p>&lt;qa&gt; .</p> <p>[ctl+.] .</p>	<p>Proposed new part VA (or clause 5A).</p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I move opposition amendments (3) and (4):</p> <p>(3) After clause 5, page 3, insert ...</p> <p>(4) After clause 6, page 4, insert ...</p> <p>Question negatived.</p> <p>Proposed new part (clause) agreed to.</p> <p style="text-align: center;">[or]</p> <p>Question agreed to.</p> <p>Proposed new part (clause), as amended, agreed to.</p>
<p>3.5.13 Schedule agreed to without debate</p>	<p>[ctl+.] .</p>	<p>Schedule agreed to.</p>
<p>3.5.14 Title agreed to without debate</p>	<p>[ctl+.] .</p>	<p>Title agreed to.</p>
<p>3.5.15 Schedule or title debated</p>	<p>[ctl+.] .</p> <p>s Speech</p> <p>[ctl+.] .</p>	<p>Schedule 1. [or] Title.</p> <p><b>Mr NAME</b> (electorate) (time)—The schedule (title) to the bill ...</p> <p>Schedule (Title) agreed to.</p>
<p>3.5.16 Bill agreed to without amendment</p>	<p>bla .</p>	<p>Bill agreed to.</p>
<p>3.5.17 Bill agreed to with amendment(s)</p>	<p>&lt;qa&gt; .</p> <p>bla .</p>	<p>Question agreed to.</p> <p>Bill, as amended, agreed to.</p>
<p>3.5.18 Consideration resumed (from another day) with no clause already before chair</p> <p><i>*[If consideration resumes from the previous year, insert year]</i></p>	<p>bcon11 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p>	<p style="text-align: center;"><b>COMMONWEALTH ELECTORAL LEGISLATION AMENDMENT BILL 1996</b></p> <p style="text-align: center;"><b>Consideration in Detail</b></p> <p>Consideration resumed from 9 November*.</p> <p>Clause 5.</p>
<p>3.5.19 Consideration resumed (on same day) with clause already before chair</p>	<p>bcon12 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p>	<p style="text-align: center;"><b>COMMONWEALTH ELECTORAL LEGISLATION AMENDMENT BILL 1996</b></p> <p style="text-align: center;"><b>Consideration in Detail</b></p> <p>Clause 5.</p> <p>Consideration resumed.</p>

<p>3.5.20 Consideration resumed (from another day) with clause and amendment(s) before chair</p>	<p>i Interjection s Speech &lt;qa/qn&gt; . bcla .</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—The question before the House is that the opposition amendments (1) and (2), clause 3, be agreed to.</p> <p><b>Mr NAME</b> (electorate) (time)—I wish to make some further points about this very important issue on the Natural Heritage Trust of Australia Bill.</p> <p>Question agreed to/negated.</p> <p>Clause, as amended, agreed to/Clause agreed to.</p>
<p>3.5.21 Postponement of clause</p> <p>[No-one speaks to the postponement proposal]</p>	<p>[ctl+.] . s Speech [ctl+.] . [ctl+.] .</p>	<p>Clause 5.</p> <p><b>Mr NAME</b> (electorate) (time)—This clause should be postponed because ...</p> <p>Clause postponed.</p> <p>[or]</p> <p>Clause 5 postponed.</p>
<p>3.5.22 Postponed clause brought back on</p>	<p>[ctl+.] . s Speech [ctl+.] .</p>	<p>Postponed clause 5.</p> <p><b>Mr NAME</b> (electorate) (time)—We believe this clause ...</p> <p>Clause agreed to.</p>
<p>3.5.23 Reconsideration of a clause</p>	<p>[ctl+.] . s Speech [alt+s] Small [alt+c] .Block &lt;qa&gt; . bcla .</p>	<p>Reconsideration of clause 50—by leave.</p> <p><b>Mr NAME</b> (electorate) (time)—I move opposition amendment (5):</p> <p>(5) Omit subclause (4).</p> <p>The deletion of subclause (4) from clause 14 ...</p> <p>Question agreed to.</p> <p>Clause, as amended, agreed to.</p>
<p>3.5.24 Remainder of bill agreed to without debate, after some clauses taken separately [Leave is required to take remainder of bill as a whole]</p> <p>Bill agreed to with amendment(s)</p>	<p>bcla . rem . bla . bla .</p>	<p>Clause(s) agreed to.</p> <p>Remainder of bill—by leave—taken as a whole, and agreed to.</p> <p>Bill agreed to.</p> <p>[or]</p> <p>Bill, as amended, agreed to.</p>

3.5.25 Remainder of bill debated after previous clause by clause consideration	<qa>	.	Question agreed to.
	bcla	.	Clause, as amended, agreed to.
[Leave is required to move more than one amendment at a time]	rem	.	Remainder of bill—by leave—taken as a whole.
[Take in amendment(s) from Incorporations directory or insert comment box]	s	Speech	<b>Mr NAME</b> (electorate) (time)—I move government amendment (4):
	[alt+s]	Small	(4) Clause 133, page 66, lines 11 to 13, omit subclause (1), substitute the following subclause ...
	[alt+c]	.Block	This clause ...
	<qa/qn>	.	Question agreed to/negated.
	bla	.	Bill, as amended, agreed to.

### 3.6 Bills referred to the Main Committee

At least seven days after the first reading and before the debate on the motion for the second reading is resumed, a motion may be moved without notice ‘That this bill be referred to the Main Committee for the remainder of the second reading and consideration in detail stages’ (SO 217A).

The Main Committee is an alternative venue rather than an additional process. Proceedings in the Main Committee in respect of legislation are substantially the same as they are for the same stage in the House (SO 280). Although bills are referred for the ‘remainder of the second reading and consideration in detail stages’, the complete second reading stage, including the minister’s speech, occurs in the Main Committee in the case of bills referred before the moving of the second reading (usually Senate bills).

The most significant difference from procedure in the House is the provision for the ‘unresolved question’. Divisions cannot occur in the Main Committee and if a question cannot be decided on the voices it is reported to the House for later resolution there (SO 276). An unresolved question arises when any member dissents from the result announced from the chair.

Proceedings on a bill may be continued regardless of unresolved questions unless agreement to an unresolved question is necessary to enable further questions to be considered, in which case the bill is returned to the House (SO 277). An unresolved question on a second reading amendment or on the second reading returns the bill to the House.

At the conclusion of the bill’s consideration in detail the question is put, forthwith and without debate, ‘That this bill be reported to the House, without amendment’ or ‘with (an) amendment(s)’ (‘and with (an) unresolved question (s)’), as appropriate (SO 234). If the Main Committee does not desire to consider the bill in detail it may grant leave for the question ‘That this bill be reported to the House without amendment’ to be moved forthwith, immediately following the second reading (SO 222(c)).

A bill may be returned to the House at any time during its consideration by the Main Committee by any member moving, without notice or the need for a seconder, ‘That further proceedings be conducted in the House’. This motion cannot be amended or debated and, because of the unresolved question procedure, is successful even if opposed (SO 270). A bill may also be recalled to the House at any time by motion moved in the House.

(Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice* and to House of Representatives Factsheet No. 16, *The Main Committee*.

<p>3.6.1 Bills referred to Main Committee</p> <p>[Take in form from Incorporations directory or insert comment box]</p>	<p>brefm            Debate</p> <p>mns                .</p> <p>[alt+s]            Small</p> <p>bl                  Bills List</p> <p>bl                  Bills List</p> <p>bl                  Bills List</p> <p>&lt;qa/qn&gt;           .</p>	<p style="text-align: center;"><b>BILLS REFERRED TO MAIN COMMITTEE</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That the following bill(s) be referred to the Main Committee:</p> <p>A New Tax System (Fringe Benefits) Bill 2000  ACIS Administration Amendment Bill 2000  Bankruptcy Legislation Amendment Bill 2001</p> <p>Question agreed to/negated.</p>
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3.7 **Bills returned from the Main Committee**

<p>3.7.1 Bill returned from Main Committee without amendment; consideration proceeds forthwith</p>           <p>[No consideration in detail stage]</p>	<p>brmc Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>bla .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p><b>OLYMPIC INSIGNIA PROTECTION AMENDMENT BILL 2001</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee without amendment; certified copy of the bill presented.</p> <p>Ordered that the bill be considered forthwith.</p> <p>Bill agreed to.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>
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<p>3.7.2 Bill returned from Main Committee with amendments; consideration proceeds forthwith</p> <p>[Take in amendments from Incorporations directory or insert comment box]</p>	<p>brmc Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>.Italics</p> <p>[alt+a] Small Block</p> <p>[alt+a] Small Block</p> <p>&lt;qa&gt; .</p> <p>bla .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p><b>TREASURY LEGISLATION AMENDMENT (APPLICATION OF CRIMINAL CODE) BILL (No. 2) 2001</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee with amendments; certified copy of the bill and schedule of amendments presented.</p> <p>Ordered that the bill be considered forthwith.</p> <p><i>Main Committee's amendments—</i></p> <p>(1) schedule 3, item 49, page 19 (lines 23 to 26), omit paragraph (b), substitute: (but)the statement: (i) is false or misleading in a material particular; or (ii) omits any matter or thing without which the statement is misleading in a material particular; and (c) the person is reckless as to whether the statement: (i) is false or misleading in a material particular; or (ii) omits any matter or thing without which the statement is misleading in a material particular.</p> <p>(2) Schedule 3, item 51, page 20 (after line 7), after paragraph (1)(b), insert: (ba) the accounts or records do not correctly record and explain the matters, transactions, acts or operations to which they relate.</p> <p>Question agreed to.</p> <p>Bill, as amended, agreed to.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>
<p>3.7.3 Bill returned from Main Committee without having been fully considered; consideration adjourned</p>	<p>brmc Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p>	<p><b>TRANSPORT AND TERRITORIES LEGISLATION AMENDMENT BILL 1999</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee without having been fully considered; certified copy of the bill presented.</p> <p>Ordered that the bill be considered at a later hour this day.</p> <p>[or]</p> <p>Ordered that the bill be considered at the next sitting.</p>

<p>3.7.4 Bill returned from Main Committee with an unresolved question; consideration adjourned</p>	<p>brmc Debate sd Subdebate [ctl+.] [ctl+.]</p>	<p><b>A NEW TAX SYSTEM (FAMILY ASSISTANCE AND RELATED MEASURES) BILL 2000</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee with an unresolved question; certified copy of the bill and schedule of the unresolved question presented.</p> <p>Ordered that the bill be considered at the next sitting.</p>
<p>3.7.5 Bill returned from Main Committee with an unresolved question; consideration proceeds forthwith</p> <p>[Take in unresolved question from Incorporations directory or insert comment box]</p>	<p>brmc Debate sd Subdebate [ctl+.] [ctl+.]  .Italics [alt+s] Small [alt+s] Small [alt+s] Small &lt;qn&gt; . bla . b3r1 Subdebate mns . [alt+s] Small &lt;qa&gt; . &lt;b3&gt; .</p>	<p><b>A NEW TAX SYSTEM (FAMILY ASSISTANCE AND RELATED MEASURES) BILL 2000</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee with an unresolved question; certified copy of the bill and schedule of the unresolved question presented.</p> <p>Ordered that the bill be considered forthwith.</p> <p><i>Unresolved question—</i></p> <p>That the amendment moved by the honourable member for Tangney be agreed to.</p> <p>Amendment—</p> <p>Schedule ...</p> <p>Question negatived.</p> <p>Bill agreed to.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>

<p>3.7.6 Bill returned from Main Committee with (an) amendment(s) and an unresolved question; consideration proceeds forthwith</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>brmc Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>.Italics</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>.Italics</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>bla .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p><b>A NEW TAX SYSTEM (FAMILY ASSISTANCE AND RELATED MEASURES) BILL</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee with an unresolved question and amendment(s); certified copy of the bill, schedules of the unresolved question and amendment(s) presented.</p> <p>Ordered that the bill be considered forthwith.</p> <p><i>Main Committee's amendment(s)—</i></p> <p>Subsection (5) ...</p> <p>Question agreed to.</p> <p><i>Unresolved question—</i></p> <p>That the amendment by the honourable member for Tangney be agreed to.</p> <p>Amendment—</p> <p>Schedule ...</p> <p>Question agreed to.</p> <p>Bill, as amended, agreed to.</p> <p><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>
<p>3.7.7 Appropriation message(s) having been reported in Main Committee</p>	<p>[ctl+.] .</p>	<p>Bill returned from Main Committee with/without amendment, appropriation message having been reported; certified copy of the bill presented/certified copy of the bill and schedule of amendments presented.</p>

<p>3.7.8 Bill returned from Main Committee with an unresolved question; consideration proceeds forthwith. Further consideration made an order of the day for a later hour this day</p>	<p>brmc Debate sd Subdebate [ctl+.] [ctl+.] .Italics [alt+s] Small &lt;qa&gt; mns [alt+s] Small &lt;qa&gt;</p>	<p><b>APPROPRIATION (PARLIAMENTARY DEPARTMENTS) BILL 2001</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee with an unresolved question; certified copy of the bill and schedule of the unresolved question presented.</p> <p>Ordered that the bill be considered forthwith.</p> <p><i>Unresolved question—</i></p> <p>That further proceedings be conducted in the House.</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That further consideration of the bill be set down as an order of the day for a later hour this day.</p> <p>Question agreed to.</p>
<p>3.7.9 Bill returned from Main Committee with a proposed amendment to the motion for the second reading and an unresolved question; certified copy of the bill and schedule of the unresolved question presented</p> <p>[Insert word 'Proposed']</p> <p>[Take in amendment from Incorporations directory or insert comment box]</p> <p>[A division could occur here]</p>	<p>brmc Debate sd Subdebate [ctl+.] [ctl+.] .Italics [alt+s] Small [alt+s] Small [alt+s] Small .Italics [alt+s] Small &lt;qa&gt; &lt;b2&gt;</p>	<p><b>CIVIL AVIATION AMENDMENT BILL 2000</b></p> <p><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee with a proposed amendment and an unresolved question; certified copy of the bill and schedule of the unresolved question presented.</p> <p>Ordered that the bill be considered forthwith.</p> <p><i>Proposed amendment—</i></p> <p>That all words after “That” be omitted with a view to substituting the following words:</p> <p>“whilst not declining to give the bill a second reading, the House is of the opinion that:</p> <p>(1) it is appropriate that the Board of the Civil Aviation Safety Authority should include ...</p> <p><i>Unresolved question—</i></p> <p>That the words proposed to be omitted stand part of the question.</p> <p>Question agreed to.</p> <p>Bill read a second time.</p>

<p>3.7.10 Bill returned from Main Committee having been considered up to and including second reading; consideration proceeds forthwith</p>	<p>brmc Debate sd Subdebate [ctl+.] [ctl+.]</p>	<p><b>VETERANS' AFFAIRS LEGISLATION AMENDMENT BILL 2000</b> <b>Report from Main Committee</b> Bill returned from Main Committee having been considered up to and including the second reading, messages from the Governor-General recommending appropriations for the bill and proposed amendments having been reported; certified copy of the bill presented. Ordered that the bill be considered forthwith.</p>
<p>[Take in amendment from Incorporations directory or insert comment box]</p>	<p>bcid Subdebate &lt;blwh&gt; s Speech [alt+s] Small [alt+c] .Block &lt;qa/qn&gt; [ctl+.] b3r1 Subdebate mns [alt+s] Small &lt;qa&gt; &lt;b3&gt;</p>	<p><b>Consideration in Detail</b> Bill—by leave—taken as a whole. <b>Mr NAME</b> (electorate) (time)—I move: Schedule 1, Part 3, page 11 (line 2) to page 13 (line 18), omit the Part. I indicated yesterday in the debate on this particular bill when it was in this chamber... Question agreed to/negatived. Bill, as amended, agreed to. [<i>or</i>] Bill agreed to. <b>Third Reading</b> <b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move: That this bill be now read a third time. Question agreed to. Bill read a third time.</p>

3.7.11 Bill returned from Main Committee for further consideration, second reading debate not having been concluded; certified copy presented; consideration proceeds forthwith or to be considered at a later hour this day or at the next sitting.	brmc	Debate	<b>PRIME MINISTER AND CABINET LEGISLATION AMENDMENT (APPLICATION OF CRIMINAL CODE) BILL 2001</b>
	sd	Subdebate	<b>Report from Main Committee</b>
	[ctl+.]	.	Bill returned from Main Committee for further consideration; certified copy of the bill presented.
	[ctl+.]	.	Ordered that the bill be considered forthwith.
	sd	Subdebate	<b>Second Reading</b>
	s	Speech	<b>Mr NAME</b> (electorate) (time)—The Prime Minister and Cabinet Legislation Amendment (Application of Criminal Code) Bill 2001 was being dealt with in the Main Committee this morning.....
	<qa>	.	Question agreed to.
	<b2>	.	Bill read a second time.
	b3r1	Subdebate	<b>Third Reading</b>
	mns	.	<b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:
	[alt+s]	Small	That this bill be now read a third time.
	<qa>	.	Question agreed to.
	<b3>	.	Bill read a third time.
			[or]
brmc	Debate	<b>PRIME MINISTER AND CABINET LEGISLATION AMENDMENT (APPLICATION OF CRIMINAL CODE) BILL 2001</b>	
sd	Subdebate	<b>Report from Main Committee</b>	
[ctl+.]	.	Bill returned from Main Committee for further consideration; certified copy presented.	
[ctl+.]	.	Ordered that the bill be considered at a later hour this day [or] at the next sitting.	

<p>3.7.12 Bill returned from the Main Committee with a second reading amendment not having been resolved.</p> <p>[Take in amendment from Incorporations directory or insert comment box]</p> <p>[Use words of chair]</p>	<p>brmc Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>.Italics</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>i Interjection</p> <p>&lt;qa&gt; .</p> <p>&lt;oqa&gt; .</p> <p>&lt;b2&gt; .</p>	<p style="text-align: center;"><b>APPROPRIATION BILL (No. 3) 1999-2000</b></p> <p style="text-align: center;"><b>Report from Main Committee</b></p> <p>Bill returned from Main Committee for further consideration; certified copy presented.</p> <p>Ordered that the bill be considered forthwith.</p> <p><i>Amendment—</i></p> <p>That all words after “That” be omitted with a view to substituting the following words:  “whilst not denying the Bill a second reading, the House condemns:  (1) the Government for its abdication of Commonwealth responsibility for appropriate national funding of health, education and other essential community services; ....</p> <p><b>Mr NAME</b> (electorate) (time)—The parliament has been debating the additional estimates ....</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The original question was that this bill be now read a second time. To this the honourable member for [electorate] has moved as an amendment that all words after ‘That’ be omitted with a view to substituting other words. The question now is that the words proposed to be omitted stand part of the question.</p> <p>Question agreed to.</p> <p>Original question agreed to.</p> <p>Bill read a second time.</p>
<p>3.7.13 Consideration resumed from a previous day on which the bill was reported to the House without amendment or request and then consideration adjourned.</p>	<p>brmc Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>bla .</p> <p>b3r1 Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p style="text-align: center;"><b>TRANSPORT SAFETY INVESTIGATION (CONSEQUENTIAL AMENDMENTS) BILL 2002</b></p> <p style="text-align: center;"><b>Report from Main Committee</b></p> <p>Consideration resumed from 23 September.</p> <p>Bill agreed to.</p> <p style="text-align: center;"><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>

### 3.8 Third Reading (3R)

The standing orders provide that, following agreement to the bill at the detail stage, a future day is to be fixed for the third reading (SO 237), but it is usual for the House to grant leave for the minister to move the third reading immediately. The question ‘That this bill be now read a third time’ may be debated but it is not often that this occurs. If it is debated, the scope of the debate is limited to the contents of the bill—that is, the matters contained in the clauses and schedules of the bill.

The only amendment allowed to the third reading (SO 239) is to move to omit ‘now’ from the question ‘That this bill be now read a third time’ and add ‘this day 6 months’ which, if carried, would finally dispose of the bill. Few such amendments have been attempted and none agreed to. When the question for the third reading is agreed to, the Clerk again reads the long title, at which point the bill has been passed by the House (SO 240). (Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice*.

<p>3.8.1 Motion for third reading moved and agreed to</p>	<p>b3r1 Subdebate mns . [alt+s] Small &lt;qa&gt; . &lt;b3&gt; .</p>	<p style="text-align: center;"><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move: That this bill be now read a third time. Question agreed to. Bill read a third time.</p>
<p>3.8.2 Motion for third reading moved and minister speaks to the motion</p>	<p>b3r2 Subdebate s Speech [alt+s] Small c Continuing Paragraph &lt;qa&gt; . &lt;b3&gt; .</p>	<p style="text-align: center;"><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move: That this bill be now read a third time. I believe this ... Question agreed to. Bill read a third time.</p>
<p>3.8.3 Motion for third reading moved and member(s) speak to the motion</p>	<p>b3r3 Subdebate mns . [alt+s] Small s Speech &lt;qa&gt; . &lt;b3&gt; .</p>	<p style="text-align: center;"><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move: That this bill be now read a third time. <b>Mr NAME</b> (electorate) (time)—I congratulate the minister ... Question agreed to. Bill read a third time.</p>



<p>3.8.5 Third reading decision rescinded to enable consideration in detail stage and remaining stages to be considered forthwith</p> <p>[Leave is needed to move more than one amendment at a time]</p> <p>[Take in amendments from Incorporations directory or insert comment box]</p>	<p>d Debate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>bcid Subdebate</p> <p>&lt;blwh&gt; .</p> <p>s Speech</p> <p>[alt+a] Small Block</p> <p>[alt+c] .Block</p> <p>&lt;qa/qn&gt; .</p>	<p><b>TAXATION LAWS AMENDMENT BILL (No. 5) 1994</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent the recorded decision of the House on the third reading of the Taxation Laws Amendment Bill (No. 5) 1994, on 7 February 1995, being rescinded, and the detail and remaining stages being considered forthwith.</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the recorded decision of the House on the third reading be rescinded, and the detail and remaining stages be considered forthwith.</p> <p>Question agreed to.</p> <p><b>Consideration in Detail</b></p> <p>Bill—by leave—taken as a whole.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move government amendments (1) to (3):</p> <p>(1) Schedule 1, Part 2, page 5, item ...  (2) Schedule 1, Part 2, page 6, item ...  (3) Schedule 1, Part 10, page 20, item ...</p> <p>These amendments .....</p> <p>Question agreed to/negated.</p>
<p>3.8.6 Declaration of commencement date of legislation</p> <p>[Heading should reflect as closely as possible the title of the bill(s). Heading should be 'LEGISLATION', not 'BILL(S)']</p>	<p>d Debate</p> <p>sd Subdebate</p> <p>s Speech</p>	<p><b>SALES TAX LEGISLATION</b></p> <p><b>Statement of Declaration</b></p> <p><b>Mr NAME</b> (electorate) (time)—I table a statement of declaration of designated day in accordance with the Sales Tax (Customs) (Wine—Deficit Reduction) Act 1993, the Sales Tax (Excise) (Wine—Deficit Reduction) Act 1993 and the Sales Tax (General) (Wine—Deficit Reduction) Act 1993.</p>

### 3.9 Bills returned from the Senate [If the message from the Senate refers a bill to a committee see **Bill referred to a committee**, on page 21]

As soon as administratively possible after the third reading, the bill, certified by the Clerk, is sent to the Senate with a message, signed by the Speaker, requesting the Senate's concurrence. The bill again goes through three readings in the Senate.

When the bill has passed the Senate, the Senate returns it to the House under cover of a message. If the Senate has not amended the bill, the message is announced to the House by the chair at a convenient time in proceedings, between items of business, and the bill is prepared for assent.

If the bill has been amended by the Senate, the amendments are listed in a schedule accompanying the bill. When the receipt of the Senate message is announced by the chair, a minister moves a motion to fix the time for the House to consider the amendments—'That the amendments be considered at the next sitting' or 'at a later hour', or (if printed copies are available for circulation to members) 'That the amendments be considered forthwith' (SO 244).

On the latter motion being agreed to, or on the order of the day for the consideration of the amendments being called on, the minister moves a motion or series of motions in relation to the amendments. The amendments are considered together, in groups, or individually, according to the motions moved. These are generally 'That the amendment(s) (or specified amendments) be agreed to' and 'That the amendment(s) (or specified amendments) be disagreed to'. An amendment may also be amended and agreed to, or disagreed to but an amendment made in its place (SO 245). Debate on Senate amendments follows procedures similar to those used in the consideration in detail stage: each member may speak for five minutes at a time with no limit on the number of times.

When the House disagrees to a Senate amendment to a bill, the member who moved the motion 'That the amendment(s) be disagreed to' must present to the House written reasons for the House not agreeing to the amendments. The reasons are included in the message returning the bill to the Senate (SO 248). The same requirement for reasons applies in the case of bills originating in the Senate if the House disagrees to any amendments made by the Senate to amendments of the House (SO 258).

The process of negotiation by message between the Houses continues until agreement is reached on the bill's final form. The House may request the Senate to reconsider amendments which the House has disagreed to or to consider amended or replacement amendments. In turn the Senate may insist on its original amendments, disagree to the House amendments or agree to them with further amendment (SO 250).

If it is recognised that further negotiation by message would be pointless, it is usual for the House to order the bill to be 'laid aside'—that is, abandoned and removed from the *Notice Paper* (SO 257).

#### ***Requested amendments***

The Senate is prevented by section 53 of the Constitution from making amendments to appropriation or taxation bills or from making an amendment to any bill 'so as to increase any proposed charge or burden on the people'. However, it may **request** the House to make such an amendment. (Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice*.

Note:

Bill/s returned from the Senate without amendment or agreeing to House of Representatives amendments appear under the heading 'BILLS RETURNED FROM THE SENATE'. Bill/s returned from the Senate requiring further action by the House of Representatives appear under the bill title/s.

<p>3.9.1 Returned without amendment or request (money bills have requested amendments)</p> <p>Always <b>'BILLS'</b> in the heading but not necessarily in the text if only one bill returned.</p> <p>[<i>The proforma 'brs' will insert only one bill, so for more than one bill use the proforma 'bl'.</i>]</p> <p>[Take in from Incorporations directory or insert comment box]</p>	<p>brs Debate</p> <p>[ctl+.]</p> <p>bl Bills List</p> <p>bl Bills List</p> <p>bl Bills List</p> <p>bl Bills List</p>	<p style="text-align: center;"><b>BILLS RETURNED FROM THE SENATE</b></p> <p>The following bill(s) was (were) returned from the Senate without amendment or request:</p> <p>Appropriation Bill (No. 3) 1995-96</p> <p>Appropriation Bill (No. 4) 1995-96</p> <p>Loan Bill 1996</p> <p>Social Security and Welfare Legislation Amendment Bill 1996</p>
<p>3.9.2 Returned with (a) Senate amendment(s) - considered forthwith</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>brsa Debate</p> <p>sd Subdebate</p> <p>[ctl+.]</p> <p>[ctl+.]</p> <p>[alt+s] Italics</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>.Block</p> <p>&lt;qa&gt;</p>	<p style="text-align: center;"><b>OZONE PROTECTION BILL 1996</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Bill returned from the Senate with (an) amendment(s).</p> <p>Ordered that the amendment(s) be considered forthwith.</p> <p><i>Senate's amendment(s)—</i></p> <p>No. 1—Page 2, paragraph 3(a), line 8, leave out “and”.</p> <p>No. 2—Page 2, after paragraph 3(b), add the following new paragraph.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the amendment(s) be agreed to/disagreed to.</p> <p>As honourable members would be aware...</p> <p>Question agreed to.</p>
<p>3.9.3 Returned with (a) Senate amendment(s) – consideration to be resumed at a later hour / at the next sitting</p>	<p>brsa</p> <p>sd Subdebate</p> <p>[ctl+.]</p> <p>[ctl+.]</p>	<p style="text-align: center;"><b>INCOME TAX AMENDMENT BILL 1996</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Bill returned from the Senate with (an) amendment(s).</p> <p>Ordered that the amendment(s) be considered at a later hour this day./at the next sitting.</p>

<p>3.9.4 Consideration of Senate amendment(s) resumed from earlier in the day [or a previous day]</p> <p><i>*[If consideration resumes from the previous year, insert year]</i></p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>bcon21 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>Italics</p> <p>[ctl+.] . ... ..</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>INCOME TAX AMENDMENT BILL 1996</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Consideration resumed. [from 26 October*.]</p> <p><i>Senate's amendment(s)—</i></p> <p>...</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the amendment(s) be agreed to/disagreed to.</p> <p>As honourable members would be aware ...</p> <p>Question agreed to.</p>
<p>3.9.5 Returned with a request for (an) amendment(s)</p> <p><i>[Money bills have requested amendments]</i></p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>brsagga Debate</p> <p>sd Subdebate</p> <p>gga .</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>Italics</p> <p>[alt+s] Small</p> <p>mns .</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>OZONE PROTECTION (LICENCE FEES—IMPORTS) BILL 1996</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Message from the Governor-General/Administrator recommending appropriation [for requested amendment(s)] announced.</p> <p>Bill returned from the Senate with [a request for] (an) amendment(s).</p> <p>Ordered that the [requested] amendment(s) be considered forthwith.</p> <p><i>Senate's requested amendment(s)—</i></p> <p>Page 2, subclause 4 (3), lines 3 and 4 leave out “only in force for”, insert “in force for only”.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the requested amendment(s) be made/not made.</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—The opposition concurs with the government.</p> <p>Question agreed to.</p>

3.9.6 House disagrees with a Senate amendment  [Take in amendment(s) from Incorporations directory or insert comment box]	brsa	Debate	<b>TAXATION LAWS AMENDMENT BILL (No. 2) 2001</b>
	sd	Subdebate	<b>Consideration of Senate Message</b>
	[ctl+.]	.	Bill returned from the Senate with (an) amendment(s).
	[ctl+.]	.	Ordered that the amendment(s) be considered forthwith.
		Italics	<i>Senate's amendment(s)—</i>
	[alt+s]	Small	(1) Page 32 (after line 24), at the end of the bill, add: Schedule 7—Other amendments
	s	Speech	<b>Mr MINISTER</b> (electorate—ministry) (time)—I move:
	[alt+s]	Small	That the amendment(s) be disagreed to.
	[alt+c]	.Block	The amendment made by the ...
	s	Speech	<b>Mr NON-GOVERNMENT</b> (electorate) (time)—The reason the opposition moved this amendment .....
	<qa>	.	Question agreed to.
s	Speech	<b>Mr MINISTER</b> (electorate—ministry) (time)—I present the reasons for the House disagreeing to the Senate amendment(s) and I move:	
[alt+s]	Small	That the reasons be adopted.	
<qa>	.	Question agreed to.	

<p>3.9.7 House agrees with one or more Senate amendment(s) and disagrees with other(s)</p> <p>Consideration resumed from earlier in the day bcon22 [or a previous day bcon21] [<i>*If consideration resumes from the previous year, insert year</i>]</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	bcon21/2	Debate	<b>PUBLIC SERVICE BILL 1999</b>
	sd	Subdebate	<b>Consideration of Senate Message</b>
	[ctl+.]	.	Consideration resumed. [from 26 October*.]
		Italics	<i>Senate's amendment(s)—</i>
	[alt+s]	Small	(1) Clause 22, page 14 (line 26) to page 15 (line 2), omit subclauses (4) and (5), substitute: (2) Clause 64, page 37 (line 10), omit "Chairman", substitute "Chair".
	s	Speech	<b>Mr MINISTER</b> (electorate—ministry) (time)—I would like to indicate to the House that the government proposes that amendment (2) be agreed to, and that amendment (1) be disagreed to. I suggest, therefore, that it may suit the convenience of the House first to consider amendment (2) and when that amendment has been disposed of to consider amendment (1). I move:
	[alt+s]	Small	That Senate amendment (2) be agreed to.
	s	Speech	<b>Mr NON-GOVERNMENT</b> (electorate) (time)—This matter was before the House a little .....
	<qa>	.	Question agreed to.
	s	Speech	<b>Mr MINISTER</b> (electorate—ministry) (time)—I move:
	[alt+s]	Small	That Senate amendment (1) be disagreed to.
	[alt+c]	.Block	The modernisation of the principal legislation regulating the Australian Public Service, ....
	<qa>	.	Question agreed to.
	s	Speech	<b>Mr MINISTER</b> (electorate—ministry) (time)—I present the reasons for the House disagreeing to the Senate amendment, and I move:
[alt+s]	Small	That the reasons be adopted.	
<qa>	.	Question agreed to.	

<p>3.9.8 House agrees with one or more Senate amendment(s) but amends other amendment(s)</p> <p>Consideration resumed from earlier in the day bcon22 [or a previous day bcon21] [<i>*If consideration resumes from the previous year, insert year</i>]</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>bcon21/2 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[alt+s] Italics</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>s Speech</p> <p>&lt;qa&gt; .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>MANAGED INVESTMENTS BILL 1997</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Consideration resumed. [from 24 June*]</p> <p><i>Senate's amendment(s)—</i></p> <p>(1) Page 1 (after line 9), after clause 2, insert: 2A Review of operation of Act (1) The Minister must cause a review of the ... ... ..</p> <p>(8) Schedule 2, page 90 (after line 27), after item 138, insert: 138A After subsection 1043(1) Insert:</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move: That amendments (1) to (6) and (8) be agreed to.</p> <p>The government is pleased that the Senate has ...</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—The issues involved in the Managed Investments Bill represent ...</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move: That Senate amendment (7) be amended as follows: (1) Proposed subsection (2C) to be inserted by proposed item 120B, omit “the scheme”, substitute “the applicant”.</p> <p>I want to make a few comments in relation to ....</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—The opposition are pleased ....</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move: That Senate amendment (7), as amended, be agreed to.</p> <p>Question agreed to.</p>
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<p>3.9.9 House agrees with one or more Senate amendment(s) but disagrees with other amendment(s) and moves (a) further amendment(s)</p> <p>Consideration resumed from earlier in the day bcon22 [or a previous day bcon21] [<i>*If consideration resumes from the previous year, insert year</i>]</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>bcon21/2 Debate</p> <p>sd Subdebate</p> <p>[ctl+.]</p> <p>[alt+s] Italics</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>[mns] Speech</p> <p>[alt+s] Small</p> <p>&lt;qa&gt;</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>mns</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>&lt;qa&gt;</p> <p>s Speech</p>	<p style="text-align: center;"><b>ABORIGINAL AND TORRES STRAIT ISLANDER HERITAGE PROTECTION BILL 1998</b></p> <p><b>Consideration of Senate Message and Unrelated Amendments</b></p> <p>Consideration resumed. [from 6 December*]</p> <p><i>Senate's amendment(s)</i>—</p> <p>(1) Clause 4, page 2 (lines 17 to 20), omit “certain” (wherever occurring). ....</p> <p style="text-align: center;">...                      ...                      ...</p> <p>(179) Page 67 (after line 26), at the end of the bill, add: 83 Indigenous Cultural Heritage Advisory Council</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent the Minister representing the Minister for Environment and Heritage moving amendments to the Aboriginal and Torres Strait Islander Heritage Protection Bill 1998 during the consideration of the amendments made by the Senate to the Bill.</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I would like to indicate to the House that the government proposes that certain Senate amendments be agreed to, that certain other amendments be disagreed to, and that unrelated amendments be made. I suggest therefore, that it may suit the convenience of the House to first consider the Senate amendments proposed to be agreed to, then the amendments proposed to be disagreed to, and then the unrelated amendments which I propose moving. I move:</p> <p>That Senate amendments (4) to (6), (43), (45), (47), (50), (55), (61), (62), (89), (102), (106), (114), (121), (125), (126), (160), (173) and (178) be agreed to.</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—The opposition will support this motion. It is an indication ....</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That Senate amendments (1) to (3), (7) to (42), (44), (46), (48), (49), (51) to (54), (56) to (60), (63) to (88), (90) to (101), (103) to (105), (107) to (113), (115) to (120), (122) to (124), (127) to (159), (161) to (172), (174) to (177) and (179) be disagreed to.</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—I indicate that the opposition ....</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I present the reasons for the House of Representatives disagreeing to the amendments of the Senate and I move:</p>
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[Leave needed to move more than one amendment at a time]	[alt+s]	Small	That the reasons be adopted.
	<qa>	.	Question agreed to.
	s	Speech	<b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:
	[alt+s]	Small	(1) Clause 36, page 26 (after line 13), at the end of the clause, add: (2) Clause 38, page 27 ...  ... ..
	s	Speech	<b>Mr NON-GOVERNMENT</b> (electorate) (time)—The opposition supports these amendments. I ....
	<qa>	.	Question agreed to.
	mns	.	<b>Mr MINISTER</b> (electorate—ministry) (time)—I move:
	[alt+s]	Small	That, in the message returning the bill to the Senate, the Senate be requested to reconsider the bill in respect of the amendments made by the House of Representatives to the bill.
<qa>	.	Question agreed to.	

<p>3.9.10 House disagrees with one or more Senate amendment(s) and makes other amendments in place of them. Division called.</p> <p>Consideration resumed from earlier in the day bcon22 [or a previous day bcon21] [<i>*If consideration resumes from the previous year, insert year</i>]</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>bcon21/2 Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[alt+s] Small</p> <p>[alt+s] Small</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+a] Small Block</p> <p>[alt+c] .Block</p> <p>s Speech</p> <p>&lt;qa&gt; .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>s Speech</p> <p>&lt;qp&gt; .</p> <p>[alt+s] Small</p> <p>div .</p> <p>[alt+s] Small</p>	<p><b>FEDERAL MAGISTRATES (CONSEQUENTIAL AMENDMENTS) BILL 1999</b></p> <p><b>Consideration of Senate Message</b></p> <p>Consideration resumed. [from 24 November*]</p> <p><i>Senate's amendment(s)—</i></p> <p>(1) Schedule 4, page 19 (after line 22), after item 69, insert: 69A Paragraph 18A(3)(f)</p> <p>... ..</p> <p>(23) Schedule 25, page 80, omit the schedule.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That Senate amendments (1) to (7), (16) to (18), (21) and (22) be agreed to.</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That Senate amendment (15) be disagreed to and the following 2 government amendments be made in place of it:</p> <p>(1) Schedule 11, item 63, page 48 (lines 19 and 20), omit “during the interim period”.</p> <p>(2) Schedule 11, item 63, page 49 (lines 10 to 20), omit subsection (6).</p> <p>By way of explanation, the government is concerned. ....</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—The opposition</p> <p>...</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That Senate amendments (8) to (14), (19), (20) and (23) be disagreed to.</p> <p>I have already addressed the reasons for this disagreement when dealing with the previous bill.</p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—The opposition will oppose this.</p> <p>Question put:</p> <p>That Senate amendments (8) to (14), (19), (20) and (23) be disagreed to.</p> <p>The House divided. [6.20 p.m.]</p> <p>(The Speaker - Mr Neil Andrew)</p> <p>Ayes ..... 75 Noes ..... 58 Majority ..... 17</p>
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	<p>...                    ...                    ...</p> <p>&lt;qa&gt; . Question agreed to.</p> <p>mns . <b>Mr MINISTER</b> (electorate—ministry) (time)—I present the reasons for the House disagreeing to certain Senate amendments and I move:</p> <p>[alt+s] Small That the reasons be adopted.</p> <p>&lt;qa&gt; Question agreed to.</p>
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<p>3.9.11 Senate agrees with bill as amended by the House at the request of the Senate</p>	<p>Debate sd Subdebate [ctl+.] [ctl+.]</p>	<p style="text-align: center;"><b>INCOME TAX AMENDMENT BILL 1996</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate has agreed to the bill as amended by the House at the request of the Senate [, with further amendments].</p> <p style="text-align: center;">[or]</p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate has agreed to the bill as amended by the House at the request of the Senate and without further requests.</p>
<p>3.9.12 Senate, having considered message from the House of Representatives, agrees to resolution</p> <p>[Take in resolution from Incorporations directory or insert comment box]</p>	<p>Debate sd Subdebate [ctl+.] [alt+s] Small</p>	<p style="text-align: center;"><b>CARRIAGE OF GOODS BY SEA ACT</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Message received from the Senate acquainting the House that the Senate, having considered message No. 365 of the House of Representatives, has agreed to the following resolution:</p> <p>That, in accordance with paragraph 2(3)(b) of the Carriage of Goods by Sea ...</p>
<p>3.9.13 Senate agrees to the House of Representatives amendment(s) but has made (a) further amendment(s)</p>	<p>Debate sd Subdebate [ctl+.] [ctl+.] [ctl+.] Italics</p>	<p style="text-align: center;"><b>INTERNATIONAL WAR CRIMES TRIBUNAL (CONSEQUENTIAL AMENDMENTS) BILL 1996</b></p> <p style="text-align: center;"><b>Consideration of Senate Message</b></p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate has agreed to the amendment made by the House and has made further amendments to the bill.</p> <p>Ordered that consideration of the message be made an order of the day for the next sitting.</p> <p style="text-align: center;">[or]</p> <p>Ordered that the amendment(s) be considered forthwith.</p> <p><i>Senate's amendment(s)—</i></p> <p style="text-align: center;">... ..</p>

<p>3.9.14 Senate agrees to certain House of Representatives amendments, disagrees with others and makes further amendments</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>Italics</p>	<p><b>INTERNATIONAL WAR CRIMES TRIBUNAL BILL 1995</b></p> <p><b>Consideration of Senate Message</b></p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate has agreed to certain amendments made by the House and has disagreed to an amendment made by the House but in place thereof has amended the bill, and has made further amendments to the bill.</p> <p>Ordered that consideration of the message be made an order of the day for the next sitting.</p> <p>[or]</p> <p>Ordered that the amendment(s) be considered forthwith.</p> <p><i>Senate's amendment(s)—</i></p> <p>... ..</p>
<p>3.9.15 Senate agrees to House of Representatives amendments but has made further amendments</p>	<p>Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>Italics</p>	<p><b>INTERNATIONAL WAR CRIMES TRIBUNAL BILL 1995</b></p> <p><b>Consideration of Senate Message</b></p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate has agreed to the amendments made by the House and has further amendments to the bill.</p> <p>Ordered that consideration of the message be made an order of the day for the next sitting.</p> <p>[or]</p> <p>Ordered that the amendment(s) be considered forthwith.</p> <p><i>Senate's amendment(s)—</i></p> <p>... ..</p>

<p>3.9.16 Senate insists upon its amendment(s)</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>Italics</p>	<p><b>REFERENDUM AMENDMENT BILL 1996</b></p> <p><b>Consideration of Senate Message</b></p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate insists upon the amendment(s) disagreed to by the House.</p> <p>Ordered that consideration of the message be made an order of the day for the next sitting.</p> <p>[or]</p> <p>Ordered that the amendment(s) be considered forthwith.</p> <p><i>Senate's amendment(s)—</i></p> <p>... ..</p>
<p>3.9.17 Senate insists upon its amendment(s) (for bills returned from the Senate for the second time)</p> <p>The Senate cannot insist on requested amendment(s), they can only press the House to make the amendment(s).</p> <p>[Take in amendment(s) from Incorporations directory or insert comment box]</p>	<p>Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>Italics</p>	<p><b>REFERENDUM AMENDMENT BILL 1996</b></p> <p><b>Consideration of Senate Message</b></p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate insists upon the amendment(s) disagreed to by the House.</p> <p>[or for requested amendment(s)]</p> <p>Message received from the Senate returning the bill and acquainting the House that the Senate, having considered message No. 172 of the House of Representatives, has resolved to press its request for [an] amendment(s) and again requests the House make the amendment(s).</p> <p>Ordered that consideration of the message be made an order of the day for the next sitting.</p> <p>[or]</p> <p>Ordered that the [requested] amendment(s) be considered forthwith.</p> <p><i>Senate's [requested] amendment(s)—</i></p> <p>... ..</p>
<p>3.9.18 Senate does not insist upon its amendment(s)</p>	<p>Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p>	<p><b>REFERENDUM AMENDMENT BILL 1996</b></p> <p><b>Consideration of Senate Message</b></p> <p>Message received from the Senate acquainting the House that the Senate does not insist on its amendment(s) disagreed to by the House and has agreed to the amendment(s) made by the House in place of it/them.</p>

3.9.19 Senate insists upon disagreeing to House of Representatives amendment(s)		Debate	<b>REFERENDUM AMENDMENT BILL 1996</b>  <b>Consideration of Senate Message</b>  Message received from the Senate acquainting the House that the Senate insists on disagreeing to the amendment(s) insisted on by the House.  Ordered that consideration of the message be made an order of the day for the next sitting.  [or]  Ordered that the amendment(s) be considered forthwith.  <i>Senate's amendment(s)—</i>  ... ..
	sd	Subdebate	
	[ctl+.]	.	
	[ctl+.]	.	
	[ctl+.]	.	
	[ctl+.]	.	
		Italics	

### 3.10 Assent to bills

3.10.1 Assent to bills [Heading always plural, but determine by statement from chair whether one message or more]  [The proforma 'bass' will insert only one bill, so for more than one bill use the proforma 'bl'.]	atb	Debate	<b>ASSENT</b>  Message(s) from the Governor-General reported informing the House of assent to the following bill(s):  Appropriation Bill (No. 4) 1995-96 Appropriation Bill (No. 3) 1995-96 Loan Bill 1996 Social Security and Welfare Legislation Amendment Bill 1996
	[ctl+.]	.	
	bl	Bills List	
	bl	Bills List	
	bl	Bills List	
	bl	Bills List	

### 3.11 Recommittal of a bill

3.11.1 Recommittal  [Note:  A. No bill has been recommitted to the House of Representatives since 1919  B. If motion is moved by a member who is not a minister, leave must be sought and granted]	s	Speech	<b>Mr NAME</b> (electorate) (time)—I move:  That the bill be now recommitted for the reconsideration of clause 7 ...  I think that the reasons will be ...  Question agreed to.  <b>Consideration in Detail</b>  Recommittal.  <b>Mr NAME</b> (electorate) (time)—I refer to clause 7 of the ... and move:  ... ..  Question agreed to.  Bill, as [further] amended, agreed to.
	[alt+s]	Small	
	[alt+c]	.Block	
	<qa>	.	
	bcid	Subdebate	
	[ctl+.]	.	
	s	Speech	
	<qa>	.	
	bla	.	

### 3.12 Appropriation Bills

#### APPROPRIATION BILLS (THE BUDGET AND FINANCIAL BILLS)

The parliament has the ultimate control over government finances. Section 83 of the Constitution states that ‘no money shall be drawn from the Treasury of the Commonwealth except under appropriation made by law’. This means that money cannot be spent unless the parliament has authorised the expenditure by an act of parliament—an appropriation act.

Although parliament has the ultimate control by way of veto, the government has what is known as the ‘financial initiative’. Only the government, through the House of Representatives, can request that an appropriation be made or increased, or propose to impose or increase taxation. The constitutional provisions (sections 53 and 56) are as follows:

- appropriation bills cannot be initiated in the Senate;
- appropriation bills for ‘the ordinary annual services of the government’—e.g. Appropriation Bill (No. 1)—cannot be amended by the Senate;
- bills imposing taxation cannot originate in or be amended by the Senate;
- the Senate may not amend any proposed law so as to increase any proposed charge or burden on the people;
- no appropriation bill can be passed unless the purpose of the appropriation has been recommended by a message from the Governor-General.

The parliament appropriates money annually from the consolidated revenue fund to fund government expenditure by means of the following bills:

##### **Main appropriation bills**

Appropriation Bill (No. 1) is a key element in the budget. It appropriates revenue for the provision of ordinary annual government services—that is, continuing expenditure by government agencies on services for existing policies.

Appropriation Bill (No. 2), also introduced with the budget, includes appropriations for new policies, new capital expenditure, and grants to the states.

Appropriation (Parliamentary Departments) Bill, also introduced with the budget, appropriates funds for the parliamentary departments.

##### **Additional appropriation bills**

Appropriation Bills (No. 3) and (No. 4) and Appropriation (Parliamentary Departments) Bill (No. 2) are referred to as the additional or supplementary estimates. Appropriation Bill (No. 3) appropriates funds for ordinary annual services, while Appropriation Bill (No. 4) provides for other expenditure—that is, they parallel Appropriation Bills (No. 1) and (No. 2). They are necessary because almost invariably government departments will exhaust some of the funds provided by Appropriation Bills (No. 1) and (No. 2). The Appropriation (Parliamentary Departments) Bill (No. 2) performs the same function in respect of the parliamentary departments. Other appropriation bills may be introduced to cover special expenditure.

##### **Appropriation bill procedure**

Appropriation bills in their essentials follow the same stages as any other bill. Only the differences are described here.

##### **The Budget**

The budget depends upon the passage of the main appropriation bills for the year—the Treasurer’s budget speech being the second reading speech on Appropriation Bill (No. 1). As well as the main appropriation bills, the budget includes other legislation to give effect to the financial proposals announced in the budget speech and the budget papers—documents presented to parliament containing information on government finances and related matters. It is now the general practice for the budget to take place in May.

## **Appropriation Bill (No. 1)**

The introduction of Appropriation Bill (No. 1) is preceded by the announcement by the Speaker of a Governor-General's message which transmits particulars (contained in a schedule of the bill) of proposed expenditure for the service of the year and recommends an appropriation of revenue accordingly (SO 292).

Standing order 291 allows the bill to be introduced without notice by a minister, in this instance the Treasurer. In moving the second reading, the Treasurer delivers the budget speech, in which they compare the estimates of the previous financial year with actual expenditure, review the economic condition of the nation, and state the anticipated income and expenditure for the current financial year, including the taxation measures proposed to meet the expenditure.

In making the budget speech the Treasurer may speak without limitation of time (SO 91); however, 30 minutes has become the practice. At the conclusion of the speech, debate is adjourned, on the motion of an opposition member, usually the Leader of the Opposition.

The debate on the second reading of the Appropriation Bill (No. 1) is known as the 'budget debate'. It is traditionally resumed by the Leader of the Opposition. In the response to the government's budget proposals, the Leader of the Opposition (or a member deputed by the Leader) may speak without limitation of time (SO 91). However, as with the Treasurer's speech, 30 minutes has become the practice. Normal time limits apply to other speakers in the debate.

The scope of discussion in the budget debate is almost unlimited, as the second reading of the main appropriation bill is specifically excepted from the rule of relevancy (SO 81).

The House first considers the schedule of the bill which lists by government department the services for which the appropriation is to be made and the amounts appropriated. After completing consideration of the schedule, the House then considers the remainder of the bill in the same way as an ordinary bill. It is usual, however, for the remainder of the bill to be taken as a whole and agreed to formally without further debate.

The order for considering the proposed expenditures (referred to as 'estimates') is the order in which they appear in the schedule (SO 226(a)), traditionally in alphabetical order of government departments. However, it is the usual practice for the House to agree, at a minister's suggestion, to a different order of consideration, with departments grouped together for convenience of debate.

The question put from the chair in respect of each department or group of departments is 'That the proposed expenditure (or expenditures) be agreed to'. Debate may cover any aspect of administration or other matter which comes under the control of the department or departments under consideration.

## **Appropriation Bill (No. 2) and Appropriation (Parliamentary Departments) Bill**

Appropriation Bill (No. 2) and the Appropriation (Parliamentary Departments) Bill are also introduced without notice following a message from the Governor-General recommending appropriation. The procedure for the passage of these bills is similar to that for the Appropriation Bill (No. 1) except that the wide range of debate and amendment allowed on the second reading of the main bill is not permitted and normal relevancy rules apply. It is not usual for the bills to be considered in detail.

## **Budget documents and related legislation**

Associated with the budget are other related documents and bills. After debate on Appropriation Bill (No. 1) has been adjourned, budget associated documents, referred to as budget papers or budget related papers, are normally presented. The nature and titles of these documents vary. After the presentation of the papers a motion may be moved that the papers be printed.

## **Additional appropriation bills**

Procedures for additional appropriation bills, including the limitations on amendment, are the same as those for appropriation bills Nos 1 and 2, except that there is no special budget speech or budget debate as such—that is, the second reading speeches and debate are routine events. As in the case with Appropriation Bill (No. 1), there is a wide scope of amendment and debate allowed on the second reading of the bill.

## **Special appropriation bills**

Only about a quarter of government agency expenses are authorised by the annual appropriations. Other government expenditure is authorised by special appropriation bills which appropriate funds for a specified purpose—for example, to finance a particular project or program. Special appropriation bills are often not specific in amount or duration. Those providing funds for an indefinite period are said to give ‘standing appropriation’.

Special appropriation bills are distinguishable from ordinary bills in that they:

- contain words which appropriate revenue to the extent necessary to meet expenditure under the bill; or
- while not in themselves containing words of appropriation, would have the effect of increasing, extending the objects or purposes of, or altering the destination of the amount that may be paid out of revenue under existing words of appropriation in an act.

Special appropriation bills have no distinguishing title, format or content, apart from the words of appropriation. In most cases the appropriation is incidental to the bill’s main intention and in some cases not immediately obvious.

With the following exceptions, procedures for introduction (including the requirement for notice to be given) and passage through later stages of these bills are identical to those described for ordinary bills.

- In accordance with section 56 of the Constitution and SO 292 appropriations must be recommended by a message from the Governor-General. However, unlike the situation with appropriation and supply bills, the message recommending the appropriation is announced after the second reading (SO 296). It is standard practice for the message to be announced immediately after the second reading (SO 221(a)), although later announcement may occur in exceptional circumstances. The Chair announces the receipt of the message. The terms of the message state that the Governor-General recommends to the House that an appropriation be made for the purposes of the bill.
- **An amendment to increase, or extend the objects and purposes or alter the destination of the appropriation recommended by the Governor-General must be preceded by a further message which must be announced before the amendment is moved (SOs 292, 297). The message in this instance recommends that an appropriation be made for the purpose of an amendment to the bill. This requirement in effect prevents private members from moving such amendments. A member unable to move such an amendment may choose to put their view on the matter to the House in an appropriate second reading amendment—that is, present it as a declaration of opinion rather than as a proposed amendment to the bill.**

### **Taxation bills**

Examples of taxation bills are income tax bills, customs tariff bills and excise tariff bills. Bills imposing ‘a charge in the nature of a tax’ (that is, where the charge is a revenue raising measure as distinct from a fee for a service) are also considered to be taxation bills. Taxation assessment bills lay down the administrative procedures for assessing and collecting tax. As bills dealing with taxation they may be introduced without notice (SO 291) but in all other respects they are treated as ordinary bills.

<p>3.12.1 Announcement of message from Governor-General, bill presented by Treasurer, read a first time and second reading speech given.</p> <p>[The second reading speech on Appropriation Bill (No. 1) is referred to as the 'budget speech']</p> <p>[Leave budget speech as supplied. Make no changes at all]</p>	<p>b121a Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>sd Subdebate</p> <p>s Speech</p> <p>&lt;bm2&gt; Small</p> <p>[alt+c] .Block</p> <p>.Bold</p> <p>[ctl+.] .</p> <p>da .</p>	<p style="text-align: center;"><b>APPROPRIATION BILL (No. 1) 2000-01</b></p> <p style="text-align: center;"><b>First Reading</b></p> <p>Message from the Governor-General transmitting particulars of proposed expenditure and recommending appropriation announced.</p> <p>Bill presented by <b>Mr Treasurer</b>, and read a first time.</p> <p style="text-align: center;"><b>Second Reading</b></p> <p><b>Mr TREASURER</b> (electorate—Treasurer) (time)—I move:</p> <p>That this bill be now read a second time.</p> <p>The budget that I deliver tonight has one principal objective: to provide for the continued expansion of the Australian economy. It will ...</p> <p style="text-align: center;"><b>SMALL BUSINESS</b></p> <p>This budget also includes measures to help small business ...</p> <p>Debate (on motion by <b>Mr Leader of the Opposition</b>) adjourned.</p>
<p>3.12.2 Papers presented and minister moves that papers be printed.</p>	<p>Debate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[ctl+.] .</p>	<p style="text-align: center;"><b>BUDGET PAPERS 2000-01</b></p> <p><b>Mr TREASURER</b> (electorate—ministry) (time)—I present for the information of honourable members the following papers in connection with the budget for 2000-01:</p> <p>Estimates of Receipts and Summary of Estimates Expenditure ...</p> <p>Ordered that the papers be printed.</p>



<p>3.12.6 Proposed expenditures—more than one department—agreed to, after debate</p>	<p>Incorporation Heading 1 [alt+a] Small Block Incorporation Heading 1 [alt+a] Small Block s Speech [ctl+.] .</p>	<p><b>Department of the Special Minister of State</b> Proposed expenditure, \$278,939,000. <b>Department of Veterans' Affairs</b> Proposed expenditure, \$999,200,000. <b>Mr NAME</b> (electorate) (time)—In the few minutes allotted to me ... Proposed expenditures agreed to.</p>
<p>3.12.7 Conclusion of consideration  Third reading</p>	<p>[ctl+.] . rem . bla . b3r1 Subdebate mns . [alt+s] Small &lt;qa&gt; . &lt;b3&gt; .</p>	<p>Proposed expenditures agreed to. Remainder of bill—by leave—taken as a whole, and agreed to. Bill agreed to. <b>Third Reading</b> <b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move: That this bill be now read a third time. Question agreed to. Bill read a third time.</p>

### 3.13 Private Members' Bills

A private member's bill is a bill introduced by any member other than a minister or the Speaker. When a private member's bill is called on, the member may speak in support of it for a period not exceeding 15 minutes. The bill is then read a first time and the motion for the second reading set down on the *Notice Paper* for the next sitting.

<p>3.13.1 Leave granted for bill to be presented by member; adjourned after first reading</p> <p>[Take in motion from Incorporations directory or insert comment box]</p>	<p>b1stpm Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p>	<p><b>CORPORATE RESPONSIBILITY AND EMPLOYMENT SECURITY BILL 2001</b></p> <p><b>First Reading</b></p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I move:</p> <p>That leave be given to introduce a bill for an act to prevent companies from rearranging their corporate structures</p> <p>Question agreed to.</p> <p>Bill presented by <b>Mr Name</b>, and read a first time.</p> <p>Ordered that the second reading be made an order of the day for the next sitting.</p>
<p>3.13.2 Bill presented by member; adjourned after first reading</p>	<p>b1stpmi Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>s Speech</p> <p>&lt;b1&gt; .</p> <p>i Interjection</p>	<p><b>AUSTRALIAN COAST GUARD BILL 2001</b></p> <p><b>First Reading</b></p> <p>Bill presented by <b>Mr Name</b>.</p> <p><b>Mr NAME</b> (electorate) (time)—The first task of a government is to provide for the security of the communities they serve, not simply when a crisis occurs....</p> <p>Bill read a first time.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—In accordance with standing order 104A, the second reading will be made an order of the day for the next sitting.</p>
<p>3.13.3 Resumed after first reading</p> <p><i>*[If debate resumes from the previous year, insert year]</i></p>	<p>b2r2 Debate</p> <p>[ctl+.] .</p> <p>sd Subdebate</p> <p>s Speech</p> <p>&lt;bm2&gt; Small</p> <p>[alt+c] .Block</p>	<p><b>AUSTRALIAN COAST GUARD BILL 2001</b></p> <p>Debate resumed from 18 September*.</p> <p><b>Second Reading</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That this bill be now read a second time.</p> <p>I am very pleased to be presenting this bill before the parliament ...</p>

## 4 BUDGET [See Appropriation Bills, section 3.12, on page 57]

## 5 BUSINESS

### 5.1 Days and hours of meeting

5.1.1	Motion by minister	dbus	Debate	<p><b>BUSINESS</b></p> <p><b>Days and Hours of Meeting</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move: That the House, at its rising, adjourn until tomorrow at (time). Question agreed to.</p> <p style="text-align: center;">[or]</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move: That the House, at its rising, adjourn until Monday, 26 November 2001 at (time). Question agreed to.</p>
		sd	Subdebate	
		mns	.	
		[alt+s]	Small	
		<qa>	.	
		mns	.	
		[alt+s]	Small	
		<qa>	.	

5.2 **New business after scheduled adjournment time.**

<p>5.2.1 Motion, by leave, moved to suspend standing orders relating to scheduled adjournment time in order to consider new business—agreed to.</p>	<p>dbus Debate mns . [alt+s] Small &lt;qa&gt; .</p>	<p style="text-align: center;"><b>BUSINESS</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That standing order 48A, Adjournment of the House, and standing order 103 (new business) be suspended for this sitting.</p> <p>Question agreed to.</p>
<p>5.2.2 Leave not granted for motion to be moved to suspend standing orders.</p> <p>Debate gagged [A gag is an unofficial term often used to describe a motion to close debate]</p> <p>[Note: Time of division is when bells stop ringing and chair says 'Lock the doors', not when bells first ring]</p> <p>[Division on original motion—that standing orders be suspended]</p> <p>[Absolute majority required because motion to suspend standing orders moved without leave]</p>	<p>dbus Debate s Speech &lt;lng&gt; . mns . [alt+s] Small s Speech s Speech &lt;mqp&gt; Small div &lt;qa&gt; . &lt;oqp&gt; . [alt+s] Small [ctl+.] . &lt;qa&gt; .</p>	<p style="text-align: center;"><b>BUSINESS</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I seek leave of the House to move a motion to suspend standing order 48A (adjournment and next meeting) and standing order 103 (new business) for this sitting.</p> <p>Leave not granted.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That standing order 48A (adjournment and next meeting) and standing order 103 (new business) be suspended for this sitting.</p> <p><b>Mr NAME</b> (electorate) (time)—I oppose the motion. This is just another example of the incompetence of the ...</p> <p><b>Mr OTHER MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the question be now put.</p> <p>The House divided. <span style="float: right;">[4.20 p.m.]</span></p> <p style="text-align: center;">... ..</p> <p>Question agreed to.</p> <p>Original question put:</p> <p>That the motion (<b>Mr Minister's</b>) be agreed to.</p> <p>The House divided. <span style="float: right;">[4.30 p.m.]</span></p> <p style="text-align: center;">... ..</p> <p>Question agreed to, with an absolute majority.</p>

### 5.3 Order of business

<p>5.3.1 Rearrangement of business</p> <p>[Postponed to the next sitting]</p> <p>[or]</p> <p>[Called on forthwith]</p> <p>[New 'Debate' heading for the next item of business will follow]</p>	<p>dbus Debate</p> <p>sd Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>BUSINESS</b></p> <p style="text-align: center;"><b>Rearrangement</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That consideration of government business order of the day No. 2, Youth Allowance Consolidation Bill 1999, be postponed to the next day of sitting/until a later hour this day.</p> <p>Question agreed to.</p> <p style="text-align: center;">[or]</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That so much of the standing orders be suspended as would prevent general business order of the day No. 13 being called on forthwith.</p> <p>Question agreed to.</p>
<p>5.3.2 Motion to suspend standing and sessional orders to enable business to be called on - gagged by minister</p> <p>[If matter is not listed on the Notice Paper or on the Reps daily program (the 'blue'), leave is required]</p> <p>[Gag applied] [This is usually followed by a division]</p>	<p>dmisc Debate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>mns .</p> <p>[alt+s] Small</p>	<p style="text-align: center;"><b>EMPLOYEE ENTITLEMENTS SUPPORT SCHEME</b></p> <p><b>Mr NON-GOVERNMENT</b> (electorate) (time)—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent order of the day No. 4, private members business, on the <i>Notice Paper</i> standing in the name of the member for Brisbane relating to the Employment Security Bill 2001 being called on forthwith as part of a package of measures to secure employee entitlements through:</p> <p style="text-align: center;">...            ...            ...</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the member be not further heard.</p>
<p>5.3.3 Arrangement of business</p>	<p>dmisc Debate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>BUSINESS</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That so much of the standing orders be suspended as would prevent the routine of business for:</p> <p>(a) this sitting, being as follows, unless otherwise ordered:</p> <ol style="list-style-type: none"> <li>1. Address of Condolence moved by the Prime Minister in connection with the death of Her Majesty Queen Elizabeth the Queen Mother. Sitting to be suspended for 1 hour.</li> <li>2. Questions without notice. Sitting to be suspended until 7.30 p.m.</li> <li>3. Government business.</li> <li>4. Presentation of papers.</li> <li>5. Motions relating to committee appointments.</li> <li>6. Referral of Bills to the Main Committee.</li> <li>7. Presentation of committee reports and related motions; and</li> </ol> <p>(b) Standing order 48A (adjournment and next meeting) be suspended for the sitting on Thursday, 16 May 2002, to facilitate the Leader of the Opposition's response to the Budget speech.</p> <p>Question agreed to.</p>

#### 5.4 Discharge of items from the *Notice Paper*

<p>5.4.1 Motion to discharge item(s) from the <i>Notice Paper</i></p> <p><i>[Leave required only if motion of discharge not listed on the House of Representatives daily program (the 'blue')]</i></p>	<p>dbus            Debate</p> <p>sd                Subdebate</p> <p>s                 Speech</p> <p>[alt+s]           Small</p> <p>&lt;qa&gt;             .</p>	<p style="text-align: center;"><b>BUSINESS</b></p> <p style="text-align: center;"><b>Withdrawal</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—[by leave]—I move:</p> <p>That the orders of the day, government business, for the resumption of the debate on the motions to take note of the following papers, be discharged:</p> <p>Science and the Environment—Senate Standing Committee—Report on annual reports—Government response—Ministerial statement.</p> <p>Foreign Investment in Australia—Paper.</p> <p>Legal aid—Revised guidelines and solicitors' fees—Ministerial statement and papers.</p> <p style="text-align: center;">...                    ...                    ...</p> <p>Question agreed to.</p>
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#### 5.5 Precedence

<p>5.5.1 Government business to take precedence</p>	<p>dbus            Debate</p> <p>sd                Subdebate</p> <p>mns             .</p> <p>[alt+s]           Small</p> <p>&lt;qa&gt;             .</p>	<p style="text-align: center;"><b>BUSINESS</b></p> <p style="text-align: center;"><b>Precedence</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That government business take precedence of general business tomorrow.</p> <p>Question agreed to.</p>
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5.6 **Private members' business** - [See also Bills: **Private Members' Bills**, section 3.13, on page 63]

On Mondays, time is allotted for bills and motions sponsored by private members. A private member is any member of the House other than the Speaker or a minister.

<p>5.6.1 Motion to suspend SSO moved by (usually opposition) member to bring on debate on a motion of another party in order to embarrass that member [This will usually be followed by a minister moving 'That the member be not further heard', thus gagging the debate see paragraph 18.8 on page 102]</p>	<p>dprivm  s  [alt+s]  [alt+c]</p>	<p>Debate  Speech  Small  .Block</p> <p style="text-align: center;"><b>PRIVATE MEMBERS' BUSINESS: NEW ENGLAND HIGHWAY</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That so much of standing and sessional orders be suspended as would prevent notice of motion No. 28, private members' business submitted by the member for Paterson on 26 August 2002, to be brought on for debate forthwith.</p> <p>The motion submitted by the member for Paterson is a stunt designed to provide cover for his broken election promises.</p>
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5.6.2 Private member's motion	dprivm	Debate	<b>PRIVATE MEMBERS' BUSINESS</b>
<i>[Please note that this is private members' business although not announced as such]</i>	sd	Subdebate	<b>Baltic Deportees</b>
* Delete words 'and reserve my right to speak' if not said.	s	Speech	<b>Mr NAME</b> (electorate) (time)—I move:
[If motion is amended]	[alt+s] [alt+a]	Small Small Block	That this House notes: (1) 14 June 2001 marked the sixtieth anniversary of the start of the Soviet Union's mass deportations of Estonians, Latvians and Lithuanians from their homes, to Siberia and other foreign destinations
[<smot>Change 'motion' to 'amendment']	[alt+c]	.Block	This motion ...
[inset , as amended,]	i	Interjection	<b>The DEPUTY SPEAKER (Mr Name)</b> —Is the motion seconded?
[If time allotted for debate expires]	<smot>	Interjection	<b>Mr Other Name</b> —I second the motion and reserve my right to speak.*  ... ..
[At conclusion of time allotted for private members' business, debate is interrupted in accordance with standing order 101]	mns	.	<b>Mr YET ANOTHER NAME</b> (electorate) (time)—I move:
	[alt+s]	Small	That the motion be amended by omitting .....
	i	Interjection	<b>The DEPUTY SPEAKER (Mr Name)</b> —Is the amendment seconded?
	<smot>	Interjection	<b>Mr Yet a Fourth Name</b> —I second the amendment ...  ... ..
	<qa>	.	Question agreed to.
	<oqa>	.	Original question, as amended, agreed to.
	<qn>	.	Question negatived.
	<oqa>	.	Original question agreed to.
	dtx	Interjection	<b>The DEPUTY SPEAKER (Mr Name)</b> —Order! The time allotted for this debate has expired. The debate is therefore adjourned and will be made an order of the day for the next sitting.
	diso	Interjection	<b>The DEPUTY SPEAKER (Mr Name)</b> —Order! It being 1.45 p.m., the debate is interrupted in accordance with standing order 101. The debate is adjourned and the resumption of the debate will be made an order of the day for the next sitting. The honourable member for (electorate) will have leave to continue his remarks when the debate is resumed.

6 **CENSURE MOTION - [See MOTIONS, on page 131]**

7 **CHAIR, OCCUPANTS - [See COMMENCEMENT OF SITTING on page 70 and ABSENCE OF THE SPEAKER, on page 2]**

8 **COMMENCEMENT OF SITTING - [See also ABSENCE OF THE SPEAKER, on page 2]**

8.1	Ordinary day	pray [ctl+.]	Day.Start .Centre .	<i>Tuesday, 30 April 2001</i> _____ <b>The SPEAKER (Mr Name)</b> took the chair at 2.00 p.m., and read prayers.
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## 9 COMMITTEES

[‘Committees’ heading always plural]

### 9.1 Appointment

<p>9.1.1 Motion to appoint</p> <p><i>[Note that in rare cases such as this a comma may be required before ‘Committee’ to give correct sense]</i></p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Televising of the House of Representatives, Committee</b></p> <p style="text-align: center;"><b>Appointment</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>(1) That a select committee be appointed to inquire into and report on the televising of the proceedings of the House of Representatives and its committees with particular reference to ...</p> <p>Question agreed to.</p>
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### 9.2 Approval of work

<p>9.2.1 Public Works Committee</p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Public Works Committee</b></p> <p style="text-align: center;"><b>Approval of Work</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That, in accordance with the provisions of the Public Works Committee Act 1969, it is expedient to carry out the following proposed work which was referred to the Parliamentary Standing Committee on Public Works and on which the committee has duly reported to Parliament: Construction of a Chancery ...</p> <p>The proposed work recommended by the Public Works Committee...</p> <p>Question agreed to.</p>
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9.3 **Membership**

<p>9.3.1 One committee— motion moved</p> <p><i>[Leave required if notice not given]</i></p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>House Committee</b></p> <p style="text-align: center;"><b>Membership</b></p> <p><b>Mr NAME{MINISTER}</b>(electorate—{ministry}) (time)—by leave—I move:</p> <p>That Mr Name be discharged from attendance on the House Committee and that, in his place, Mr Another Name be appointed a member of the committee.</p> <p>I notice that a couple of gentlemen ...</p> <p>Question agreed to.</p>
<p>9.3.2 One committee— announced by chair, then motion moved</p> <p><i>[Leave required if notice not given]</i></p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>i Interjection</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Environment, Recreation and the Arts Committee</b></p> <p style="text-align: center;"><b>Membership</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Mr Speaker has received advice from the government whip that he has nominated Mr Name to be a member of the Standing Committee on Environment, Recreation and the Arts in place of Mr Another Name.</p> <p><b>Mr NAME{MINISTER}</b>(electorate—{ministry}) (time)—by leave—I move:</p> <p>That Mr Name be discharged from the Standing Committee on Environment, Recreation and the Arts and that, in his place, Mr Another Name be appointed a member of the committee.</p> <p>Question agreed to.</p>

<p>9.3.3 Multiple committees—motions moved separately</p> <p><i>[Leave required if notice not given]</i></p> <p>[This form is usually available in the Incorporations directory]</p> <p><i>[Note that the DEBATE heading ‘COMMITTEES’ need not be repeated. However, if there are two or more matters concerning the same committee (eg Public Works Committee) each has a separate entry and the Subdebate and Subsubdebate headings are required for each one]</i></p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Library Committee</b></p> <p style="text-align: center;"><b>Membership</b></p> <p><b>Mr NAME{MINISTER}</b>(electorate—{ministry}) (time)—by leave—I move:</p> <p>That, in addition to the Speaker, ex officio, Mr Name, Mr Another Name ... be members of the Library Committee.</p> <p>Question agreed to.</p> <p style="text-align: center;"><b>Privileges Committee</b></p> <p style="text-align: center;"><b>Membership</b></p> <p><b>Mr NAME{MINISTER}</b>(electorate—{ministry}) (time)—by leave—I move:</p> <p>That Mr Name, Mr Another Name ... be members of the Committee of Privileges.</p> <p>Question agreed to.</p>
<p>9.3.4 Multiple committees—motions moved together</p> <p><i>[Leave required if notice not given]</i></p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>i Interjection</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Employment, Education and Workplace Relations Committee</b></p> <p style="text-align: center;"><b>Environment and Heritage Committee</b></p> <p style="text-align: center;"><b>Membership</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Mr Speaker has received advice from the Chief Government Whip and the Chief Opposition Whip that they have nominated members to be members of certain committees.</p> <p><b>Mr NAME{MINISTER}</b>(electorate—{ministry}) (time)—by leave—I move:</p> <p>That Mr Name be discharged from the Standing Committee on Employment, Education and Workplace Relations and that, in his place, Mr Another Name be appointed a member of the committee, and that Mr Name be discharged from the Standing Committee on Environment and Heritage and that, in his place, Mr Another Name be appointed a member of the committee.</p> <p>Question agreed to.</p>

<p>9.3.5 Joint committee(s)—message from Senate</p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p>	<p><b>COMMITTEES</b></p> <p><b>Electoral Matters Committee</b></p> <p><b>Australian Security Intelligence Organisation Committee</b></p> <p><b>Membership</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Mr Speaker has received messages from the Senate acquainting the House of the appointment of Senator Name to the Joint Committee on Electoral Matters in place of Senator Another Name, discharged; the appointment of Senator Name to the Joint Committee on the Australian Security Intelligence Organisation in place of Senator Another Name, discharged.</p>
<p>9.3.6 Joint committees not named—message from Senate</p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>mns .</p>	<p><b>COMMITTEES</b></p> <p><b>Membership</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Mr Speaker has received a message from the Senate acquainting the House of the appointment of senators to certain joint committees. Copies of the message are on the chamber table and details will be recorded in the <i>Votes and Proceedings</i>.</p>

9.4 Reference

<p>9.4.1 Motion to refer a matter to a committee</p> <p>[Leave required if notice not given]</p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Environment, Recreation and the Arts Committee</b></p> <p style="text-align: center;"><b>Reference</b></p> <p><b>Mr NAME{MINISTER}</b>(electorate—{ministry}) (time)—by leave—I move:</p> <p>That the Australian Sports Commission annual report for 2000-01 and the Australian Sports Commission strategic plan—1 January 2000 to 31 December 2003—be referred to the Standing Committee on Environment, Recreation and the Arts.</p> <p>Question agreed to.</p>
<p>9.4.2 Public Works Committee—referral of work</p> <p>[This form is usually available in the Incorporations directory]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Public Works Committee</b></p> <p style="text-align: center;"><b>Reference</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That, in accordance with the provisions of the Public Works Committee Act 1969, the following proposed work be referred to the Parliamentary Standing Committee on Public Works for consideration and report: Construction of an Australian Embassy complex in Jakarta, Indonesia.</p> <p>The proposal to be referred to the committee is for the construction ...</p> <p>Question agreed to.</p>

9.5 Reports

<p>9.5.1 Presented without debate—motion moved that the report be printed</p> <p>Motion for printing agreed to</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>&lt;orp&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Foreign Affairs, Defence and Trade Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—On behalf of the Joint Standing Committee on Foreign Affairs, Defence and Trade, I present the committee’s report, incorporating dissenting reports, entitled <i>Australia’s role in United Nations reform</i>, together with evidence received by the committee.</p> <p>Ordered that the report be printed.</p>
<p>9.5.2 Presented, motion moved that the report be printed, and member presenting report seeks leave to make a statement on it.</p> <p>[Leave granted shown this way because the motion for printing intervenes]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>&lt;orp&gt; .</p> <p>c Continuing Paragraph</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Public Works Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—On behalf of the Parliamentary Standing Committee on Public Works, I present the fourth report of the committee for 2001 relating to the construction of the Australian Embassy Complex, Jakarta, Indonesia.</p> <p>Ordered that the report be printed.</p> <p><b>Mr NAME</b>—by leave—I thank the House. The report I have just tabled deals with the construction of a new chancery and associated recreational facilities in Jakarta ...</p>
<p>9.5.3 Presented without debate—report adopted</p> <p>Motion for adoption, by leave, agreed to</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>[ctl+.] .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Publications Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—I present the first report from the Publications Committee sitting in conference with the Publications Committee of the Senate. Copies of the report are being circulated to honourable members in the chamber.</p> <p>Report—by leave—adopted.</p>

9.5.4 Member who tabled the report makes a further statement and moves motion to take note of the report	dcom Debate	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Transport, Communications and Infrastructure Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—On behalf of the Standing Committee on Transport, Communications and Infrastructure, I present the committee’s report entitled <i>Civil Aviation Legislation Amendment Bill 1995 and Air Services Bill 1995</i>. I seek leave to make a short statement in connection with the report.</p> <p>Leave granted.</p> <p><b>Mr NAME</b>—By resolution of the House of 11 May 1995, the Speaker was given the authority to release the report ...</p> <p><b>Mr OTHER NAME</b> (electorate) (time)—by leave—I take this opportunity to thank the honourable member for presenting the report of the Standing Committee on Transport, Communications and Infrastructure ...</p> <p><b>Mr NAME</b> (electorate) (time)—Mr Deputy Speaker, with your indulgence, the report abolishes the luxury of ignorance of those who participate in the industry, in that they can no longer claim that they had no knowledge of what the legislation contained. We as a committee in total made that request and we ensured that that process happened. It was very healthy, and I thank everybody. I seek leave to move a motion in relation to the report</p> <p>Leave granted.</p> <p><b>Mr NAME</b>—I move:</p> <p>That the House take note of the report.</p> <p>I seek leave to continue my remarks later.</p> <p>Leave granted; debate adjourned.</p>
[Member tables report]	sd Subdebate	
	ssd Subsubdebate	
	s Speech	
	<lg> .	
	c Continuing Paragraph	
[New speaker]	s Speech	
[Tabling member later seeks leave to move motion]	s Speech	
	<lg> .	
	c Continuing Paragraph	
	hnote Small	
[Proforma ‘lcont’ includes the ‘Leave granted; debate adjourned’ line]	lcont .Block	
	[ctl+.] .	

<p>9.5.5 Time allotted for statements on (a) report(s) has expired and chair asks tabling member to move motion to take note of the report, to enable it to be debated at a later time.</p>	<p>i Interjection</p> <p>s Speech</p> <p>hnote Small</p> <p>&lt;lcont&gt; .</p> <p>&lt;lg&gt; .</p> <p>i Interjection</p>	<p>... I commend the report to the House.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Does the member for (electorate) wish to move a motion in connection with the report to enable it to be debated on a future occasion?</p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That the House take note of the report.</p> <p>I seek leave to continue my remarks later.</p> <p>Leave granted.</p> <p><b>The DEPUTY SPEAKER</b>—In accordance with standing order 102B, the debate is adjourned. The resumption of the debate will be made an order of the day for the next sitting [next sitting Monday] and the member will have leave to continue speaking when the debate is resumed.</p>
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<p>9.5.6 Presented, and debate ensues; debate adjourned to next sitting [Monday]</p> <p>Motion for printing agreed to</p> <p>Motion to take note of report</p> <p>[Debate adjourned]</p> <p>*[Insert whichever is applicable] [Proforma 'lcont' includes the 'Leave granted; debate adjourned' line]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>&lt;orp&gt; .</p> <p>c Continuing Paragraph</p> <p>hnote Small</p> <p>&lt;lcont&gt; .</p> <p>&lt;lg&gt; .</p> <p>i Interjection</p> <p>&lt;orp&gt; .</p> <p>c Continuing Paragraph</p> <p>hnote Small</p> <p>lcont .</p> <p>[ctl+.] .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Treaties Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—On behalf of the Joint Standing Committee on Treaties, I present the committee's report entitled <i>Report 43—Thirteen treaties tabled in August 2001</i>, together with the minutes of proceedings and evidence received by the committee.</p> <p>Ordered that the report be printed.</p> <p><b>Mr NAME</b>—The House of Representatives ... I move:</p> <p>That the House take note of the report.</p> <p>I seek leave to continue my remarks later.</p> <p>Leave granted.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—In accordance with standing order 102B, the debate is adjourned. The resumption of the debate will be made an order of the day for the next sitting [next sitting Monday], and the member will have leave to continue speaking when the debate is resumed.</p> <p style="text-align: center;">[or]</p> <p>Ordered that the report be printed.</p> <p><b>Mr NAME</b>—I move:</p> <p>That the House take note of the report.</p> <p>I seek leave to continue my remarks [*when the debate is resumed [or] *later].</p> <p>Leave granted; debate adjourned.</p>
<p>9.5.7 Debate on a report resumed on same day as tabling</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>&lt;res&gt; .</p> <p>s Speech</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Treaties Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p>Debate resumed.</p> <p><b>Mr NAME</b> (electorate) (time)—As Chairman ...</p>

<p>9.5.8 Debate on a report resumed from an earlier date</p> <p><i>*[If debate resumed from the previous year, insert year]</i></p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>drfm .</p> <p>hnote Small</p> <p>s Speech</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Treaties Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p>Debate resumed from 14 March*, on motion by <b>Mr Name</b>:</p> <p>That the House take note of the report.</p> <p><b>Mr NAME</b> (electorate) (time)—The report of the committee ...</p> <p>Question agreed to.</p>
<p>9.5.9 Report from the Main Committee; further consideration made an order of the day for the next sitting</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>[ctl+.] .</p> <p>[ctl+.] .</p> <p>.Italics</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Foreign Affairs, Defence and Trade Committee</b></p> <p style="text-align: center;"><b>Report from Main Committee</b></p> <p>Order of the day returned from the Main Committee with an unresolved question.</p> <p>Ordered that the order of the day be considered forthwith.</p> <p><i>Unresolved question—</i></p> <p>That further proceedings be conducted in the House.</p> <p>Question agreed to.</p> <p><b>Mr NAME{MINISTER}</b>(electorate—{ministry}) (time)—I move:</p> <p>That further consideration of the matter be set down as an order of the day for the next sitting.</p> <p>Question agreed to.</p>

<p>9.5.10 Motion for publication when House not sitting</p> <p>[Take in form from Incorporations directory or insert comment box]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>[alt+a] Small Block</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Industry, Science and Technology Committee</b></p> <p style="text-align: center;"><b>Report: Publication</b></p> <p><b>Mr NAME{MINISTER}(electorate—{ministry}) (time)—I</b> move:</p> <p>That:</p> <p>(1) if the House is not sitting when the Standing Committee on Industry, Science and Technology has completed its report on genetically modified organisms, the Committee may send the report to the Speaker, or, in the absence of the Speaker, to the Chairman of Committees, and, in that event:</p> <p style="padding-left: 40px;">(a) the publication of the report is authorised by this resolution; and</p> <p style="padding-left: 40px;">(b) the Speaker, or the Chairman of Committees, as the case may be, is authorised to give directions for the printing and circulation of the report.</p> <p>(2) The foregoing provisions of this resolution, so far as they are inconsistent with the standing and sessional orders, have effect notwithstanding anything contained in the standing and sessional orders.</p> <p>Question agreed to.</p>
<p>9.5.11 Government response(s)—response(s) presented by minister</p> <p>[<i>Heading always plural</i>]</p> <p>[Take in document from Incorporations directory or insert comment box]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>&lt;lg&gt; .</p> <p>.Italics</p> <p>[alt+a] Small Block</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Reports: Government Responses</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I seek leave to have incorporated in <i>Hansard</i> the government responses to parliamentary committee reports—response to the list tabled in the House by the Speaker on 20 December 2000.</p> <p>Leave granted.</p> <p><i>The document read as follows—</i></p> <p>GOVERNMENT RESPONSES TO PARLIAMENTARY COMMITTEE REPORTS</p> <p>RESPONSE TO THE LIST TABLED IN THE HOUSE BY THE SPEAKER ON 20 DECEMBER 2000</p> <p>Circulated by the Leader of the House the Hon Peter Reith MP June 2000</p> <p><b>ABORIGINAL AFFAIRS STANDING</b></p> <p>Return to Country - The Aboriginal homelands movement in Australia</p> <p>The Government's response is expected to be tabled during the 2001 Budget sittings.</p>

<p>9.5.12 Government response(s)—response(s) presented by chair</p> <p>[Take in schedule from Incorporations directory or insert comment box]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>i Interjection</p> <p>.Italics</p> <p>[alt+a] Small Block</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Reports: Government Responses</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—For the information of honourable members, I present a schedule showing government responses to House of Representatives and joint committee reports for the period 20 December 2000 to 5 June 2001 and outstanding responses to reports presented from 1998. Copies of the schedule have been made available to honourable members and it will be incorporated in <i>Hansard</i>.</p> <p><i>The schedule read as follows—</i></p> <p><b>ABORIGINAL AFFAIRS STANDING</b> Return to Country—The Aboriginal homelands movement in Australia. The response should be available to be tabled during the 1998 Budget sittings. The Government’s response is expected to be tabled during the 1998 Budget sittings.</p> <p><b>ABORIGINAL EDUCATION SELECT</b> The recommendations of the 1995 report ...</p>
<p>9.5.13 Government responses—minister moves motion to allow debate on government response to a report; debate adjourned</p> <p>[<i>This may occur after a list of responses has already been incorporated</i>]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p> <p>hnote Small</p> <p>da .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>National Crime Authority Committee</b></p> <p style="text-align: center;"><b>Report: Government Response</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the House take note of the paper.</p> <p>Debate (on motion by <b>Mr Name</b>) adjourned.</p>

<p>9.5.14 Selection Committee—report presented.</p> <p>[Use words of chair]</p> <p>[Take in report from Incorporations directory or insert comment box]</p> <p>[Member if speaking from seat and not as Deputy Speaker]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>i Interjection</p> <p>.Italics</p> <p>[alt+s]SmallBlock Bold</p> <p>[alt+a] Small Block</p> <p>.Italics</p> <p>s Speech</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Selection Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—I present the report of the Selection Committee relating to the consideration of committee and delegation reports and private members’ business on Monday, 17 September 2001. The report will be printed in today’s <i>Hansard</i> and the items accorded priority for debate will be published in the <i>Notice Paper</i> for the next sitting.</p> <p><i>The report read as follows—</i></p> <p><b>Report relating to the consideration of committee and delegation reports and private Members’ business on Monday, 17 September 2001</b></p> <p>Pursuant to standing order 331, the Selection Committee has determined the order of precedence and times to be allotted for consideration of committee and delegation reports and private Members’ business on Monday, 17 September 2001. The order of precedence and the allotments of time determined by the Committee are as follows:</p> <p style="text-align: center;">... ..</p> <p><i>The committee determined that consideration of this matter should continue on a future day.</i></p> <p style="text-align: center;">[or]</p> <p><b>Mr NAME</b> (electorate) (time)—I present the report of the Selection Committee relating to the consideration of ...</p>
<p>9.5.15 Selection Committee—amended report presented.</p> <p>[Take in report from Incorporations directory or insert comment box]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>[ctl+.]</p> <p>.Italics</p> <p>&lt;qa&gt;</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Selection Committee</b></p> <p style="text-align: center;"><b>Amended Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—I present the amended report of the Selection Committee relating to the program of business prior to 12.30 p.m. on Thursday, 27 September 2001. Copies of the report have been circulated to honourable members in the chamber.</p> <p>Report—by leave—adopted.</p> <p><i>The report read as follows—</i></p> <p style="text-align: center;">... ..</p> <p>Question agreed to.</p>

<p>9.5.16 Public Accounts and Audit Committee—presentation of Finance minute [<i>not printed</i>]</p> <p>[<i>Leave granted shown this way if presentation and seeking of leave occur separately</i>]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>&lt;lg&gt; .</p> <p>c Continuing Paragraph</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Public Accounts and Audit Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—On behalf of the Joint Committee of Public Accounts and Audit, I present the Finance minute on the Joint Committee of Public Accounts and Audit report No. 332 entitled <i>The Australian government credit card</i> and I seek leave of the House to make a statement in connection with the minute.</p> <p>Leave granted.</p> <p><b>Mr NAME</b>—I table today ...</p>
<p>9.5.17 Report presented; discussion ensues</p> <p>[<i>See also 9.2—Approval of work</i>]</p> <p>[<i>Leave granted to make a statement shown this way when the motion for printing of the report intervenes</i>]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>&lt;orp&gt; .</p> <p>c Continuing Paragraph</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Public Works Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—On behalf of the Parliamentary Standing Committee on Public Works, I present the fourth report of the committee for 2001 relating to the construction of the Australian Embassy Complex, Jakarta, Indonesia.</p> <p>Ordered that the report be printed.</p> <p><b>Mr NAME</b>—by leave—I thank the House. The report I have just tabled deals with the construction of a new chancery and associated recreational facilities in Jakarta ...</p>

## 9.6 Extension of time

<p>9.6.1 Extension of time</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>ASIO, ASIS and DSD Committee</b></p> <p style="text-align: center;"><b>Extension of time</b></p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I move:</p> <p>That the time for the Parliamentary Joint Committee on ASIO, ASIS and DSD to present its advisory report on the Australian Security Intelligence Organisation Legislation Amendment (Terrorism) Bill 2002 be extended to 11 June 2002.</p> <p>Question agreed to.</p>
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9.7 **Members' Interests**

<p>9.7.1 Register of members' interest</p>	<p>dcom            Debate sd                Subdebate mns              .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Members' Interests Committee: Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—As required by resolutions of the House I table copies of notifications of alterations of interests and a statement of registrable interests received during the period 11 April 2002 to 26 June 2002.</p>
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## 10 CONDOLENCES

By practice of the House a motion of condolence is moved without notice. It is usually moved by the Prime Minister and seconded by the Leader of the Opposition. Condolence motions are normally given precedence over other business (SO 157), although recent practice has been for them to be moved at 2 p.m., that is, immediately prior to question time. Time limits do not apply, although individual speeches are usually quite brief. Debate may be interrupted and resumed at a later hour the same day. At the conclusion of the speeches the Speaker puts the question and asks members to signify their approval of the motion by rising in their places for a short period of silence. (Source: *House of Representatives Guide to Procedures*)

See also relevant sections of *House of Representatives Practice*.

<p>10.1 Death of a former member—motion moved by minister</p> <p><i>[Always use plural heading. Always put surname first]</i></p>	<p>condoll Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>CONDOLENCES</b></p> <p style="text-align: center;"><b>McLeay, Hon. John Elden</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That this House records its deep regret at the death on 26 December 2000 of John Elden McLeay, former federal minister and member for the division of Boothby, places on record its appreciation of his long and meritorious public service and tenders its profound sympathy to his family in their bereavement and loss.</p> <p>John Elden McLeay was born in Adelaide on 30 March 1922 ...</p> <p>Question agreed to, honourable members standing in their places.</p>
<p>10.2 Death of a former member announced by Speaker—no motion</p>	<p>condoll Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>.Italics</p> <p>i Interjection</p>	<p style="text-align: center;"><b>CONDOLENCES</b></p> <p style="text-align: center;"><b>Martin, Mr Vincent Joseph</b></p> <p><b>The SPEAKER</b> (time)—I inform the House of the death on Saturday, 10 March 2001 of Mr Vincent Joseph Martin, a member of this House for the division of Banks from 1969 to 1980. As a mark of respect to the memory of Mr Martin, I invite honourable members to rise in their places.</p> <p><i>Honourable members having stood in their places—</i></p> <p><b>The SPEAKER</b>—I thank the House.</p>

<p>10.3 Death of a sitting member or senator—House suspends sitting</p>	<p>condoll Debate sd Subdebate s Speech [alt+s] Small [alt+c] .Block s Speech &lt;qa&gt; s Speech i Interjection ss Interrupt</p>	<p style="text-align: center;"><b>CONDOLENCES</b></p> <p style="text-align: center;"><b>Nugent, Mr Peter Edward</b></p> <p><b>Mr PRIME MINISTER</b> (electorate—Prime Minister) (time)—I refer to the death of Mr Peter Nugent and I move:</p> <p style="padding-left: 40px;">That this House expresses its deep regret ...</p> <p>I and other members of this House have participated over the years in many condolence motions, but there is always a special ...</p> <p><b>Mr NAME</b> (electorate) (time)—I wish to be associated with this condolence motion ...</p> <p>Question agreed to, honourable members standing in their places.</p> <p><b>Mr PRIME MINISTER</b> (electorate—Prime Minister) (time)—As a mark of respect to the memory of Mr Nugent, I suggest that the sitting be suspended until ...</p> <p><b>The SPEAKER</b>—I am sure that the suggestion made by the Prime Minister meets with the concurrence of the House. As a mark of respect to the memory of the deceased member, the sitting is suspended.</p> <p style="text-align: center;"><b>Sitting suspended from (time) to (time)</b></p>
<p>10.4 Death of a sitting member or senator or former Prime Minister—House adjourns for the evening</p>	<p>condoll Debate sd Subdebate s Speech [alt+s] Small [alt+c] .Block &lt;qa&gt; s Speech [alt+s] Small &lt;qa&gt; aha3 Adjournment</p>	<p style="text-align: center;"><b>CONDOLENCES</b></p> <p style="text-align: center;"><b>McMahon, Rt Hon. Sir William McMahon, CCMG, CH</b></p> <p><b>Mr PRIME MINISTER</b> (electorate—Prime Minister) (time)—I move:</p> <p style="padding-left: 40px;">That this House expresses its deep regret at the death on 31 March 1988 of the Rt Hon. Sir William McMahon, GCMG, CH, a former member of this House for the Division of Lowe from 10 December 1949 to 4 January 1982 ...</p> <p>I am sure that all honourable members were saddened to hear of the death of Sir William McMahon. Sir William, Australia's 20th Prime Minister, was born on 23 February 1908 in Sydney ...</p> <p>Question agreed to, honourable members standing in their places.</p> <p><b>Mr PRIME MINISTER</b> (electorate—Prime Minister) (time)—As a mark of respect to the memory of the late Sir William McMahon, I move:</p> <p style="padding-left: 40px;">That the House do now adjourn.</p> <p>Question agreed to.</p> <p style="text-align: center;"><b>House adjourned at 3.16 p.m.</b></p>

<p>10.5 Death of a head of state</p>	<p>condol1 Debate sd Subdebate s Speech [alt+s] Small [alt+c] .Block &lt;qa&gt; . i Interjection</p>	<p style="text-align: center;"><b>CONDOLENCES</b></p> <p style="text-align: center;"><b>His Majesty King Hussein bin Talal of Jordan</b></p> <p><b>Mr PRIME MINISTER</b> (electorate—Prime Minister) (time)—I move:</p> <p>That this House records its deep regret at the death on Sunday, 7 February 1999 of His Majesty King Hussein bin Talal of Jordan ...</p> <p>The death yesterday of King Hussein came after a very long ...</p> <p>Question agreed to, honourable members standing in their places.</p> <p><b>The SPEAKER</b>—I inform the Prime Minister that the resolution will be transmitted in the usual way.</p>
<p>10.6 Death of a member of another parliament</p>	<p>condol1 Debate sd Subdebate s Speech</p>	<p style="text-align: center;"><b>CONDOLENCES</b></p> <p style="text-align: center;"><b>Speaker of New Zealand House of Representatives</b></p> <p><b>The SPEAKER</b> (time)—It is with deep regret that I inform the House of the death on 1 May of Sir Basil Arthur, Speaker of the House of Representatives of New Zealand. The Speaker has written to Lady Arthur, on behalf of the members and officers of the House, expressing sympathy on this sad occasion.</p>
<p>10.7 Condolence as a subdebate, for example in adjournment debate</p>	<p>condol2 Subdebate s Speech</p>	<p style="text-align: center;"><b>Smith, Mr Harry John</b></p> <p><b>Mr NAME</b> (electorate) (time)—It is with deep regret that</p>

- 11 **CUSTOMS TARIFF PROPOSALS - [See TARIFF PROPOSALS, on page 176]**
- 12 **DELEGATION REPORTS - [See REPORTS, on page 163]**
- 13 **DISALLOWANCE MOTIONS – [See MOTIONS, on page 131]**
- 14 **DISSENT– [See also DIVISIONS, section 18, on page 93]**

<p>14.1.1 When a member asks that their name be recorded as having voted against a motion when a division has not been called for</p>	<p>&lt;qa&gt; .</p> <p>[ctl+.] .</p>	<p>Question agreed to, Mr Name dissenting.</p> <p style="text-align: center;">[or]</p> <p>Item agreed to, Mr Name dissenting.</p>
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## 15 DISSENT FROM RULING

[If any objection is taken to any ruling from the Speaker/Deputy Speaker, such objection has to be made at once. A motion of dissent has to be submitted in writing and moved. If seconded, the motion is then proposed to the House and debate proceeds forthwith on it.]

<p>15.1 Motion moved, spoken to and negatived</p> <p><i>[If this example occurred during consideration in detail stage, the autocorrect would be &lt;ci&gt; ‘Consideration interrupted’.]</i></p> <p><i>[Once the motion is dispensed with and the House resumes debate on the previous matter, the heading(s) for that debate will need to be inserted again]</i></p>	<p>&lt;di&gt; .</p> <p>Debate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>i Interjection</p> <p>c Continuing Paragraph</p> <p>s Speech</p> <p>&lt;qn&gt; .</p>	<p>Debate interrupted.</p> <p style="text-align: center;"><b>DISSENT FROM RULING</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That the Speaker/Deputy Speaker’s ruling be dissented from.</p> <p>Mr Deputy Speaker, it is not possible for the opposition to accept a ruling on the basis on which this ruling has been made. I do not want to prolong debate on this matter.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Would the honourable member put his motion in writing?</p> <p><b>Mr NAME</b>—To save time I will ask the honourable member for (electorate) to write it out and I will sign it ...</p> <p><b>Mr OTHER NAME</b> (electorate) (time)—Mr Deputy Speaker, I second the motion and point out that ...</p> <p>Question negatived.</p>
<p>15.2 Motion moved, seconded and negatived without debate</p> <p><i>[If this example occurred during consideration in detail stage, the autocorrect would be &lt;ci&gt; ‘Consideration interrupted’.]</i></p> <p><i>Once the motion is dispensed with and the House resumes debate on the previous matter, the heading(s) for that debate will need to be inserted again]</i></p>	<p>i Interjection</p> <p>&lt;di&gt; .</p> <p>Debate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>&lt;qn&gt; .</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! I do not uphold the point of order raised by the honourable member for (electorate).</p> <p>Debate interrupted.</p> <p style="text-align: center;"><b>DISSENT FROM RULING</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That the Deputy Speaker’s ruling be dissented from.</p> <p><b>Mr OTHER NAME</b> (electorate) (time)—Mr Deputy Speaker, I second the motion and ....</p> <p>Question negatived.</p>

## 16 DISTINGUISHED VISITORS

<p>16.1 Announcement</p> <p>[Spelling of names available from ESG]</p> <p>[Always plural heading]</p> <p>[When the announcement of distinguished visitors interrupts question time or debate, the relevant heading must be put up again afterwards]</p>	<p>dvs Debate</p> <p>s Speech</p> <p>hmhe .</p> <p>qwn1 Qwn</p> <p>Question Block</p> <p>Question</p>	<p style="text-align: center;"><b>DISTINGUISHED VISITORS</b></p> <p><b>The SPEAKER</b> (time)—I inform the House that we have present in the gallery this afternoon Mr Smith from ... On behalf of the House, I extend to Mr Smith a very warm welcome.</p> <p><b>Honourable members</b>—Hear, hear!</p> <p style="text-align: center;"><b>QUESTIONS WITHOUT NOTICE</b></p> <p style="text-align: center;"><b>Question Title</b></p> <p><b>Mr NAME</b> (time)—My question is to the Treasurer ...</p>
<p>16.2 Visitor(s) is/are provided with a seat on the floor of the House</p> <p>[Always plural heading]</p> <p>[When the announcement of distinguished visitors interrupts question time or debate, the relevant heading must be put up again afterwards]</p>	<p>dvs Debate</p> <p>s Speech</p> <p>hmhe .</p> <p>.Italics</p> <p>c Continuing Paragraph</p> <p>hmhe .</p>	<p style="text-align: center;"><b>DISTINGUISHED VISITORS</b></p> <p><b>The SPEAKER</b> (time)—I inform the House that we have present in the gallery Senator the Hon. Guy Charbonneau, Speaker of the Senate, and the Hon. John Bosley, Speaker of the House of Commons, in the Parliament of Canada. With the concurrence of honourable members, I propose to provide the two Presiding Officers with seats on the floor of the House.</p> <p><b>Honourable members</b>—Hear, hear!</p> <p><i>Speakers Charbonneau and Bosley were then seated accordingly.</i></p> <p><b>The SPEAKER</b>—I inform the House that Senator Charbonneau and Mr Bosley are leading a parliamentary delegation from Canada. Other members of the delegation are present in the Speaker's gallery. On behalf of honourable members, I extend to the delegation a warm welcome.</p> <p><b>Honourable members</b>—Hear, hear!</p>

<p>16.3 Visitor(s) is/are outside of the chamber</p> <p><i>[Always plural heading]</i></p> <p><i>[When the announcement of distinguished visitors interrupts question time or debate, the relevant heading must be put up again afterwards]</i></p>	<p>dvs Debate</p> <p>s Speech</p> <p>hmhe .Italics</p> <p>qwn1 Qwn</p> <p>Question Block</p> <p>Question</p>	<p style="text-align: center;"><b>DISTINGUISHED VISITORS</b></p> <p><b>The SPEAKER</b> (time)—I inform the House that Professor Dr Amien Rais, Chairman of the People’s Consultative Assembly of the Republic of Indonesia, is within the precincts. He is leading a delegation, which is also within the precincts. With the concurrence of the House, I propose to invite Professor Dr Amien Rais to take a seat on the floor of the House.</p> <p><b>Honourable members</b>—Hear, hear!</p> <p><i>Professor Dr Amien Rais then entered the chamber, and was seated accordingly</i></p> <p style="text-align: center;"><b>QUESTIONS WITHOUT NOTICE</b></p> <p style="text-align: center;"><b>Question Title</b></p> <p><b>Mr NAME</b> (time)—My question is to the Prime Minister ...</p>
<p>16.4 Visitor wishes to leave the floor of the chamber</p> <p><i>[Always plural heading]</i></p> <p><i>[When the announcement of distinguished visitors interrupts question time or debate, the relevant heading must be put up again afterwards]</i></p>	<p>dvs Debate</p> <p>s Speech</p> <p>qwn1 Qwn</p> <p>Question Block</p> <p>Question</p>	<p style="text-align: center;"><b>DISTINGUISHED VISITORS</b></p> <p><b>The SPEAKER</b> (time)—Before I recognise the Deputy Leader of the Opposition, I will use this opportunity to allow our guest to leave us if he so desires because I know he is also meeting with the Senate chamber.</p> <p style="text-align: center;"><b>QUESTIONS WITHOUT NOTICE</b></p> <p style="text-align: center;"><b>Question Title</b></p> <p><b>Mr NAME</b> (time)—My question is to the Minister for Sport and Tourism ...</p>

## 17 DISTURBANCES

<p>17.1 Incident in the gallery</p>	<p>ingal .Italics</p>	<p><i>An incident having occurred in the gallery—</i></p>
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## 18 DIVISIONS

After putting the question on a motion or an amendment, the chair asks those supporting the motion to say ‘aye’ and those against it to say ‘no’. The chair then announces whether, in their opinion, the majority of the voices are for the ‘Ayes’ or ‘Noes’, by saying ‘I think the “Ayes” have it’ or ‘I think the “Noes” have it’. If no member challenges the chair’s opinion, the matter is decided there and then. Most decisions are made in this manner. If more than one member challenges the chair’s opinion of the vote on the voices in the House, the question has to be decided by a formal vote. A formal vote is taken by division—that is, by members dividing themselves into two groups, for and against the question (SO 192).

If only one member calls for a division no vote can be held but the member may have their dissent recorded in the *Hansard* record (SO 193) (See **DISSENT**, section 14 on page 89]

When a division is called for, the chair instructs the Clerk to ‘ring the bells’ to summon members to the chamber (SO 199). The Clerk activates the bells for four minutes. In the case of successive divisions the chair orders the bells to be rung for one minute only (SO 203A).

When the bells stop ringing, the chair orders the doors of the chamber to be locked and again states the question, directing the ‘Ayes’ to pass to the right of the chair and the ‘Noes’ to pass to the left. If they have not done so already, members take seats on the relevant side of the chamber. After the doors have been locked no member may enter or leave the chamber until the division is concluded (SO 200). Members must vote in the division according to their vote on the voices (SO 194). Members who called for the division must remain and vote with those who were declared by the chair to be in the minority when the voices were taken (SO 195).

If there are four or fewer members on a side at the time the doors are locked, the chair declares the result of the division immediately and no count is made. The names of the members in the minority are recorded in the *Votes and Proceedings* (SO 204).

When members have taken their places, the chair appoints two members as tellers for the ayes and two as tellers for the noes, to record the names of the members voting on each side (SO 201). Tellers are usually, but not necessarily, selected from the whips, or deputy or assistant whips. Voting commences on the appointment of the tellers and no member may then move from their seat until the result of the division has been announced. The tellers count the members within the area of the seats allotted to members (SO 203). All members within that area must vote (SO 202). When the tellers have counted, the Chair announces the number of votes on each side and whether the question has been resolved in the affirmative or negated (SO 203). The House then carries on with the next stage of the business being considered or the next item of business.

The Speaker cannot vote in a division unless the numbers are equal and then they have a casting vote (section 40 of the Constitution).

On Mondays, any division called for in the House on a question, other than a motion moved by a minister, in the period prior to questions without notice being called on or during presentation of petitions or private members’ business is deferred until the grievance debate has concluded or been postponed (SO 193).

A member cannot vote by proxy, but if they are to be absent they may arrange a ‘pair’ with a member of the opposite party, in which case neither member votes. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice* and House of Representatives Factsheet 14, *Making decisions—debate and division*.

18.1 Casting vote

<p>18.1.1 Numbers for ayes and noes are equal and the Speaker has the casting vote</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p> <p><i>[Use full name, initials or Hon. in line indicating who is in chair]</i></p> <p>Numbers for ayes and noes are equal and the Speaker has the casting vote</p>	<p>i Interjection</p> <p>div .</p> <p>com DontPublish</p> <p>[ctl+.] .</p> <p>&lt;qa&gt; .</p> <p>[ctl+.] .</p> <p>&lt;qn&gt; .</p>	<p><b>The SPEAKER</b>—Order! The Leader of the House has advised the House that he moved ...</p> <p>Question put.</p> <p>The House divided. [9.15 p.m.] (The Speaker—Hon. R.G. Halverson OBE)</p> <p>Ayes ..... 69 Noes ..... 69 Majority..... 0</p> <p>[TAKE IN DIVISION]</p> <p>The numbers for the ayes and the noes being equal, Mr Speaker gave his casting vote with the ayes.</p> <p>Question agreed to.</p> <p>[or]</p> <p>The numbers for the ayes and the noes being equal, Mr Speaker gave his casting vote with the noes.</p> <p>Question negatived.</p>
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18.2 Dissent

<p>18.2.1 When a member asks that their name be recorded as having voted against a motion when a division has not been called for</p>	<p>&lt;qa&gt; .</p> <p>[ctl+.] .</p>	<p>Question agreed to, Mr Name dissenting.</p> <p>[or]</p> <p>Item agreed to, Mr Name dissenting.</p>
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18.3 **Second Reading**

<p>18.3.1 Second reading motion</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p>	<p>div .</p> <p>&lt;qp&gt; .</p> <p>&lt;bm2&gt; Small</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p>	<p>Question put:</p> <p>That this bill be now read a second time.</p> <p>The House divided. [10.03 p.m.]</p> <p>(The Speaker—Mr Neil Andrew)</p> <table border="0"> <tr> <td>Ayes.....</td> <td>70</td> </tr> <tr> <td>Noes.....</td> <td><u>66</u></td> </tr> <tr> <td>Majority.....</td> <td><u>4</u></td> </tr> </table> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p> <p>Bill read a second time.</p>	Ayes.....	70	Noes.....	<u>66</u>	Majority.....	<u>4</u>
Ayes.....	70							
Noes.....	<u>66</u>							
Majority.....	<u>4</u>							

<p>18.3.2 Amendment to motion for second reading</p> <p><i>*[If debate resumed from previous year, insert year]</i></p> <p>[This means that the question should revert to: ‘That this bill be now read a second time’]</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, ‘Lock the doors,’ not when bells first ring]</i></p> <p><i>*[Question=That the words proposed to be omitted stand ...]</i></p> <p><i>#[Original question=That this bill be now read a second time]</i></p>	<p>b2r1 Debate</p> <p>Subdebate</p> <p>[ctl+.] .</p> <p>&lt;bm2&gt; Small</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>i Interjection</p> <p>i Interjection</p> <p>s Speech</p> <p>div .</p> <p>&lt;qp&gt; .</p> <p>[alt+s] Small</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p> <p>&lt;oqa&gt; .</p> <p>&lt;b2&gt; .</p>	<p style="text-align: center;"><b>MARRIAGE AMENDMENT BILL 2001</b></p> <p style="text-align: center;"><b>Second Reading</b></p> <p>Debate resumed from 27 September*, on motion by <b>Mr Name</b>:</p> <p>That this bill be now read a second time.</p> <p><b>Mr NAME</b> (electorate) (time)—The Marriage Amendment Bill 2001 is misguided legislation. I move:</p> <p>That all words after ‘That’ be omitted with a view to substituting other words:</p> <p style="text-align: center;">. . . . .</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Is the amendment seconded?</p> <p><b>Mr Another Name</b>—I second the amendment.</p> <p><b>Mr NAME</b> (electorate) (time)—This bill ...</p> <p style="text-align: center;">. . . . .</p> <p>Question put:</p> <p>That the words proposed to be omitted (<b>Mr Name</b>’s amendment) stand part of the question.</p> <p>The House divided. <span style="float: right;">[10.13 p.m.]</span></p> <p>(Mr Deputy Speaker—Mr G.B. Nehl)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-right: 20px;">Ayes.....</td> <td style="text-align: right;">70</td> </tr> <tr> <td>Noes.....</td> <td style="text-align: right;"><u>60</u></td> </tr> <tr> <td>Majority .....</td> <td style="text-align: right;"><u>10</u></td> </tr> </table> <p style="text-align: center;">[TAKE IN DIVISION]</p> <p>*Question agreed to.</p> <p>#Original question agreed to.</p> <p>Bill read a second time.</p>	Ayes.....	70	Noes.....	<u>60</u>	Majority .....	<u>10</u>
Ayes.....	70							
Noes.....	<u>60</u>							
Majority .....	<u>10</u>							

<p>18.4 Motion to adjourn debate on an item of business.</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p> <p>[Question: That the debate be now adjourned]</p> <p>[Debate on business continues]</p>	<p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qn&gt; .</p> <p>s Speech</p> <p>&lt;qa&gt; .</p>	<p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That the debate be now adjourned.</p> <p>Question put.</p> <p>The House divided. [8.15 p.m.]</p> <p>(The Speaker—Hon. R.G. Halverson OBE)</p> <p>Ayes ..... 69</p> <p>Noes ..... <u>72</u></p> <p>Majority..... <u>3</u></p> <p>[TAKE IN DIVISION]</p> <p>Question negatived.</p> <p><b>Mr OTHER NAME</b> (electorate) (time)—We are debating the Political Broadcasts and Political Disclosures Bill ...</p> <p>[or]</p> <p>Question agreed to.</p>
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18.5 Consideration in detail

<p>18.5.1 Amendments to bills</p> <p>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</p>	<p>bcid Subdebate</p> <p>&lt;blwh&gt; .</p> <p>mns .</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>div .</p> <p>&lt;qp&gt; .</p> <p>Small</p> <p>. .</p> <p>. .</p> <p>com DontPublish</p> <p>&lt;qn&gt; .</p>	<p style="text-align: center;"><b>Consideration in Detail</b></p> <p>Bill—by leave—taken as a whole.</p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move opposition amendment (5):</p> <p>(5) Clause 6, page 5, ....</p> <p><b>Mr GOVERNMENT</b> (electorate) (time)—The government opposes this amendment ...</p> <p>Question put:</p> <p>That the amendment (<b>Mr Opposition's</b>) be agreed to.</p> <p>The House divided. <span style="float: right;">[9.15 p.m.]</span></p> <p>(The Deputy Speaker—Mr G.B. Nehl)</p> <p style="text-align: right;">Ayes ..... 67 Noes ..... <u>71</u> Majority ..... <u>4</u></p> <p style="text-align: center;">[TAKE IN DIVISION]</p> <p>Question negatived.</p>
<p>18.5.2 Amended amendments</p>	<p>bcid Subdebate</p> <p>[ctl+.] .</p> <p>mns .</p> <p>[alt+s] Small</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>&lt;qp&gt; .</p> <p>[alt+s] Small</p> <p>div .</p>	<p style="text-align: center;"><b>Consideration in Detail</b></p> <p>Clause 6.</p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move opposition amendment (6):</p> <p>(6) Clause 6, page 10, after words 'will expire' insert words 'in six months time or sooner' ...</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move as an amendment to Mr Opposition's amendment:</p> <p>Delete all words after 'six months time'</p> <p style="text-align: center;">.... .... ...</p> <p>Question put:</p> <p>That the amendment (<b>Mr Minister's</b>) be agreed to.</p> <p>The House divided. <span style="float: right;">[9.15 p.m.]</span></p> <p>(The Deputy Speaker—Mr G.B. Nehl)</p> <p style="text-align: right;">Ayes ..... 71 Noes ..... <u>67</u> Majority ..... <u>4</u></p>

	com	DontPublish	[TAKE IN DIVISION]
	<qa>	.	Question agreed to.
	<qp>	.	Question put:
	[alt+s] div	Small	That the amendment ( <b>Mr Opposition's</b> ), as amended, be agreed to.
		.	The House divided. [9.15 p.m.]
		.	(The Deputy Speaker—Mr G.B. Nehl)
			Ayes ..... 71
			Noes ..... <u>67</u>
			Majority..... <u>4</u>
	com	DontPublish	[TAKE IN DIVISION]
	<qa>	.	Question agreed to.

<p>18.5.3 Clause be agreed to</p> <p>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</p> <p>[Question= That the clause be agreed to]</p>	<p>s Speech</p> <p>div .</p> <p>&lt;qp&gt; .</p> <p>Small</p> <p>. .</p> <p>. .</p> <p>. .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p>	<p>Clause 4.</p> <p><b>Mr NAME</b> (electorate) (time)—As indicated in the second reading debate, the opposition opposes clause 4 ...</p> <p>Question put:</p> <p>That the clause be agreed to.</p> <p>The House divided. [9.15 p.m.]</p> <p>(The Deputy Speaker—Mr G.B. Nehl)</p> <p>Ayes ..... 70</p> <p>Noes ..... <u>68</u></p> <p>Majority..... <u>2</u></p> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p>
<p>18.6 Declaration of urgent bill(s)</p> <p>[Note: For form for declaration of urgent legislation, see 'URGENT LEGISLATION' on page 178]</p> <p>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</p>	<p>ul3 Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>bl Bills List</p> <p>i Interjection</p> <p>div .</p> <p>. .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p>	<p><b>URGENT LEGISLATION</b></p> <p><b>Declaration of Urgency</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I declare that the following bill(s) is/are urgent bill(s):</p> <p>A New Tax System (Goods and Services Tax) Bill 1998</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The question is that the bill(s) be considered (an) urgent bill(s).</p> <p>The House divided. [8.15 p.m.]</p> <p>(The Deputy Speaker—Mr G.B. Nehl)</p> <p>Ayes ..... 72</p> <p>Noes ..... <u>66</u></p> <p>Majority..... <u>6</u></p> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p>

<p>18.7 Matters of public importance—motion moved ‘That the business of the day be called on’.</p> <p>[An MPI is a proposal—not a motion. Therefore, the motion to gag debate is not ‘That the question be now put’]</p> <p>[Note: Time of division is when bells stop ringing and chair calls, ‘Lock the doors,’ not when bells first ring]</p>	<p>dimp Debate</p> <p>sd Subdebate</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>.Italics</p> <p>s Speech</p> <p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>MATTERS OF PUBLIC IMPORTANCE</b></p> <p style="text-align: center;"><b>Howard Government: Policies</b></p> <p><b>The SPEAKER</b>—I have received a letter from the Leader of the Opposition proposing that a definite matter of public importance be submitted to the House for discussion, namely:</p> <p style="padding-left: 40px;">The need for the Government to adequately provide a secure future for all Australians, both security abroad and security at home in terms of jobs, health and education.</p> <p>I call upon those members who approve of the proposed discussion to rise in their places.</p> <p style="padding-left: 40px;"><i>More than the number of members required by the standing orders having risen in their places—</i></p> <p><b>Mr NAME</b> (electorate) (time)—Mr Speaker—</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the business of the day be called on.</p> <p>Question put.</p> <p>The House divided. <span style="float: right;">[3.09 p.m.]</span></p> <p>(The Speaker—Hon. R.G. Halverson OBE)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Ayes .....</td> <td style="text-align: right;">70</td> </tr> <tr> <td style="padding-left: 20px;">Noes .....</td> <td style="text-align: right;"><u>68</u></td> </tr> <tr> <td style="padding-left: 20px;">Majority .....</td> <td style="text-align: right;"><u>2</u></td> </tr> </table> <p style="text-align: center;">[TAKE IN DIVISION]</p> <p>Question agreed to.</p>	Ayes .....	70	Noes .....	<u>68</u>	Majority .....	<u>2</u>
Ayes .....	70							
Noes .....	<u>68</u>							
Majority .....	<u>2</u>							

<p>18.8 Censure motion</p> <p>This is what normally occurs when a censure or suspension of standing orders motion is moved and the government moves to gag debate</p> <p><i>[A gag is an unofficial term often used to describe a motion to close debate]</i></p> <p><i>[Motion to stop mover of censure motion from speaking ]</i></p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p> <p><i>[Motion to stop seconder of censure motion from speaking]</i></p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p> <p><i>[Motion to put the original motion to a vote straightaway]</i></p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the</i></p>	<p>dcen Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p> <p>i Interjection</p> <p>s Speech</p> <p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p> <p>mns .</p> <p>&lt;mqp&gt; Small</p>	<p style="text-align: center;"><b>TREASURER</b></p> <p style="text-align: center;"><b>Censure Motion</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That so much of the Standing and Sessional Orders be suspended as would prevent the Treasurer explaining forthwith to the House why he found it necessary yesterday to breach Cabinet solidarity and attack one of his senior colleagues for expressing views about the Australian economy currently held by a wide spectrum of the Australian community.</p> <p>I move this motion—</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the member be not further heard.</p> <p>Question put.</p> <p>The House divided. <span style="float: right;">[3.52 p.m.]</span></p> <p>(The Speaker—Mr Neil Andrew)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Ayes .....</td> <td style="text-align: right;">70</td> </tr> <tr> <td>Noes .....</td> <td style="text-align: right;"><u>68</u></td> </tr> <tr> <td>Majority .....</td> <td style="text-align: right;"><u>2</u></td> </tr> </table> <p style="text-align: center;">[TAKE IN DIVISION]</p> <p>Question agreed to.</p> <p><b>The SPEAKER</b>—Is the motion seconded?</p> <p><b>Mr NAME</b> (electorate) (time)—I second the motion.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the member be not further heard.</p> <p>Question put.</p> <p>The House divided. <span style="float: right;">[4.00 p.m.]</span></p> <p>(The Speaker—Mr Neil Andrew)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Ayes .....</td> <td style="text-align: right;">69</td> </tr> <tr> <td>Noes .....</td> <td style="text-align: right;"><u>63</u></td> </tr> <tr> <td>Majority .....</td> <td style="text-align: right;"><u>6</u></td> </tr> </table> <p style="text-align: center;">[TAKE IN DIVISION]</p> <p>Question agreed to.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the question be now put.</p> <p>Question put.</p>	Ayes .....	70	Noes .....	<u>68</u>	Majority .....	<u>2</u>	Ayes .....	69	Noes .....	<u>63</u>	Majority .....	<u>6</u>
Ayes .....	70													
Noes .....	<u>68</u>													
Majority .....	<u>2</u>													
Ayes .....	69													
Noes .....	<u>63</u>													
Majority .....	<u>6</u>													

<i>doors, ' not when bells first ring]</i>	div .	The House divided. [3.20 p.m.]
<i>[House agrees to go direct to vote on original motion]</i>		(The Speaker—Mr Neil Andrew)
[Original motion put and negated, the motion being 'That the business of the day be called on' , ie. the original motion has to be resolved after intervening motions dispensed with]	com DontPublish <qa> . <oqp> . div . [alt+s] Small	Ayes ..... 69 Noes ..... <u>63</u> Majority..... <u>6</u>  [TAKE IN DIVISION]  Question agreed to.  Original question put:  That the motion ( <b>Mr Name's</b> ) be agreed to.
<i>[Usually the case as the government has numbers in the House]</i>		The House divided. [3.30 p.m.]
		(The Speaker—Mr Neil Andrew)
	com DontPublish <qn> .	Ayes ..... 63 Noes ..... <u>69</u> Majority..... <u>6</u>  [TAKE IN DIVISION]  Question negated.

<p>18.9 Motion to stop minister/member from speaking (gag)</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p> <p>[Government usually has the numbers]</p>	<p>s Speech</p> <p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qn&gt; .</p>	<p><b>Mr MINISTER</b> (electorate—ministry) (time)—This motion for the suspension of standing orders moved by the opposition is rejected by the government. The government has before this House a most important program.</p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move:</p> <p>That the member be not further heard.</p> <p>The House divided. [11.12 p.m.]</p> <p>(The Speaker—Mr Neil Andrew)</p> <p>Ayes ..... 63</p> <p>Noes ..... <u>69</u></p> <p>Majority ..... <u>6</u></p> <p>[TAKE IN DIVISION]</p> <p>Question negatived.</p>
<p>18.10 Member speaks while division bells are ringing</p> <p><i>[Member's words appear before the division]</i></p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p>	<p>mns .</p> <p>[alt+s] Small</p> <p>.Italics</p> <p>i Interjection</p> <p>i Interjection</p> <p>&lt;qp&gt; .</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p>	<p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the business of the day be called on.</p> <p><i>A division having been called and the bells being/having been rung—</i></p> <p><b>Mr Name</b>—Mr Speaker, will you ascertain from the government when the former Deputy Prime Minister and Treasurer is going to come into this House and give a full explanation?</p> <p><b>The SPEAKER</b>—Order! That is not a matter that I should involve myself in at this time.</p> <p>Question put.</p> <p>The House divided. [8.22 p.m.]</p> <p>(The Speaker—Hon. R.G. Halverson OBE)</p> <p>Ayes ..... 72</p> <p>Noes ..... <u>69</u></p> <p>Majority ..... <u>3</u></p> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p>
<p>18.11 Member(s) speak(s) after the division bells have stopped ringing but before question put by chair</p>	<p>mns .</p> <p>[alt+s] Small</p> <p>.Italics</p> <p>i Interjection</p>	<p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the business of the day be called on.</p> <p><i>The bells having been rung and an incident having occurred in the chamber—</i></p> <p><b>Mr DEPUTY SPEAKER (Mr Name)</b>—Order! I warn the honourable members for Perth, Kalgoorlie and Wentworth.</p>

<p>18.12 Member(s) speak(s) after question put and count is proceeding</p> <p>[Remarks appear after the division list, but before the result is declared]</p>	<p>div .</p> <p>&lt;qp&gt;</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p> <p>i Interjection</p> <p>i Interjection</p> <p>&lt;qa&gt; .</p>	<p>Question put:</p> <p>That the business of the day be called on.</p> <p>The House divided. [8.22 p.m.]</p> <p>(The Speaker—Mr Neil Andrew)</p> <p>Ayes ..... 66</p> <p>Noes ..... <u>59</u></p> <p>Majority..... <u>7</u></p> <p>[TAKE IN DIVISION]</p> <p><i>In division—</i></p> <p><b>Mr Name</b>—Mr Speaker, I raise a point of order. Is the honourable member for Perth going to withdraw his offensive comment?</p> <p><b>The SPEAKER</b>—This is going on to a point where it is probably getting a little ridiculous ...</p> <p>Question agreed to.</p>
<p>18.13 When time allotted for debate has expired, the words ‘A division is required’ has to be put in the Speaker’s mouth</p> <p>[Note: Time of division is when bells stop ringing and chair calls, ‘Lock the doors,’ not when bells first ring]</p>	<p>i Interjection</p> <p>oms Interjection</p> <p>i Interjection</p> <p>.Italics</p> <p>i Interjection</p> <p>i Interjection</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p>	<p><b>The SPEAKER</b>—The time allotted for the debate having expired, the question is that the amendment be agreed to. All those of that opinion say aye, to the contrary no. I think the ayes have it.</p> <p><b>Opposition members</b>—No! The noes have it.</p> <p><b>The SPEAKER</b>—Order! A division is required. Ring the bells.</p> <p><i>The bells being rung—</i></p> <p><b>Mr Name</b>—Mr Speaker, I raise a point of order—</p> <p><b>The SPEAKER</b>—Order! The Leader of the House has ...</p> <p>Question put.</p> <p>The House divided. [8.22 p.m.]</p> <p>(The Speaker—Mr Neil Andrew)</p> <p>Ayes ..... 66</p> <p>Noes ..... <u>59</u></p> <p>Majority..... <u>7</u></p> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p>



<p>18.15 Suspension (naming) of a member</p> <p><i>[Note: Time of division is when bells stop ringing and chair call, 'Lock the doors,' not when bells first ring]</i></p>	<p>omi .Italics</p> <p>i Interjection</p> <p>i Interjection</p> <p>i Interjection</p> <p>i Interjection</p> <p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p> <p>i Interjection</p> <p>.Italics</p>	<p><i>Opposition members interjecting—</i></p> <p><b>The SPEAKER</b>—Order! The House will come to order!</p> <p><b>Mr Name</b>—Sit down, you mug.</p> <p><b>Mr Other Name</b>—To pay for the wedding expenses. That is you, you mug.</p> <p><b>The SPEAKER</b>—I name the honourable member for Perth.</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the member for Perth be suspended from the service of the House.</p> <p>The House divided. [9.35 p.m.]</p> <p>(The Speaker—Mr Neil Andrew)</p> <table border="0"> <tr> <td>Ayes.....</td> <td>74</td> </tr> <tr> <td>Noes.....</td> <td><u>65</u></td> </tr> <tr> <td>Majority.....</td> <td><u>9</u></td> </tr> </table> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p> <p><b>The SPEAKER</b>—Order! The member for Perth is suspended from the service of the House for 24 hours.</p> <p><i>The member for Perth then left the chamber.</i></p>	Ayes.....	74	Noes.....	<u>65</u>	Majority.....	<u>9</u>
Ayes.....	74							
Noes.....	<u>65</u>							
Majority.....	<u>9</u>							
<p>18.16 Motion be agreed to</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p>	<p>div .</p> <p>&lt;qp&gt;</p> <p>[alt+s] Small</p> <p>. .</p> <p>com DontPublish</p> <p>&lt;qa&gt; .</p>	<p>Question put:</p> <p>That the motion (<b>Mr Name</b>'s) be agreed to.</p> <p>The House divided. [12.20 a.m.]</p> <p>(The Deputy Speaker—Mr C. Hollis)</p> <table border="0"> <tr> <td>Ayes.....</td> <td>72</td> </tr> <tr> <td>Noes.....</td> <td><u>66</u></td> </tr> <tr> <td>Majority.....</td> <td><u>6</u></td> </tr> </table> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p>	Ayes.....	72	Noes.....	<u>66</u>	Majority.....	<u>6</u>
Ayes.....	72							
Noes.....	<u>66</u>							
Majority.....	<u>6</u>							

<p>18.17 Amended motion</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p>	<p>div &lt;qp&gt;</p> <p>Small</p> <p>com DontPublish</p> <p>&lt;qa&gt;</p>	<p>Question put:</p> <p>That the motion (<b>Mr Name's</b>), as amended, be agreed to.</p> <p>The House divided. [5.44 p.m.]</p> <p>(The Speaker—Mr Neil Andrew)</p> <p>Ayes ..... 69 Noes ..... <u>59</u> Majority ..... <u>10</u></p> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p>
<p>18.18 Motion—That the question be now put (to gag debate)</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p> <p>[or whatever the original question was]</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p>	<p>&lt;mns&gt; div &lt;mqp&gt;</p> <p>Small</p> <p>&lt;div&gt;</p> <p>com DontPublish</p> <p>&lt;qa&gt;</p> <p>&lt;oqa&gt;</p> <p>[alt+s] Small</p> <p>div</p> <p>com DontPublish</p> <p>&lt;qa&gt;</p>	<p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the question be now put.</p> <p>Question put.</p> <p>The House divided. [9.48 p.m.]</p> <p>(Mr Deputy Speaker—Mr G.B. Nehl)</p> <p>Ayes ..... 69 Noes ..... <u>61</u> Majority ..... <u>8</u></p> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p> <p>Original question put:</p> <p>That the requested amendments be not made.</p> <p>The House divided. [9.57 p.m.]</p> <p>(Mr Deputy Speaker—Mr G.B. Nehl)</p> <p>Ayes ..... 70 Noes ..... <u>60</u> Majority ..... <u>10</u></p> <p>[TAKE IN DIVISION]</p> <p>Question agreed to.</p>
<p>18.19 Vacancies</p> <p><i>[Name recorded to compensate for a vacancy caused by a resignation]</i></p>	<p>[alt+s] Small</p>	<p>Jull, D.F. Theophanous, A.C. Nugent, P.E. Willis, R.</p> <p>(Mr Andrew did not vote, to compensate for the vacancy caused by the resignation of Mr Keating.)</p>
<p>18.20 Pairs</p>	<p>[alt+s] Pairs Small</p>	<p><b>PAIRS</b></p> <p>Burke, A.E. Kelly, J. M.</p>

19 **EXCISE PROPOSALS [See TARIFF PROPOSALS, section 65, on page 176]**

20 **EXTENSION OF TIME**

<p>20.1 Member's time expires (See also TIME EXPIRED, on page 177)</p> <p><i>[When a member's allotted time has expired and they do not ask for an extension of time, the autocorrect &lt;tx&gt; is used, not the actual words used. If time allotted for the debate has also expired, put in the words from the chair]</i></p>	<p>&lt;tx&gt;</p> <p>i Interjection</p>	<p>... the people of Australia. (<i>Time expired</i>)</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time allotted for this debate has expired. The debate is adjourned and the resumption of the debate will be made an order of the day for the next sitting.</p>
<p>20.2 Member's time expires, and extension of time agreed to <i>[Actual words spoken do not go in]</i></p>	<p>&lt;etg&gt;</p>	<p>... at page 404 of <i>Hansard</i> of 17 March 2001. Nothing has happened. (<i>Extension of time granted</i>) In March 2001 ...</p>
<p>20.3 Member's time expires and extension of time not granted <i>[No reference to extension of time required unless member tries to speak to motion]</i></p>	<p>i Interjection</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>i Interjection</p> <p>&lt;qn&gt; .</p>	<p><b>The SPEAKER</b>—Order! The honourable member's time has expired.</p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That the member's time be extended.</p> <p>There was an interruption ...</p> <p><b>The SPEAKER</b>—Order! The honourable member will give no reasons.</p> <p>Question negatived.</p>

21 **EXTENDED SITTINGS - [See HOUSE SITTING AFTER MIDNIGHT, on page 115]**

22 **FIRST SPEECH**

22.1 Member's first speech *[Use words of chair] <i>[First speeches should be rendered as closely as possible to the spoken word, using Hansard style and correcting grammatical errors]</i>	fs	Interjection	<b>The SPEAKER</b> —Order! Before I call *the honourable member for [electorate]/Mr Name , I remind honourable members that this is his first speech. I therefore ask that the usual courtesies be extended to him.
	s	Speech	<b>Mr NAME</b> (electorate) (time)—Mr Speaker, I am pleased to address the House for the first time. I congratulate you on your elevation to this important position. I note that in your address following your election you mentioned that you hoped the words ...

23 **GAG [See sections, 2.10, Error! Reference source not found., 18.8, 18.9 and 38.2.4]**

24 **GOVERNOR-GENERAL’S SPEECH**

<p>24.1 Speaker’s announcement</p> <p>[Take in speech from Incorporations directory or insert comment box]</p>	<p>dair Debate</p> <p>sd Subdebate</p> <p>i Interjection</p> <p>.Italics</p>	<p><b>GOVERNOR-GENERAL’S SPEECH</b></p> <p><b>Address-in-Reply</b></p> <p><b>The SPEAKER</b>—I have to report that the House attended His Excellency the Governor-General in the Senate chamber, when His Excellency was pleased to make a speech to both houses of the parliament. The speech will be included in <i>Hansard</i> for record purposes</p> <p><i>The speech read as follows—</i></p>
<p>24.2 Appointment of committee to prepare address-in-reply</p>	<p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That a committee consisting of Mr Name, Mr Other Name and the mover be appointed to prepare an address-in-reply to the speech delivered by His Excellency the Governor-General to both houses of the parliament and that the committee report at the next sitting [or] at a later hour this day.</p> <p>Question agreed to.</p>
<p>24.3 Debate</p>	<p>dair Debate</p> <p>sd Subdebate</p> <p>[ctl+.] .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>da .</p>	<p><b>GOVERNOR-GENERAL’S SPEECH</b></p> <p><b>Address-in-Reply</b></p> <p>Mr Name, for the committee appointed to prepare an address-in-reply to the speech of His Excellency the Governor-General, presented the proposed address, which was read by the Clerk.</p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That the address be agreed to.</p> <p>It is a great honour for me to respond to the speech of His Excellency the Governor-General. To respond when His Excellency lays out ...</p> <p>... ..</p> <p>Debate (on motion by <b>Mr Other Name</b>) adjourned.</p>

<p>24.4 Resumption of debate</p> <p><i>*[If debate resumed from the previous year, insert year]</i></p>	<p>dair2 Debate</p> <p>sd Subdebate</p> <p>drfm .</p> <p>[alt+s] Small</p> <p>s Speech</p>	<p><b>GOVERNOR-GENERAL'S SPEECH</b></p> <p><b>Address-in-Reply</b></p> <p>Debate resumed from 28 February*, on motion by <b>Mr Name</b>:</p> <p>That the address be agreed to.</p> <p><b>Mr OTHER NAME</b> (electorate) (time)—Mr Speaker, may I begin by congratulating ...</p>
<p>24.5 Resumption of debate with an amendment having been moved earlier</p> <p><i>*[If debate resumed from the previous year, insert year]</i></p>	<p>dair2 Debate</p> <p>sd Subdebate</p> <p>drfm .</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>[alt+s] Small</p> <p>s Speech</p>	<p><b>GOVERNOR-GENERAL'S SPEECH</b></p> <p><b>Address-in-Reply</b></p> <p>Debate resumed from 21 March*, on motion by <b>Mr Name</b>:</p> <p>That the address be agreed to.</p> <p>upon which <b>Mr Other Name</b> had moved by way of amendment:</p> <p>That the following words be added ...</p> <p><b>Mr YET ANOTHER NAME</b> (electorate) (time)—I want to say a few words ...</p>

24.6 Presentation to Governor-General of address-in-reply	dair	Debate	<b>GOVERNOR-GENERAL'S SPEECH</b>
	sd	Subdebate	<b>Address-in-Reply</b>
	s	Speech	<b>The SPEAKER (time)</b> —I have ascertained that His Excellency the Governor-General will be pleased to receive the address-in-reply, at Government House, at 5 p.m. today. I should be glad if the mover of and the seconder to the motion, together with other honourable members, would accompany me to present the address.  ... ..
[Headings not required again here unless other business intervenes]	dair	Debate	<b>[GOVERNOR-GENERAL'S SPEECH]</b>
	sd	Subdebate	<b>[Address-in-Reply]</b>
	s	Speech	<b>The SPEAKER (time)</b> —Order! I suspend the sitting until (time) in order that I may present the address-in-reply to His Excellency the Governor-General at Government House. As mentioned previously, I shall be glad if the mover and seconder, together with other honourable members, will accompany me to present the address.
[Sitting suspended for presentation to Governor-General]	ss	Interrupt	<b>Sitting suspended from (time) to (time)</b>
	s	Speech	<b>The SPEAKER (time)</b> —I inform the House that, accompanied by honourable members, I waited today upon His Excellency the Governor-General at Government House and presented to him the address-in-reply to His Excellency's speech on the opening of the first session of the 39th parliament, agreed to by the House today. His Excellency was pleased to make the following reply:
[Sitting resumed]			Mr Speaker:  Thank you for your address-in-reply which you have presented to me.  It will be my pleasure and my duty to convey to Her Majesty the Queen the Message of Loyalty from the House of Representatives, to which the address gives expression.
[Take in speech from Incorporations directory or insert comment box]	[alt+s]	Small	

## 25 GRIEVANCE DEBATE

At approximately 4 p.m. each Monday, after the conclusion of private members' business, the chair proposes the question 'That grievances be noted' (SO 106). Debate on the question is practically unlimited in scope, giving members the opportunity to raise matters in which they have a particular interest or to ventilate complaints from constituents. Any amendment may be moved to this question, although amendments are rare. The name of the debate and its technical status as government business have no significance. In practice it is no more than an opportunity for wide debate, similar to that provided by the motion for the adjournment of the House.

The debate lasts for a maximum of 1 hour 20 minutes. Members may speak for 10 minutes. The distribution of the call is similar to that of the adjournment debate, the first call going to an opposition member, then alternating. Although, technically, ministers and parliamentary secretaries are permitted to participate, in practice they rarely do. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

<p>25.1 Previous debate interrupted in accordance with sessional order [Use the words of the occupant of the chair]</p> <p>[A Subdebate heading is used at the commencement of each speech. When the member addresses more than one subject, put each Subdebate heading on a new line]</p> <p>[At the conclusion of the debate, the question is put and resolved]</p>	<p>i Interjection</p> <p>gd Debate</p> <p>[ctl+.] .</p> <p>[alt+s] Small</p> <p>sd Subdebate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p>... this very important building.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time allotted for this debate has expired. The debate is adjourned and the resumption of the debate will be made an order of the day for the next sitting.</p> <p style="text-align: center;"><b>GRIEVANCE DEBATE</b></p> <p>Question proposed:</p> <p>That grievances be noted.</p> <p style="text-align: center;"><b>Disability Services</b></p> <p style="text-align: center;"><b>Road Safety</b></p> <p><b>Mr NAME</b> (electorate) (time)—I grieve today for my fellow Australians ... and we need our roads to be safe.</p> <p style="text-align: center;">... ..</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time for the grievance debate has expired. The debate is interrupted and I put the question:</p> <p>That grievances be noted.</p> <p>Question agreed to.</p>
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26 **GUILLOTINE - [See URGENT LEGISLATION, on page 178]**

27 **HOUSE SITTING AFTER MIDNIGHT**

<p>27.1 New date line [Add new date line as soon as possible after midnight]</p>	<p>sam  s</p>	<p>Day.Start .Centre  Speech</p>	<p><i>Friday, 29 June 2001</i> _____</p> <p><b>Mr NAME</b> (electorate) (time)—I wish to point out that I am not ...</p>
<p>27.2 <i>Hansard</i> not published because of late sittings</p> <p>[These entries appear only in the daily <i>Hansard</i> and are deleted from the weekly <i>Hansard</i>]</p>		<p>.Bold  .Bold</p>	<p><b>The sitting continuing, the remainder of the report of this day's proceedings will precede the report of the proceedings for Tuesday, 6 March 2001.</b></p> <p><b>The report of the sitting from (time) until the rising of the House will be available on Parlinfo and the Internet on Tuesday, 6 March 2001.</b></p>

## 28 INCORPORATIONS (DOCUMENTS TO BE INSERTED IN HANSARD TRANSCRIPT) - [See also TABLED DOCUMENTS, on page 174]

It is the editor's responsibility, on returning from the chamber, to give ESG details of any material to be incorporated into the transcript. If by the time the editor gets to the relevant point in their turn the document to be incorporated is not available in the Incorporations directory, they should insert a comment box asking ESG to insert it.

<p>28.1 Member seeks leave to have documents incorporated in <i>Hansard</i></p> <p>[**table(s)/documents(s)/reason(s)/graph(s)/amendment(s)—insert which is applicable]</p> <p>[Insert <i>TAKE IN comment box here</i>]</p> <p>[<i>Member's name must be put up again after any incorporation</i>]</p>	<p>[ctl+.] .</p> <p>.Italics</p> <p>[alt+s] Small Block</p> <p>c Continuing Paragraph</p>	<p>... Mr Speaker, I seek leave to have incorporated in <i>Hansard</i> a **table prepared by my department showing the percentage movements in petroleum demand since July 1995.</p> <p>Leave granted.</p> <p><i>The **table read as follows—</i></p> <p style="text-align: center;"><b>PERCENTAGE MOVEMENTS(a) IN PETROLEUM PRODUCT DEMAND</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">1995</th> <th style="text-align: left;">Petrol</th> <th style="text-align: left;">Diesel</th> <th style="text-align: left;">Total</th> </tr> </thead> <tbody> <tr> <td>July</td> <td style="text-align: right;">2.6</td> <td style="text-align: right;">9.2</td> <td style="text-align: right;">5.6</td> </tr> <tr> <td>August</td> <td style="text-align: right;">10.4</td> <td style="text-align: right;">11.9</td> <td style="text-align: right;">8.2</td> </tr> <tr> <td>September</td> <td style="text-align: right;">-10.0</td> <td style="text-align: right;">-4.4</td> <td style="text-align: right;">-3.1</td> </tr> </tbody> </table> <p>(a) On corresponding month of previous year.</p> <p><b>Mr NAME</b>—I want to emphasise that the supply and demand response ...</p>	1995	Petrol	Diesel	Total	July	2.6	9.2	5.6	August	10.4	11.9	8.2	September	-10.0	-4.4	-3.1
1995	Petrol	Diesel	Total															
July	2.6	9.2	5.6															
August	10.4	11.9	8.2															
September	-10.0	-4.4	-3.1															

<p>28.2 Conversation between the member seeking leave to have documents incorporated and the minister or chair</p> <p>[Take in graph from Incorporations directory or insert comment box]</p> <p>[Member's name must be put up again after any incorporation]</p>	<p>&lt;lg&gt; .</p> <p>i Interjection</p> <p>.Italics</p> <p>c Continuing Paragraph</p>	<p>... I seek the indulgence of the House to incorporate in <i>Hansard</i> a graph which clearly demonstrates the movement of the wool price.</p> <p>Leave granted.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The incorporation of graphs in <i>Hansard</i> is usually dependent on the practicality of reproducing the matter. The honourable member was good enough to provide a copy of the graph well in advance and I understand that the printer has been consulted about this graph and has said that it is technically possible for it to be produced. As leave has been granted, I will allow the incorporation.</p> <p><i>The graph read as follows—</i></p> <p>... ..</p> <p><b>Mr NAME</b>—It is my understanding that ...</p>
<p>28.3 Document not incorporated for technical reasons</p>	<p>.Italics</p> <p>c Continuing Paragraph</p>	<p><i>(For technical reasons, chart not incorporated)</i></p> <p><b>Mr NAME</b>—I believe that this is ...</p>
<p>28.4 Leave not granted</p> <p>Discussion on incorporation</p>	<p>&lt;lng&gt;</p> <p>c Continuing Paragraph</p> <p>i Interjection</p> <p>c Continuing Paragraph</p> <p>i Interjection</p> <p>&lt;lng&gt;</p> <p>c Continuing Paragraph</p>	<p>... and seek leave to have the document incorporated in <i>Hansard</i>.</p> <p>Leave not granted.</p> <p><b>Mr NAME</b>—This shows how uncooperative ...</p> <p>[or]</p> <p>... and seek leave to have the document incorporated in <i>Hansard</i>.</p> <p><b>Mr Other Name</b>—Have we seen the document?</p> <p><b>Mr NAME</b>—No, not yet.</p> <p><b>Mr Other Name</b>—We should have been shown it, so you cannot have leave.</p> <p>Leave not granted.</p> <p><b>Mr NAME</b>—If this is the way ...</p>

## 29 IN REPLY [See section 3.2.10, on page 15]

### 30 INTERJECTIONS

Interjections made during a speech are recorded only if the member who has the call responds to the interjection, the chair asks the interjector to withdraw or desist from using certain words, or other members object to certain words used by the interjector and draw them to the attention of the chair. Bear in mind that members who have the call may choose not to reply to interjections because they are aware that, if they do, the words of the interjector will be recorded. The member with the call is shown in block caps. The member interjecting is shown in initial caps and lower case.

If the interjection that is responded to is not heard by the editor and/or is not captured on digital audio, insert the descriptive line *Mr/Ms Name interjecting*—(pro forma ‘ii’), *Opposition members interjecting*—(pro forma ‘omi’), *Government members interjecting*—(pro forma ‘gmi’) or *Honourable members interjecting*—(pro forma ‘hmi’). Do not put in the words of an interjection based on what another member may say that the interjector said; if you cannot hear what is said, play safe and insert the appropriate descriptive line. Where the chair draws attention to the fact that a member has been persistently interjecting, the descriptive line can be used wherever an interjection by that member has occurred.

See standing orders 303 to 307 relating to disorder.

<p>30.1 Member(s) interjecting</p> <p><i>[Contractions such as 'don't' and 'can't' may be used in short, pithy interjections and in replies, if appropriate]</i></p> <p>[If you are sure of what was said and by which side but not the name of the member who interjected]</p>	i	Interjection	<b>Mr Name</b> —You don't know what you are talking about.
	omi	DontPublish	<b>Opposition member(s) interjecting.</b>
		.Italics	<i>Opposition member(s) interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —Order! Opposition members will cease interjecting.
	ii	.Italics	<i>Mr Name interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —Order! The honourable member for (electorate) for the third time!
	hms	DontPublish	<b>Honourable members.</b>
	[ctl+.]	.	<b>Honourable members—</b>
	gmi	DontPublish	<b>Government members interjecting.</b>
	[ctl+.]	.	<i>Government members interjecting—</i>
	hmi	DontPublish	<b>Honourable members interjecting.</b>
	[ctl+.]	.	<i>Honourable members interjecting—</i>
	hmhe	DontPublish	<b>Honourable members-Hear, hear</b>
	[ctl+.]	.	<b>Honourable members—Hear, hear!</b>
	om	DontPublish	<b>An opposition member</b>
	[ctl+.]	.	<b>An opposition member—Ask the minister!</b>
oms	DontPublish	<b>Opposition members</b>	
[ctl+.]	.	<b>Opposition members—Ask the minister!</b>	
gm	DontPublish	<b>A government member</b>	
[ctl+.]	.	<b>A government member—Ask the minister!</b>	
gms	DontPublish	<b>Government members</b>	
[ctl+.]	.	<b>Government members—Ask the minister!</b>	

## 31 LEAVE OF ABSENCE

Leave of absence is given to cover the absence of all members between sittings. A motion to grant leave of absence to a member does not require notice to be given, should state the cause and period of leave, and has priority over all other business.

<p>31.1 Individual member(s)</p> <p>[By Leader of the House]</p> <p style="text-align: center;">[or]</p> <p>[By minister]</p> <p style="text-align: center;">[or]</p> <p>[By opposition]</p>	<p>loa                      Debate</p> <p>mns                      .</p> <p>[alt+s]                  Small</p> <p>&lt;qa&gt;                      .</p> <p>mns                      .</p> <p>[alt+s]                  Small</p> <p>&lt;qa&gt;                      .</p> <p>mns                      .</p> <p>[alt+s]                  Small</p> <p>&lt;qa&gt;                      .</p>	<p style="text-align: center;"><b>LEAVE OF ABSENCE</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I move:</p> <p>That leave of absence for one month be given to the honourable member for (electorate) on the ground of ill health.</p> <p>Question agreed to.</p> <p style="text-align: center;">[or]</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That leave of absence for two months be given to the honourable member for (electorate) on the ground of public business overseas.</p> <p>Question agreed to.</p> <p style="text-align: center;">[or]</p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That leave of absence for one month be given to the honourable member for (electorate) on the ground of ill health.</p> <p>Question agreed to.</p>
<p>31.2 All members—end of period of sitting</p>	<p>loa                      Debate</p> <p>mns                      .</p> <p>[alt+s]                  Small</p> <p>&lt;qa&gt;                      .</p>	<p style="text-align: center;"><b>LEAVE OF ABSENCE</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I move:</p> <p>That leave of absence be given to every member of the House of Representatives from the determination of this sitting of the House to the date of its next sitting.</p> <p>Question agreed to.</p>

32 **MAIN COMMITTEE MATTERS [See also Bills referred to the Main Committee, on page 30, and Bills returned from the Main Committee, on page 31]**

<p>32.1 Main Committee next meeting</p> <p>[If Speaker in Chair]</p>	<p>misc Debate</p> <p>i interjection</p> <p>[or]</p>	<p><b>MAIN COMMITTEE</b></p> <p><b>The SPEAKER</b>—I advise the House that the Deputy Speaker has fixed Wednesday, 20 February 2002, at 9.40 a.m., as the time for the next meeting of the Main Committee, unless an alternative day or hour is fixed.</p> <p>[or]</p>
<p>[If Deputy Speaker in Chair]</p>	<p>misc Debate</p> <p>i interjection</p>	<p><b>MAIN COMMITTEE</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—I advise the House that Wednesday, 20 February 2002, at 9.40 a.m., has been fixed as the time for the next meeting of the Main Committee, unless an alternative day or hour is fixed.</p>

<p>32.2 Motion moved to refer business to the Main Committee</p>	<p>misc Debate sd Subdebate ssd Subsubdebate mns . [alt+s] Small [alt+s] Small &lt;qa&gt; .</p>	<p style="text-align: center;"><b>MAIN COMMITTEE</b></p> <p style="text-align: center;"><b>Governor-General's Speech</b></p> <p style="text-align: center;"><b>Reference</b></p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I move:</p> <p>That the following order of the day be referred to the Main Committee for debate: Address in Reply to the Governor-General's speech: Resumption of debate.</p> <p>Question agreed to.</p>
<p>32.3 Motion moved in order to suspend standing orders to refer business to the Main Committee</p>	<p>misc Debate sd Subdebate ssd Subsubdebate mns . [alt+s] Small &lt;qa&gt; . mns . [alt+s] Small &lt;qa&gt; .</p>	<p style="text-align: center;"><b>MAIN COMMITTEE</b></p> <p style="text-align: center;"><b>Christmas 2001 Bushfires</b></p> <p style="text-align: center;"><b>Reference</b></p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I move:</p> <p>That so much of the standing orders be suspended as would prevent the Chief Government Whip moving a motion to refer the Christmas 2001 bushfires motion to the Main Committee for further debate.</p> <p>Question agreed to.</p> <p><b>Mr NAME</b> (electorate) (time)—I move::</p> <p>That the order of the day for the resumption of debate on the Christmas 2001 bushfires motion be referred to the Main Committee for further debate.</p> <p>Question agreed to.</p>
<p>32.4 Business returned from the Main Committee</p>	<p>misc Debate sd Subdebate [ctl+.] . [ctl+.] . i interjection &lt;qa&gt; .</p>	<p style="text-align: center;"><b>CHRISTMAS 2001 BUSHFIRES</b></p> <p style="text-align: center;"><b>Report from Main Committee</b></p> <p>Order of the day returned from Main Committee for further consideration; certified copy presented.</p> <p>Ordered that the order of the day be considered forthwith.</p> <p><b>The DEPUTY SPEAKER</b> (Mr Name)—The question is that the motion be agreed to.</p> <p>Question agreed to.</p>

### 33 MATTERS OF PUBLIC IMPORTANCE

A discussion of a matter of public importance (MPI) is scheduled for every sitting day except Monday, following question time, the presentation of papers and any ministerial statements. An MPI is a discussion, on which no vote is taken, on a topical issue (SO 107).

Although any member may propose a matter for discussion, in practice the matter discussed is usually one proposed by the opposition. Matters for discussion must be proposed to the Speaker in writing no later than 12 noon on the day of the discussion. In the event of more than one matter being proposed for the same day, the Speaker gives priority to the matter which in their opinion is the most urgent and important.

At the time for the discussion, the Speaker announces the receipt of the letter, reads the matter to the House and calls on members approving of the proposed discussion to rise in their places. The discussion may proceed only if supported by eight members, including the proposer. The Speaker then calls upon the proposer to open the discussion.

The discussion may last for up to two hours but usually lasts for 50 minutes, by agreement between the parties; 15 minutes each being allowed to the proposer and the member next speaking and 10 minutes each for other members. The discussion may be terminated earlier by the carrying of a motion moved by any member 'That the business of the day be called on'. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

Note:

- An MPI is proposed to the House of Representatives for discussion. There is no motion before the chair on the MPI so no vote is taken on this item at the end of the discussion.

<p>33.1 One matter</p> <p>[Always a plural heading]</p> <p>[If Deputy Speaker in chair, start as for 33.3]</p> <p>[Take in form from Incorporations directory]</p>	<p>dimp Debate</p> <p>sd Subdebate</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>.Italics</p> <p>s Speech</p>	<p><b>MATTERS OF PUBLIC IMPORTANCE</b></p> <p><b>Fiji</b></p> <p><b>The SPEAKER</b>—I have received a letter from the honourable member for (electorate) proposing that a definite matter of public importance be submitted to the House for discussion, namely:</p> <p>The implications for Australia of recent political events in Fiji.</p> <p>I call upon those members who approve of the proposed discussion to rise in their places.</p> <p><i>More than the number of members required by the standing orders having risen in their places—</i></p> <p><b>Mr NAME</b> (electorate) (time)—In the setting in the world in which Australia lies ...</p>
<p>33.2 More than one matter submitted</p> <p>[If Deputy Speaker in chair, start as for 33.3]</p> <p>[Note: Editors will need to adjust the wording of the proforma ‘dimp’]</p>	<p>dimp Debate</p> <p>sd Subdebate</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>.Italics</p> <p>s Speech</p>	<p><b>MATTERS OF PUBLIC IMPORTANCE</b></p> <p><b>Defence</b></p> <p><b>The SPEAKER</b>—I have received letters from the honourable member for (electorate) and the honourable member for (electorate) proposing that definite matters of public importance be submitted to the House for discussion today. As required by standing order 107, I have selected the matter which, in my opinion, is the most urgent and important; that is, that proposed by the honourable member for (electorate), namely:</p> <p>The destabilising effect on Australia’s defence capabilities of conflicting statements and the indecisive defence policies of the Government.</p> <p>I call upon those members who approve of the proposed discussion to rise in their places.</p> <p><i>More than the number of members required by the standing orders having risen in their places—</i></p> <p><b>Mr NAME</b> (electorate) (time)—No subject should have more agreement in this ...</p>
<p>33.3 Deputy Speaker in the chair</p> <p>[Note: Editors will need to adjust the wording of the proforma ‘dimp’ and ensure that the Deputy Speaker is shown as saying, ‘The Speaker has received...’ not ‘I have received...’]</p>	<p>dimp Debate</p> <p>sd Subdebate</p> <p>i Interjection</p>	<p><b>MATTERS OF PUBLIC IMPORTANCE</b></p> <p><b>Social Welfare</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The Speaker has received a letter ...</p>

<p>33.4 Matter withdrawn [No Subdebate heading]</p>	<p>dimp Debate i Interjection i Interjection</p>	<p><b>MATTERS OF PUBLIC IMPORTANCE</b></p> <p><b>The SPEAKER</b>—I have received ...</p> <p>[or]</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The Speaker has received advice from the honourable member for (electorate) that she has withdrawn the matter of public importance which she had submitted for discussion today.</p>
<p>33.5 Matter withdrawn due to suspension of member [No Subdebate heading]</p>	<p>dimp Debate i Interjection i Interjection</p>	<p><b>MATTERS OF PUBLIC IMPORTANCE</b></p> <p><b>The SPEAKER</b>—I have received a letter from the honourable member for (electorate) proposing that a definite matter of public importance be submitted to the House for discussion. As the honourable member for (electorate) has been suspended from the service of the House, he is unable to propose the matter.</p> <p>[or]</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The Speaker has received ...</p>
<p>33.6 Conclusion of debate  [A division may follow here]</p>	<p>i Interjection i Interjection mns . [alt+s] Small &lt;qa&gt; .</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The discussion is now concluded.</p> <p>[or]</p> <p><b>The SPEAKER</b>—Order! The time allotted for this discussion has now expired.</p> <p>[or]</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move: That the business of the day be called on. Question agreed to.</p>

34 **MESSAGE FROM SENATE TRANSMITTING RESOLUTION - [See also BILLS—Bills returned from the Senate, on page 43]**

<p>34.1 Message received requesting House to concur; consideration proceeds forthwith and resolution agreed to</p>	<p>dmisc            Debate sd                Subdebate s                 Speech [alt+s]           Small  mns               . [alt+s]           Small  &lt;qa&gt;             .</p>	<p style="text-align: center;"><b>DOCUMENTS</b></p> <p style="text-align: center;"><b>Social Security Committee</b></p> <p><b>The DEPUTY SPEAKER (Mr Name) (time)</b>—The Speaker has received the following message from the Senate:</p> <p>The Senate transmits to the House of Representatives the following resolution which was agreed to by the Senate this day:</p> <p>That Mr President be authorised to grant, in his discretion, access by Dr Sheila Shaver, of Macquarie University, to all or part of the evidence or documents taken in camera by, or submitted on a confidential or restricted basis to, the Joint Committee on Social Security of 1941-46, and to permit Dr Shaver to make copies of any such evidence or documents to which she is granted access.</p> <p>The Senate requests the concurrence of the House of Representatives in this resolution.</p> <p>Ordered that the message be considered forthwith.</p> <p><b>Mr MINISTER (electorate—ministry) (time)</b>—I move:</p> <p>(1) That the House concurs in the resolution transmitted to the House in message No. 343 of the Senate:</p> <p>That Mr President be authorised to grant, in his discretion, access by Dr Sheila Shaver of Macquarie University, to all or part of the evidence or documents taken in camera by, or submitted on a confidential or restricted basis to the Joint Committee on Social Security of 1941-46, and to permit Dr Shaver to make copies of any such evidence or documents to which she is granted access.</p> <p>(2) That the message be sent to the Senate acquainting it of this resolution.</p> <p>Question agreed to.</p>
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35 **MIDNIGHT, HOUSE SITTING AFTER - [See HOUSE SITTING AFTER MIDNIGHT, section 27, on page 115]**

36 **MINISTERIAL ARRANGEMENTS**

<p>36.1 Ministerial arrangements</p> <p>[This usually occurs before the beginning of question time]</p> <p>[Use 'Hon.' if said]</p>	<p>marr</p> <p>s</p> <p>s</p>	<p>Debate</p> <p>Speech</p> <p>Speech</p> <p style="text-align: center;"><b>MINISTERIAL ARRANGEMENTS</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I inform the House that the Minister for Industry, Science and Resources will be absent from question time this week. He is overseas on government business. The Minister for Finance and Administration will be answering questions in his place.</p> <p style="text-align: center;">[or]</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I inform the House that the Minister for Finance and Administration, the Hon. Name, left ...</p>
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## 37 MINISTERIAL STATEMENTS

Ministerial statements can be made by either ministers or parliamentary secretaries. A plural heading is always used even if only one statement made.

<p>37.1 Ministerial statement presented and motion to take note of the paper moved by the same minister</p>	msta	Debate	<p><b>MINISTERIAL STATEMENTS</b></p> <p><b>Trade Outcomes and Objectives Statement 2000</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I wish to inform the House that ... I commend it to the House and I present the following paper:</p> <p><i>Trade Outcomes and Objectives Statement 2000—Ministerial Statement, 5 April 2000</i></p> <p>and move:</p> <p>That the House take note of the paper.</p> <p><b>Mr NAME</b> (electorate) (time)—I am intrigued by this...</p> <p style="text-align: center;">. . . . .</p> <p>Debate (on motion by <b>Mr Other Name</b>) adjourned.</p>
	sd	Subdebate	
	s	Speech	
		.Italics/Small	
	[alt+c]	.Block	
	hnote	Small	
	s	Speech	
da	.		

<p>37.2 Debate resumed on above</p> <p><i>* [If debate resumed from the previous year, insert year]</i></p>	<p>msta2 Debate</p> <p>sd Subdebate</p> <p>hnote Small</p> <p>Italics/Small</p> <p>s Speech</p> <p>&lt;qa&gt;</p>	<p><b>MINISTERIAL STATEMENTS</b></p> <p><b>Trade Outcomes and Objectives Statement 2000</b></p> <p>Debate resumed from 10 August*, on motion by <b>Mr Minister</b>:</p> <p>That the House take note of the following paper:</p> <p><i>Trade Outcomes and Objectives Statement 2000—Ministerial Statement, 5 April 2000.</i></p> <p><b>Mr NAME</b> (electorate) (time)—The statement presented by ...</p> <p>Question agreed to.</p>
<p>37.3 Statement made by one minister and motion to take note moved by another</p> <p><i>[Leave required if matter not listed on the Repts daily program (the 'blue')]</i></p>	<p>msta Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>Italics/Small</p> <p>s Speech</p> <p>hnote Small</p> <p>&lt;qa&gt;</p> <p>da</p>	<p><b>MINISTERIAL STATEMENTS</b></p> <p><b>UNESCO General Conference</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I had the honour to lead the Australian delegation ... I present the following paper:</p> <p><i>30th Session of the UNESCO General Conference—Ministerial Statement, 9 December 2000.</i></p> <p><b>Mr OTHER MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the House take note of the paper.</p> <p>... ..</p> <p>Question agreed to.</p> <p>Debate (on motion by <b>Mr Name</b>) adjourned.</p>
<p>37.4 Debate resumed on above</p> <p><i>[*If debate resumed from the previous year, insert year]</i></p>	<p>msta Debate</p> <p>sd Subdebate</p> <p>drfm [Editor will need to reword text]</p> <p>Italics/Small</p> <p>[alt+c] .Block</p> <p>hnote Small</p> <p>s Speech</p>	<p><b>MINISTERIAL STATEMENTS</b></p> <p><b>UNESCO General Conference</b></p> <p>Debate resumed from 9 December*, on the following paper presented by <b>Mr Minister</b>:</p> <p><i>30th Session of the UNESCO General Conference—Ministerial Statement, 9 December 2000</i></p> <p>and on motion by <b>Mr Other Minister</b>:</p> <p>That the House take note of the paper.</p> <p><b>Mr NAME</b> (electorate) (time)—I rise to speak ...</p>



## 38 MOTIONS

### 38.1 Appearing on *Notice Paper*

38.1.1 Member moves motion listed on the <i>Notice Paper</i> in his name	monp	Debate	<b>CHRISTMAS 2001 BUSHFIRES</b>
[Take in motion from Incorporations directory or insert comment box]	s	Speech	<b>Mr NAME</b> (electorate) (time)—I move:
	[alt+s]	Small	That this House:
	[alt+a]	Small Block	(1) extends its sympathies to those Australians who suffered ...
	[alt+a]	Small Block	(2) acknowledges the tireless commitment of the thousands of ...
	[alt+c]	.Block	Australians will be aware that the Christmas bushfires in New South Wales were amongst the most ...
	i	Interjection	<b>The DEPUTY SPEAKER (Mr Name)</b> —Is the motion seconded?
* Delete words ‘and reserve my right to speak’ if not said.	<smot>	Interjection	<b>Mr Other Name</b> —I second the motion and reserve my right to speak.*

### 38.2 Censure Motion

A motion of which notice has been given, or an amendment, which expresses a censure of or want of confidence in the government and is accepted by a minister as a censure or want of confidence motion or amendment takes precedence over all other business until disposed of (SO 110). Acceptance of the motion or amendment by a minister in the terms of standing order 110 is notified either formally in the House or to the Clerk of the House. Such a motion attracts extended speaking times for those participating in the debate.

If such a motion is not accepted by a minister in the terms of standing order 110, it does not have precedence and is listed on the *Notice Paper* under private members’ business. Speaking times are the same as for a normal motion.

Likewise, a motion of censure of a minister is, at least in theory, treated in the same way as any other private member’s motion, including the speech times applicable to an ordinary motion. However, after a notice of such a motion has been given, standing orders may be suspended to enable the motion to be moved forthwith. It is common for members, instead of lodging notices of such motions, to move to suspend standing orders to enable them to be moved immediately, or for the substantive motion to be moved by leave. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

<p>38.2.1 Clerk announces that notice of a censure motion has been given and reads motion. [This may be followed immediately by debate, in which case the heading would simply be ‘Censure Motion’]</p>	<p>dcen Debate sd Subdebate i Interjection [alt+s] Small [alt+s] Small i Interjection</p>	<p style="text-align: center;"><b>TREASURER</b></p> <p style="text-align: center;"><b>Notice of Censure Motion</b></p> <p><b>The Clerk</b>—I have received from the Leader of the Opposition notice that, at the next sitting, he will move:</p> <p>That this House censures the Treasurer and the Government for:</p> <p>1. Having deceived and misled the Australian public ...</p> <p><b>Mr Minister</b>—It would be the wish of the government to facilitate debate on such a motion.</p>
<p>38.2.2 Motion moved to suspend standing and sessional orders (SSO), notice having been given, and agreed to. Censure motion follows.</p> <p>[Take in motion from Incorporations directory or insert comment box]</p> <p>* Delete words ‘and reserve my right to speak’ if not said.</p> <p>[Government accepts motion]</p> <p>[Censure motion moved and debated]</p> <p>[Motion will usually be negatived as the government has the numbers in the House]</p>	<p>dcen Debate sd Subdebate s Speech [alt+s] Small [alt+s] Small [alt+c] .Block i Interjection &lt;smot&gt; Interjection i Interjection &lt;qa&gt; . s Speech [alt+s] Small [alt+c] .Block &lt;qn&gt; .</p>	<p style="text-align: center;"><b>PRIME MINISTER</b></p> <p style="text-align: center;"><b>Censure Motion</b></p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent the Leader of the Opposition moving forthwith the following censure motion:</p> <p>This House censures the Prime Minister for refusing to dismiss the Minister for Aged Care ...</p> <p>In my view, the Prime Minister ...</p> <p><b>The SPEAKER</b>—Is the motion seconded?</p> <p><b>Mr Other Name</b>—I second the motion and reserve my right to speak.*</p> <p><b>Mr Minister</b>—Mr Speaker, we are quite happy to take the motion forthwith.</p> <p>Question agreed to.</p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move:</p> <p>This House censures the Prime Minister for refusing to dismiss the Minister for Aged Care ...</p> <p>I move this motion because...</p> <p style="text-align: center;">. . . . .</p> <p>Question negatived.</p>

<p>38.2.3 Motion moved to suspend standing and sessional orders, no notice having been given, agreed to. Censure motion follows.</p> <p>[Take in motion from Incorporations directory or insert comment box]</p> <p>[Motion accepted by government]</p> <p>* Delete words ‘and reserve my right to speak’ if not said. [#Under standing order 399, any standing or sessional order may be suspended without notice, provided that such motion is carried by an absolute majority]</p> <p>[Motion will usually be negated as the government has the numbers in the House]</p>	<p>dcm Debate</p> <p>sd Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>i Interjection</p> <p>i Interjection</p> <p>&lt;smot&gt; Interjection</p> <p>&lt;qa&gt; .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qn&gt; .</p>	<p style="text-align: center;"><b>MINISTER FOR SMALL BUSINESS</b></p> <p style="text-align: center;"><b>Censure Motion</b></p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move:</p> <p>That so much of standing and sessional orders be suspended as would prevent the Deputy Leader of the Opposition from moving forthwith that this House censures the Minister for Small Business for misleading the House with inaccurate and deceptive answers regarding ...</p> <p><b>Mr Minister</b>—The Deputy Leader of the Opposition does not need to debate the motion for the suspension of standing orders. We will deal with the censure motion straightaway.</p> <p><b>The SPEAKER</b>—Is the motion seconded?</p> <p><b>Mr Other Name</b>—I second the motion and reserve my right to speak.*</p> <p>Question agreed to, #with an absolute majority.</p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move:</p> <p>That this House censures the Minister for Small Business for misleading the House generally on Thursday 23 August with inaccurate and deceptive answers regarding his knowledge of, and involvement in, the Queensland Liberal Party GST scam.</p> <p>The House will be aware that in question time today...</p> <p style="text-align: center;">. . . . .</p> <p>Question negated.</p>
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<p>38.2.4 Motion moved to suspend standing and sessional orders in order to move censure motion but minister gags debate—division follows</p> <p>[Minister moves to stop mover of motion from continuing to speak (referred to as ‘the gag’). As government has the numbers in the House, such motions will usually be agreed to.]</p>	<p>dcen Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>. .</p> <p>com DontPublish</p>	<p style="text-align: center;"><b>PRIME MINISTER</b></p> <p style="text-align: center;"><b>Censure Motion</b></p> <p><b>Mr OPPOSITION</b> (electorate) (time)—I move:</p> <p>That so much of the standing and sessional orders be suspended as would prevent the Prime Minister from explaining forthwith to this House ...</p> <p>Mr Speaker, let us be clear—</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the member be not further heard.</p> <p>Question put.</p> <p>The House divided. <span style="float: right;">[3.52 p.m.]</span></p> <p>(The Speaker—Mr Neil Andrew)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Ayes .....</td> <td style="text-align: right;">70</td> </tr> <tr> <td>Noes .....</td> <td style="text-align: right;"><u>68</u></td> </tr> <tr> <td>Majority .....</td> <td style="text-align: right;"><u>2</u></td> </tr> </table> <p style="text-align: center;">[TAKE IN DIVISION]</p>	Ayes .....	70	Noes .....	<u>68</u>	Majority .....	<u>2</u>
Ayes .....	70							
Noes .....	<u>68</u>							
Majority .....	<u>2</u>							
<p>[Question=That the member be not further heard]</p>	<p>&lt;qa&gt; .</p> <p>i Interjection</p>	<p>Question agreed to.</p> <p><b>The SPEAKER</b>—Is the motion seconded?</p>						
<p>[Other opposition member seconds the motion to suspend standing orders and tries to speak]</p> <p>[Minister moves to gag seconder of motion. As the government has the numbers in the House, such motions will usually be agreed to]</p>	<p>s Speech</p> <p>mns .</p> <p>[alt+s] Small</p> <p>div .</p> <p>com DontPublish</p>	<p><b>Mr OTHER OPPOSITION</b> (electorate) (time)—I second the motion. The Minister for Small Business is here ....</p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That the member be not further heard.</p> <p>Question put.</p> <p>The House divided. <span style="float: right;">[4.00 p.m.]</span></p> <p>(The Speaker—Mr Neil Andrew)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Ayes .....</td> <td style="text-align: right;">69</td> </tr> <tr> <td>Noes .....</td> <td style="text-align: right;"><u>63</u></td> </tr> <tr> <td>Majority .....</td> <td style="text-align: right;"><u>6</u></td> </tr> </table> <p style="text-align: center;">[TAKE IN DIVISION]</p>	Ayes .....	69	Noes .....	<u>63</u>	Majority .....	<u>6</u>
Ayes .....	69							
Noes .....	<u>63</u>							
Majority .....	<u>6</u>							
<p>[Original question=the censure motion against the Prime Minister]</p>	<p>&lt;qa&gt; .</p> <p>&lt;oqp&gt; div Small</p> <p>. .</p> <p>. .</p>	<p>Question agreed to.</p> <p>Original question put:</p> <p>That the motion (<b>Mr Opposition’s</b>) be agreed to.</p> <p>The House divided. <span style="float: right;">[3.30 p.m.]</span></p> <p>(The Speaker—Mr Neil Andrew)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Ayes .....</td> <td style="text-align: right;">63</td> </tr> </table>	Ayes .....	63				
Ayes .....	63							

[Motion will usually be negated as the government has the numbers in the House]	com      DontPublish  <qn>      .	Noes ..... <u>69</u> Majority..... <u>6</u>  [TAKE IN DIVISION]  Question negated.
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### 38.3 Disallowance Motion

<p>38.3.1 Disallowance motion moved, notice having been given</p> <p>[Take in motion from Incorporations directory or insert comment box]</p> <p>[If notice of the motion has not been given, a motion to suspend standing and sessional orders must precede the disallowance motion (see 38.2.3)]</p> <p>* Delete words ‘and reserve my right to speak’ if not said.</p>	<p>dmisc          Debate</p> <p>sd              Subdebate</p> <p>s                Speech</p> <p>[alt+s]        Small</p> <p>[alt+c]        .Block</p> <p>i                Interjection</p> <p>&lt;smot&gt;        Interjection</p>	<p style="text-align: center;"><b>MIGRATION REGULATIONS</b></p> <p style="text-align: center;"><b>Disallowance Motion</b></p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That regulations 17, 19, 28 and 31 of the Migration Regulations (Amendment), contained in Statutory Rules 1991, No. 60, made under the Migration Act 1958, be disallowed.</p> <p>The purpose of the disallowance motion is not to disallow the whole of the regulations ...</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Is the motion for disallowance seconded?</p> <p><b>Mr Other Name</b>—I second the motion and reserve my right to speak.*</p>
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### 38.4 Referral of Matters to Main Committee

<p>38.4.1 Bills [See section 3.6, Bills referred to Main Committee, on page 30]</p> <p>38.4.2 Any other matter [See Main Committee Matters, on page 121]</p>
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39 **NEW MEMBER - [See also OPENING OF PARLIAMENT, on page 139]**

<p>39.1 New member sworn (after a by-election)</p> <p><i>[*Use the word 'affirmation' if said, instead of oath]</i></p>	<p>dmisc Debate</p> <p>i Interjection</p> <p>i Interjection</p>	<p><b>MEMBER SWORN</b></p> <p><b>The SPEAKER</b>—I have received the return to the writ which I issued on 1 June 2001 for the election of a member to serve for the electoral division of Aston, in the state of Victoria, in place of Mr Peter Nugent. By the endorsement on the writ, it is certified that Christopher John Pearce has been elected.</p> <p>Mr Christopher John Pearce made and subscribed the *oath of allegiance.</p> <p><b>The SPEAKER</b>—Order! On behalf of the House, I welcome the new member for Aston.</p>
<p>39.2 New member sworn (not present at opening of parliament)</p> <p><i>[*Use the word 'affirmation' if said, instead of oath]</i></p>	<p>dmisc Debate</p>	<p><b>MEMBER SWORN</b></p> <p>Mr Kevin James Andrews made and subscribed the *oath of allegiance.</p>

## 40 NOTICES

<p>40.1 Formal notices read by the Clerk</p> <p>Such notices are printed at the end of the day's <i>Hansard</i>, the form being prepared by ESG. The exception is when the government facilitates debate—see Censure motion, section 38.2.2 on page 132]</p>	<p>nom Debate</p> <p>.</p> <p>nm Interjection</p> <p>nm Interjection</p> <p>[alt+s] Small</p> <p>nm Interjection</p> <p>[alt+s] Small</p> <p>[alt+a] Small Block</p>	<p style="text-align: center;"><b>NOTICES</b></p> <p>The following notices were given:</p> <p><b>Mr Name</b> to present a bill for an act to amend the Migration Act 1958, and for related purposes.</p> <p><b>Mr Name</b> to move:</p> <p>That, in accordance with the provisions of the Public Works Committee Act 1969, and by reason of the urgent nature of the works, it is expedient that the following work be carried out without having been referred to the Parliamentary Standing Committee on Public Works: Sydney Airport—Enhanced quarantine intervention works.</p> <p><b>Mr Name</b> to move:</p> <p>That this House:</p> <p>(1) recognises and celebrates the centenary of the Australian National Flag which occurs on 3 September this year;</p> <p>(2) honours the ideals for which our national flag stands including our history, geography and unity as a federated nation</p>
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## 41 **OPENING OF PARLIAMENT - [See also NEW MEMBER, on page 137]**

The opening of a new parliament is characterised by traditional ceremony:

- Members assemble in the House of Representatives Chamber, and the Clerk of the House reads the proclamation summoning Parliament (SO 2)
- Members go in procession to the Senate Chamber to hear the Governor-General's Deputy (normally the Chief Justice of the High Court) formally declare the parliament open.
- Members return to the House to be sworn in by a justice of the High Court. The Clerk tables the returns to the writs showing the member elected for each electoral division, after which members are called to the table in groups to swear an oath or make an affirmation and sign the oath or affirmation form.
- The Speaker is elected. The sitting is then suspended.
- Members reassemble in the chamber before accompanying the Speaker as he or she is presented to the Governor-General in the Members' Hall. Members then return to the chamber.
- Members go in procession to the Senate chamber where the Governor-General makes the 'opening speech' (SO 4). This is a formal declaration of the causes of the calling together of the parliament and contains a brief review of the affairs of the nation and a forecast of the government's proposed program of legislation.
- Members return to the House of Representatives (SO 6) where some formal business (the presentation and first reading of a 'formal' or 'privilege' bill) is transacted (SO 7). This is a symbolic declaration by the House that it is master of its own program of business.
- The Speaker reports the Governor-General's speech to the House and a committee of three members is appointed to prepare an 'Address in Reply' (SO 8). The sitting is suspended.
- When the sitting resumes the House may proceed to other business. This usually includes the election of the Deputy Speaker and Second Deputy Speaker and condolence motions. The proposed Address in Reply may be presented to the House at this sitting. However, this usually occurs at the next sitting.

Procedure for the opening day of a new session of the parliament following a prorogation is similar to that for the opening day of a new parliament except that, as the session is a continuation of and not the commencement of a parliament, no deputies are appointed by the Governor-General to open parliament, only those members elected at by-elections since the last meeting are sworn in (by the Speaker), and the Speaker, Deputy Speaker and Second Deputy Speaker continue in office without re-election. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

<p>41.1 Start of day's proceedings</p> <p>[Proclamation]</p>	<p>[alt+s] Small</p> <p>sam Day.Start .Centre</p> <p>dmisc Debate</p> <p>dmisc Debate</p> <p>.Italics</p>	<p>The House of Representatives, on 15 July 1998, adjourned until 12.30 p.m. on Monday, 31 August 1998. By proclamation the Thirty-eighth Parliament was prorogued and the House of Representatives was dissolved by His Excellency the Governor-General on 31 August 1998. The Thirty-ninth Parliament was convened for the dispatch of business on 10 November at 10.30 a.m., and the First Session commenced on that day</p> <p style="text-align: center;"><i>Tuesday, 10 November 1998</i></p> <p style="text-align: center;"><b>PROCLAMATION</b></p> <p>The House met at 10.30 a.m., pursuant to the proclamation of His Excellency the Governor-General.</p> <p>The Clerk read the proclamation.</p> <p style="text-align: center;"><b>OPENING OF PARLIAMENT</b></p> <p>The Usher of the Black Rod, having been announced, was admitted, and delivered the message that the Deputy of the Governor-General for the opening of the parliament desired the attendance of honourable members in the Senate chamber.</p> <p style="text-align: center;"><i>Honourable members attended accordingly, and having returned—</i></p>
<p>41.2 Authority to administer oath or affirmation</p>	<p>.</p>	<p>The Deputy authorised by the Governor-General to administer the oath or affirmation entered the chamber.</p> <p>The Clerk read the authority authorising the Hon. Anthony Murray Gleeson AC, Chief Justice of Australia, to administer the oath or affirmation of allegiance to the Queen required by the Constitution to be taken or made by members of the House of Representatives.</p>
<p>41.3 Returns to writs</p>	<p>dmisc Debate</p>	<p style="text-align: center;"><b>RETURNS TO WRITS</b></p> <p>The Clerk laid on the table duly endorsed returns to the writs for the election of members of the House of Representatives held on 3 October 1998.</p>
<p>41.4 Members sworn</p>	<p>dmisc Debate</p> <p>[alt+c] .Block</p> <p>[alt+c] .Block</p> <p>.Italics</p>	<p style="text-align: center;"><b>MEMBERS SWORN</b></p> <p>The following honourable members made and subscribed the oath or affirmation of allegiance:</p> <p>Abbott, Anthony John, Warringah, New South Wales  Adams, Dick Godfrey Harry, Lyons, Tasmania  ... ..</p> <p style="text-align: center;"><i>The Deputy withdrew from the chamber.</i></p>

41.5 Election of Speaker	dmisc	Debate	<b>SPEAKER</b>
	sd	Subdebate	<b>Election</b>
	i	Interjection	<b>The Clerk</b> —Honourable members, the next business is the election of a Speaker.
	mns	.	<b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I move:
	[alt+s]	Small	That the honourable member for Wakefield do take the chair of this House as Speaker.
	<smot>	Interjection	<b>Mr Another Minister</b> —I second the motion and reserve my right to speak.*
	i	Interjection	<b>The Clerk</b> —Does the honourable member for Wakefield accept the nomination?
	i	Interjection	<b>Mr Name</b> —I do.
	i	Interjection	<b>The Clerk</b> —Is there any further proposal?
	s	Speech	<b>Mr OPPOSITION LEADER</b> (electorate) (time)—I nominate the honourable member for Cunningham, Mr Stephen Martin, as Speaker and move:
	[alt+s]	Small	That the honourable member for Cunningham do take the chair of this House as Speaker.
	i	Interjection	<b>The Clerk</b> —Is the motion seconded?
	i	Interjection	<b>Mr Other Opposition</b> —I have much pleasure in seconding the nomination of the honourable member for Cunningham to the position of Speaker.
	i	Interjection	<b>The Clerk</b> —Does the honourable member for Cunningham accept the nomination?
*[Leader of the House or whoever moved the motion]	i	Interjection	<b>Mr Name</b> —Yes, Mr Clerk, I do.
	i	Interjection	<b>The Clerk</b> —Is there any further proposal? There being no further proposal, I now call on the *Leader of the House to address the House.
	s	Speech	<b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—A personal friendship begun 25 years ago in ...
[Each proposer speaks and debate ensues]			

<p>41.6 Ballot</p> <p>*[Name of person so elected]</p> <p>#[Note: 're-election' if applicable]</p>	<p>i Interjection</p> <p>.Italics</p> <p>i Interjection</p> <p>i Interjection</p> <p>.Italics</p> <p>s Speech</p> <p>i Interjection</p>	<p><b>The Clerk</b>—In accordance with the standing orders, the bells will be rung and a ballot taken.</p> <p><i>The bells having been rung and a ballot having been taken—</i></p> <p><b>The Clerk</b>—The result of the ballot is: Mr Opposition Name, 67 votes; Mr Government Name, 79 votes. Mr *Government is declared elected.</p> <p><b>The SPEAKER (Mr *Name)</b>—I thank the House for the very high honour that it has been kind enough to bestow upon me.</p> <p><i>The Speaker having seated himself in the chair—</i></p> <p><b>Mr PRIME MINISTER</b> (electorate—Prime Minister) (time)—Allow me to be the first to congratulate you, Mr Speaker, on your election# ...</p> <p><b>The SPEAKER</b>—I thank members ...</p>
<p>41.7 Presentation to Governor-General</p>	<p>dmisc Debate</p> <p>s Speech</p> <p>i Interjection</p> <p>ss Interrupt</p> <p>.Italics</p> <p>i Interjection</p>	<p><b>PRESENTATION TO GOVERNOR-GENERAL</b></p> <p><b>Mr PRIME MINISTER</b> (electorate—Prime Minister) (time)—Mr Speaker, I have ascertained that it will be His Excellency the Governor-General's pleasure to receive you in the Members Hall immediately after the resumption of the sitting at 2.30 p.m.</p> <p><b>The SPEAKER</b>—Prior to my presentation to His Excellency this afternoon, the bells will ring for five minutes so that honourable members may attend in the chamber and accompany me to the Members Hall when they may, if they so wish, be introduced to His Excellency.</p> <p><b>Sitting suspended from (time) to (time)</b></p> <p><i>The Speaker and honourable members proceeded to the Members Hall, and having returned—</i></p> <p><b>The SPEAKER</b>—I have to report that, accompanied by honourable members, I proceeded to the Members Hall and presented myself to His Excellency the Governor-General as the choice of the House as its Speaker, and that His Excellency was kind enough to congratulate me.</p>
<p>41.8 Authority to administer oath or affirmation laid on table</p>	<p>dmisc Debate</p> <p>i Interjection</p>	<p><b>AUTHORITY TO ADMINISTER OATH OR AFFIRMATION</b></p> <p><b>The SPEAKER</b>—His Excellency also presented to me an authority to administer to members the oath or affirmation of allegiance. I now lay the authority on the table.</p>



41.14 Ballot	i Interjection  .Italics	<p><b>The SPEAKER</b>—In accordance with the standing orders, the bells will be rung and a ballot will be taken.</p> <p><i>The bells having been rung and a ballot having been taken—</i></p> <p><b>The SPEAKER</b>—Order! The result of the ballot is: Mr Opposition, 66 votes; Mr Government, 79 votes. Mr Government is appointed Deputy Speaker and Mr Opposition will be the Second Deputy Speaker.</p>
41.15 Members of Speaker’s Panel (occupants of the chair)	dmisc Debate  i Interjection	<p style="text-align: center;"><b>SPEAKER’S PANEL</b></p> <p><b>The SPEAKER</b>—Pursuant to standing order 18, I lay on the table my warrant nominating the honourable members for Lyons, Menzies, Prospect, Throsby, Dawson, Greenway and Franklin to be members of the Speaker’s Panel to assist the chair when requested to do so by the Speaker or the Deputy Speaker.</p>

42 **PAPERS - [See also REPORTS, on page 163] - [See also PETITIONS, on page 148]**

<p>42.1 Presentation [ <i>Always plural heading</i> ]</p> <p>[Take in Papers form from Incorporations directory]</p> <p>[<i>The Leader of the House moves motion to take note of paper(s) to allow for debate on them</i>]</p>	<p>dpap1                  Debate</p> <p>mns                     .</p> <p>dpap3                  Debate</p> <p>mns                     .</p> <p>[alt+s]                 Small</p> <p>[alt+s]                 Small</p> <p>da                       .</p>	<p style="text-align: center;"><b>PAPERS</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—Papers are tabled as listed in the schedule circulated to honourable members. Details of the papers will be recorded in the <i>Votes and Proceedings</i>.</p> <p style="text-align: center;">[or]</p> <p style="text-align: center;"><b>PAPERS</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—Papers are tabled as listed in the schedule circulated to honourable members. Details of the papers will be recorded in the <i>Votes and Proceedings</i> and I move:</p> <p>That the House take note of the following paper(s):</p> <p>Nursing Home Standards Review Panel: Annual Report  ...                    ...                    ...</p> <p>Debate (on motion by <b>Mr Name</b>) adjourned.</p>
<p>42.2 Resumption of debate on one paper</p> <p>[<i>If report is not for current reporting period—ie. has been presented late—heading ‘Annual Report 1998-99’ or whatever would be needed</i>]</p> <p>*[<i>If debate resumed from the previous year, insert year</i>]</p>	<p>dmisc                  Debate</p> <p>sd                        Subdebate</p> <p>drfm</p> <p>hnote                  Small</p> <p>s                         Speech</p>	<p style="text-align: center;"><b>NURSING HOME STANDARDS REVIEW PANEL</b></p> <p style="text-align: center;"><b>Annual Report</b></p> <p>Debate resumed from 18 August*, on motion by <b>Mr Name</b>:</p> <p>That the House take note of the paper.</p> <p><b>Mr OTHER NAME</b> (electorate) (time)—The opposition ...</p>

## 43 PARLIAMENTARY ZONE

<p>43.1 Approval of proposal announced by minister; debate ensues</p>	<p>pz Debate sd Subdebate s Speech [alt+s] Small [alt+c] .Block &lt;qa&gt; .</p>	<p style="text-align: center;"><b>PARLIAMENTARY ZONE</b></p> <p style="text-align: center;"><b>Approval of Proposal</b></p> <p style="text-align: center;"><b>Mr MINISTER</b> (electorate—ministry) (time)—I move:</p> <p>That, in accordance with section 5 of the Parliamentary Act 1974, the House approves the following proposal for work in the Parliamentary Zone which was presented to the House on 28 August 2001, namely: Commonwealth Place—External lighting design, change of tree species and alterations to exhaust flues.</p> <p>Commonwealth Place is currently under construction in the parliamentary zone ....</p> <p>Question agreed to.</p>
<p>43.2 Resolution received from the Senate</p>	<p>pz Debate sd Subdebate s Speech [alt+s] Small</p>	<p style="text-align: center;"><b>PARLIAMENTARY ZONE</b></p> <p style="text-align: center;"><b>Approval of Proposal</b></p> <p style="text-align: center;"><b>The SPEAKER</b>—I have received a message from the Senate transmitting the following resolution agreed to by the Senate:</p> <p>That, in accordance with section 5 of the Parliamentary Act 1974, the Senate approves the proposal by the National Capital Authority for capital works within the Parliamentary Zone, being the design and content of slivers for Reconciliation Place.</p>

## 44 PERSONAL EXPLANATIONS

A member, having obtained leave from the chair, may explain matters of a personal nature, although there is no question before the House (SO 64). Personal explanations may be made at any time with the indulgence of the chair, provided that no other member is addressing the House. However, they are usually made at the point in the routine of business following the presentation of papers, that is, after question time. It is the practice that any member wishing to make a personal explanation should inform the Speaker beforehand.

Personal explanations generally claim misrepresentation arising from media reports, the preceding question time, Senate debates and so on. A personal explanation must be confined to matters affecting the member personally. It may not deal with party matters (or, in the case of a minister, departmental matters) or be used to make attacks upon another member. A member making a personal explanation must not debate the matter. The indulgence granted by the chair for a personal explanation may be withdrawn if the member misuses it. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

44.1 Member makes a personal explanation.	px	Debate	<b>PERSONAL EXPLANATIONS</b>
[A personal explanation made in the course of a debate and relating to that debate takes no heading]	s	Speech	
[Always plural heading]	i	Interjection	
*[Amend wording of proforma if necessary to reflect words used]	c	Continuing Paragraph	
	i	Interjection	

**Mr NAME** (electorate) (time)—Mr Speaker, I wish to make a personal explanation.

**The SPEAKER**—Does the honourable member claim to have been misrepresented?

**Mr NAME**—Yes.\*

**The SPEAKER**—Please proceed.

**Mr NAME**—I refer to an article ...

## 45 PETITIONS

<p>45.1 Petition presented by one or more members</p> <p>[Take in Petitions from Incorporations directory or insert comment box]</p> <p><i>The text of petitions should not be changed to conform to Hansard style</i></p> <p>End of petitions</p>	<p>petgrp Petition.Group</p> <p>i Interjection</p> <p>DontPublish</p> <p>sd Subdebate</p> <p>[alt+a] Small Block</p> <p>.</p>	<p style="text-align: center;"><b>PETITIONS</b></p> <p><b>The Clerk</b>—Petitions have been lodged for presentation as follows and copies will be referred to the appropriate ministers:</p> <hr style="border: 1px solid red;"/> <p style="text-align: center;"><b>Please run the Petition Generator <a href="#">HERE</a></b></p> <hr/> <p style="text-align: center;"><b>Department of Veterans' Affairs</b></p> <p>To the Honourable the Speaker and Members of the House of Representatives in Parliament assembled. The humble Petition of the undersigned citizens of Australia respectfully sheweth ...</p> <p>by <b>Mr Name</b> (from five citizens), <b>Mr Other Name</b> (from 30 citizens) and <b>Mr Yet Another Name</b> (from 81 citizens).</p> <p>Petitions received.</p>
<p>45.2 Responses to petitions</p> <p>[Take in ministerial response from Incorporations directory or insert comment box]</p>	<p>petr Debate</p> <p>sd Subdebate</p> <p>i Interjection</p>	<p style="text-align: center;"><b>PETITIONS</b></p> <p style="text-align: center;"><b>Responses</b></p> <p><b>The Clerk</b>—Ministerial responses to petitions previously presented to the House have been received as follows:</p> <p style="text-align: center;"><b>HMAS <i>Nirimba</i></b></p> <p>Dear Mr Barlin, I refer to your letter ...</p> <p>from the <b>Minister for Defence, Mr Name</b>, to a petition lodged on 14 November by <b>Mr Other Name</b> (from 663 citizens).</p>
<p>45.3 Referral of petition to committee</p>	<p>dmisc Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qn&gt; .</p>	<p style="text-align: center;"><b>DEFENCE FORCE PAY RATES</b></p> <p style="text-align: center;"><b>Referral of Petition to Committee</b></p> <p><b>Mr NAME</b> (electorate) (time)—In accordance with standing order 130, I move:</p> <p>That the petition relating to the decision of the ... be referred to the Joint Standing Committee on Foreign Affairs and Defence.</p> <p>In accordance with sessional orders ...</p> <p>Question negatived.</p>
<p>45.4 Petitions tabled during statements by members</p>	<p>sbm Debate</p> <p>sd Subdebate</p> <p>s Speech</p>	<p style="text-align: center;"><b>STATEMENTS BY MEMBERS</b></p> <p style="text-align: center;"><b>Western Sydney Orbital: Toll</b></p> <p><b>Mr NAME</b> (electorate) (time)—At the conclusion of this statement I will table a petition of over 700 signatures of Western Sydney residents opposed to the proposed toll on the Western</p>

			<p>Sydney Orbital. ... residents with the imposition of an inequitable and unnecessary toll. I hereby table the petition.</p> <p style="text-align: center;"><i>Italics</i></p> <p><i>The petition read as follows—</i></p> <p>To the Honourable the Speaker and Members of the House of Representatives assembled in the Parliament:</p> <p>The petition of certain citizens of Australia draws to the attention of the House: The Western Sydney Orbital (WSO) will provide an essential link road for many Western Sydney motorists.</p> <p>We therefore pray that the House will immediately implement a “toll free” Western Sydney Orbital in recognition of the needs of the community.</p> <p>from 716 citizens.</p>
	[alt+c]	Small Block	
	[alt+a]	.Block	
45.5 Petition not in accordance with the standing and sessional orders of the House	pnic	Debate	<b>PAPERS</b>
	s	Speech	<b>Mr NAME</b> (electorate) (time)—I present papers on the following subjects, being petitions which are not in accordance with the standing and sessional orders of the House:
	[alt+s]	Small	<p>Banning of sexually related messages from the 0055 telephone network—from the member for Electorate—634 petitioners</p> <p>Crisis in the Persian Gulf—from the member for Electorate—196 petitioners</p>

## 46 POINTS OF ORDER

See standing orders Nos 98 to 100. Any member may at any time raise a point of order on a matter arising from proceedings of the House and, until the chair rules on the point of order, consideration and decision on the matter before the chair is suspended. After stating the point of order to the Speaker, the member is required to resume their seat and the chair to rule on the point of order. Time taken in raising and determining points of order during a debate is not counted as part of the time allowed for a member to speak in a debate.

46.1 Member raises point of order. <i>[Always use the lead-in of 'Mr Speaker, I rise on a point of order' or 'Mr Speaker, I raise a point of order,' even if the words are not said]</i>  <i>*[These or other words do not need to be added unless member elaborates]</i>	i	Interjection	<b>Mr Name</b> —Mr Speaker, I rise on a point of order. *[The point of order is on relevance.] The minister was asked to outline expenditure. All he is outlining are so-called promises, and there is no tender for the patrol boats at all.
46.2 Member speaks to point of order raised by other member	i	Interjection	<b>Mr Name</b> —Mr Speaker, I rise on a point of order. ...
	i	Interjection	<b>Mr Other Name</b> —On the point of order, Mr Speaker: I do not believe the member ....

46.3 Member with the call speaks to point of order raised by another member	s	Speech	<b>Mr NAME</b> (electorate) (time)—I have strong views about this motion....
	i	Interjection	<b>Mr Other Name</b> —Mr Speaker, I raise a point of order. The member should not be allowed to...
	c	Continuing Paragraph	<b>Mr NAME</b> —On the point of order, Mr Speaker: I am perfectly entitled to ....
	i	Interjection	<b>The SPEAKER</b> —Order! There is no point of order.
	c	Continuing Paragraph	<b>Mr NAME</b> —Thank you, Mr Speaker. ...

47 **POSTPONEMENTS - [See BUSINESS—Rearrangement of business, section 5.3.1, on page 66]**

## 48 PRIVILEGE

The term parliamentary privilege refers in general to the special legal rights and immunities (exemptions from the ordinary law) which apply to the House of Representatives and Senate, their committees and members and to other participants in their proceedings, and to the power that each chamber has to deal with offences—contempts—which interfere with its functioning. These powers derive from section 49 of the Constitution and the Parliamentary Privileges Act 1987.

The most important privilege is that of freedom of speech. The privilege of freedom of speech is not confined to members. It also applies to others taking part in ‘proceedings in parliament’, for example to witnesses giving evidence to parliamentary committees. The *Hansard* record of proceedings and the official broadcast are absolutely privileged. However, only qualified privilege applies to reports other than the official *Hansard* record and to the broadcast of excerpts of proceedings. Documents forming part of parliamentary proceedings—papers presented to the House and documents received and accepted as evidence by a committee—are also absolutely privileged. Their wider publication is also privileged if authorised for publication by the House or a committee. Nowadays, all documents presented to the House are authorised for publication (SO 320), but publication of committee evidence must be authorised by a motion of the committee (SO 346).

Contempts are actions which obstruct or impede the House in the performance of its functions, or members or officers in the discharge of their duties, including misleading committees or interfering with witnesses. Complaints of breach of privilege or contempt may only be raised by members. Other people who believe that there has been an offence must ask a member to raise it in the House. Any member may rise at any time to speak on a matter of privilege suddenly arising. In doing so they must be prepared to move (without notice) a motion declaring that a contempt or breach of privilege has been committed, or referring the matter to the Committee of Privileges (SO 95). A matter of privilege takes precedence over and suspends other business being considered by the House, but only if in the Speaker’s opinion a prima facie case has been made out and the matter has been raised at the earliest opportunity (SO 96).

The normal practice is for a member to seek the call ‘on a matter of privilege’ and to outline the complaint briefly. The Speaker then responds that he or she will consider the matter and report back to the House. Later, possibly on the same day, the Speaker makes a statement to the House on the matter. If satisfied that the matter has been raised at the first available opportunity, and that there is sufficient substance to it (a prima facie case), the Speaker states that priority will be given to a motion on the matter. Usually the member concerned then moves that the matter be referred to the Committee of Privileges, although other motions are possible. Alternatively, the member might advise the House that they do not wish to take the matter further. Debate on any motion moved may take place immediately or may be adjourned.

If the complaint of a breach of privilege relates to a statement in a newspaper, book, or other publication, the member is required to produce and hand in at the table a copy of the publication, and give the name of the printer or publisher (SO 97).

The Committee of Privileges itself cannot impose penalties; its role is investigatory and advisory. In its report to the House the committee usually makes a finding as to whether or not a breach of privilege or contempt has been committed and it usually recommends to the House what action, if any, should be taken. Normally when a report from the Committee of Privileges is presented, and especially if there is the possibility of further action, the practice is to consider the report at a future time so that members may study the report and the issues involved before making decisions on it. The House is not bound to follow the committee’s recommendations and any motion moved in relation to the matter is subject to amendment. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

<p>48.1 Matter of privilege raised</p> <p>[Put in words of chair]</p>	<p>dprivil Debate</p> <p>s Speech</p> <p>i Interjection</p> <p>i Interjection</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>PRIVILEGE</b></p> <p><b>Mr NAME</b> (electorate) (time)—Mr Speaker, I rise on a matter of privilege. I draw your attention to two newspaper articles ...</p> <p><b>The SPEAKER</b>—Order! As is normal in these matters, I will take the matter on board and report back to the House at the earliest opportunity.</p> <p style="text-align: center;">[or]</p> <p><b>The SPEAKER</b>—As the House would be aware, this matter ... I have looked at the extensive material .... and, having regard to the precedence and practice of the House, I am willing to allow precedence to a motion.</p> <p><b>Mr NAME</b> (electorate) (time)—Thank you, Mr Speaker. I move:</p> <p>That the matter of .... be referred to the Committee of Privileges.</p> <p>Question agreed to.</p>
<p>48.2 Privileges Committee reports back to the House on matter of privilege</p> <p>[Leave required to make statement]</p> <p>[Motion moved to postpone consideration of report]</p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>s Speech</p> <p>&lt;orp&gt; .</p> <p>c Continuing Paragraph</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Privileges Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p><b>Mr NAME</b> (electorate) (time)—I present the report, together with the minutes of proceedings and attachments, from the Committee of Privileges relating to the use of or reference to the records of proceedings of the House in the courts, referred to the committee by the House on 9 November 2000.</p> <p>Ordered that the report be printed.</p> <p><b>Mr NAME</b>—by leave—The report which I have just presented stemmed from ...</p> <p><b>Mr OTHER NAME</b> (electorate) (time)—I move:</p> <p>That consideration of the report be made an order of the day for ....</p> <p>Question agreed to.</p>

<p>48.3 Resumption of debate on Privileges Committee report</p> <p><i>*[If debate resumed from previous year, insert year]</i></p>	<p>dcom Debate</p> <p>sd Subdebate</p> <p>ssd Subsubdebate</p> <p>[ctl+.] .</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>COMMITTEES</b></p> <p style="text-align: center;"><b>Privileges Committee</b></p> <p style="text-align: center;"><b>Report</b></p> <p>Debate resumed from 9 September*.</p> <p><b>Mr NAME</b> (electorate) (time)—I move:</p> <p>That:</p> <p>1. this House, recognising the need for extensive consideration by the House of the report from the Committee of Privileges relating ...</p> <p>The report of the Committee of Privileges ...</p> <p>Question agreed to.</p>
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## 49 QUESTIONS ON NOTICE

Questions may be asked on notice, in writing, for a written reply. Questions on notice, signed by the member, are delivered to the Clerk or the Table Office within such time as will enable them to be printed on the *Notice Paper* (SO 148). There is no restriction on the number of questions on notice a member may ask either each day or in total.

When an answer is received, both the question and the answer are published in *Hansard*. There is no time limit by which questions must be answered. Where a reply had not been received after 60 days, the member concerned can rise in the House and ask the Speaker to write to the minister involved, seeking reasons for the delay (SO 150). [See page 158 on QUESTIONS TO THE SPEAKER]

Questions remain listed on the *Notice Paper* until answered (and reprinted in full on the first sitting day of each week), unless the member asking the question becomes a minister or ceases to be a member. A question may also be withdrawn by the member at any time. Any questions remaining on the *Notice Paper* lapse when the parliament is prorogued or the House is dissolved. (Source: *House of Representatives Guide to Procedures*.)

See also relevant sections of *House of Representatives Practice*.

<p>49.1 Answers to questions on notice</p> <p>[Editors do not have to deal with these. Answers provided by the relevant government departments are incorporated by ESG in the back of the <i>Hansard</i>]</p>	<p>qon    Answers to Questions</p> <p>.</p> <p>qona                    Answers to Questions on Notice</p> <p>                                Question.Number</p> <p>                                Question</p> <p>[alt+s]                  Small</p> <p>a                            Answer</p> <p>[alt+s]                  Small</p> <p>qona                    Answers to Questions on Notice</p> <p>                                Question.Number</p> <p>                                Question</p> <p>[alt+s]                  Small</p> <p>a                            Answer</p> <p>[alt+s]                  Small</p>	<p style="text-align: center;"><b>QUESTIONS ON NOTICE</b></p> <p>The following answers to questions were circulated:</p> <p style="text-align: center;"><b>Taxation</b></p> <p style="text-align: center;"><b>(Question No. 2622)</b></p> <p><b>Mr Name</b> asked the Treasurer, upon notice, on 9 August 2001:</p> <p style="text-align: center;">...            ...            ...</p> <p><b>Mr Minister</b>—The answer to the honourable member’s question is as follows:</p> <p style="text-align: center;">...            ...            ...</p> <p style="text-align: center;">[or]</p> <p style="text-align: center;"><b>Taxation</b></p> <p style="text-align: center;"><b>(Question No. 2623)</b></p> <p><b>Mr Name</b> asked the Minister representing the Minister for Employment, Education, Training and Youth Affairs, upon notice, on 9 August 2001:</p> <p style="text-align: center;">...            ...            ...</p> <p><b>Mr Minister</b>—The Minister for Employment, Education, Training and Youth Affairs has provided the following answer to the honourable member’s question:</p> <p style="text-align: center;">...            ...            ...</p>
<p>[When minister responsible is a senator, question is addressed to the minister in the House of Reps who represents the Senate minister in the House]</p>		

## 50 QUESTIONS WITHOUT NOTICE

### [QUESTION TIME]

Proforma 'h' lists suggested headings to use for questions.

In the normal routine of business question time is scheduled to commence on every sitting day at 2 p.m. or, on days when the House meets at 2 p.m., as the first item of business following prayers (SO 101).

Question time is ended by the Prime Minister asking that questions [or further questions] be placed on the *Notice Paper*. The duration of question time is at the discretion of the Prime Minister, who may terminate proceedings at any time, even prior to the first question being asked. In practice question time occurs on almost every sitting day for at least 45 minutes and in recent times it has usually continued for over an hour.

Although there is no rule to this effect, all ministers are expected by the Prime Minister to be present. If a minister is otherwise engaged on urgent public business, sick, or overseas, the Prime Minister will explain this before questions are called on and indicate which minister will answer questions in place of the absentee. [See Ministerial arrangements on page 127]

Members wishing to ask a question stand in their places (or, if unable to stand, otherwise gain the Speaker's attention). While the call is at the chair's discretion, Speakers have traditionally observed the practice that the call goes first to an opposition member (usually the Leader of the Opposition) and then alternates between government and non-government members. Independent members or minor parties receive the non-government call in proportion to their numbers. When the opposition has the call, priority is given to the party leaders; otherwise the call is allocated to each member as evenly as possible.

There is no time limit on questions without notice or on answers to questions. However, if these are unduly lengthy, the Speaker may request that they be brought to a close. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

## 50.1 Question Time

<p>50.1.1 Start of question time</p> <p><i>[*Time only, no electorate needed, for member asking question; the proforma automatically does this]</i></p> <p>[Each question takes a Question.Block heading. If there are multiple headings, give each separate Question Block heading a new line. The proforma for only the Question.Block heading is 'qbn'; the proforma for the Question.Block heading and the member asking the question is 'qb']</p>	<p>diso Interjection</p> <p>qwn1 QWN</p> <p>qb Question.Block</p> <p>Question</p> <p>a Answer</p>	<p>... how they are actually viewed by the government.</p> <p><b>The SPEAKER</b>—Order! It being 2 p.m., the debate is interrupted in accordance with standing order 101A. The debate may be resumed at a later hour and the member will have leave to continue speaking when the debate is resumed.</p> <p style="text-align: center;"><b>QUESTIONS WITHOUT NOTICE</b></p> <p style="text-align: center;"><b>Exchange Rate</b></p> <p><b>Mr NAME</b> (time)*—My question is addressed to the Treasurer ...</p> <p style="text-align: center;">...                    ...                    ...</p> <p><b>Mr MINISTER</b>—The honourable member has listened to the answers that ...</p>
<p>50.1.2 Question addressed to a minister representing a minister who is in the Senate</p> <p><i>[Minister not addressed in his own capacity]</i></p>	<p>qb Question.Block</p> <p>Question</p>	<p style="text-align: center;"><b>Youth Unemployment Education</b></p> <p><b>Mr NAME</b> (time)—My question is directed to the Minister representing the Minister for Employment, Education, Training and Youth Affairs. Is Australia ...</p>
<p>50.1.3 Part of question ruled out of order</p>	<p>qb Question.Block</p> <p>Question</p> <p>i Interjection</p>	<p style="text-align: center;"><b>Prime Minister</b></p> <p><b>Mr NAME</b> (time)—I refer the Prime Minister to comments yesterday by the Treasurer. Will the Prime Minister reaffirm his intention to lead the government in the next election? Does the Prime Minister believe that the Treasurer has the courage to challenge him openly rather than undermine him behind his back?</p> <p><b>The SPEAKER</b>—Order! Probably the first and last parts of the question are out of order. The middle part of the question is in order, and the Prime Minister may answer it.</p>
<p>50.1.4 Suspension (naming) of member</p> <p><i>[Under standing orders in relation to disorder, a member may be asked to leave the chamber.. See SUSPENSION OF MEMBER, section 61, on page 168]</i></p>	<p>i Interjection</p> <p>i Interjection</p> <p>.Italics</p>	<p><b>Mr Name</b>—You're scaring the children, Tony.</p> <p><b>The SPEAKER</b>—Order! The member for Grayndler was warned some time ago. He has persistently interjected since, and he will now excuse himself from the House under the provisions of standing order 304A.</p> <p style="text-align: center;"><i>The member for Grayndler then left the chamber</i></p>
<p>50.1.5 Points of order</p> <p><i>[See also page 149]</i></p> <p><i>[Always use the lead-in of 'Mr Speaker, I rise on a point of order' or 'Mr</i></p>	<p>i Interjection</p>	<p><b>Mr Name</b>—Mr Speaker, I raise a point of order. Is it in order for the minister to allege to the House that he is reading a letter from a constituent when he tells us that he does not have it?</p>

<i>Speaker, I raise a point of order, ' even if the words are not said]</i>			
50.1.6 DISTINGUISHED VISITORS, [See section 16, on page 91]			
50.1.7 DISTURBANCES, [See section 17, on page 92]			
50.1.8 DIVISIONS, [See section 18, on page 93]			
50.1.9 INTERJECTIONS, [See section 30, on page 118]			
50.1.10 Roster of ministers  [Note: not currently in use]	qtr  s	Debate  Speech	<b>QUESTION TIME: ROSTER OF MINISTERS</b>  <b>Mr NAME</b> (electorate) (time)—I table the question time roster as at 29 May 1995.
50.1.11 End of question time [Be sure to leave in the hard return which appears at the end of the proforma. This ensures that the system recognises the end of question time]	qte		<b>Mr PRIME MINISTER</b> —I ask that further questions be placed on the <i>Notice Paper</i> .

## 51 QUESTIONS TO THE SPEAKER

Questions to the Speaker follow the end of question time.

<p>51.1 Member raises a question</p> <p>[Subdebate heading to reflect content of question]</p> <p>[<i>Even if only one question, the heading is always plural</i>]</p>	<p>qms1 Questions to Speaker</p> <p>qb Question.Block</p> <p>Question</p> <p>a Answer</p>	<p style="text-align: center;"><b>QUESTIONS TO THE SPEAKER</b></p> <p style="text-align: center;"><b>Questions on Notice</b></p> <p><b>Mr NAME</b> (time)—Mr Speaker, under standing order 150, I draw your attention to the fact that questions on notice Nos 1028 and 1076 have been on the <i>Notice Paper</i> for over 60 days ...</p> <p><b>The SPEAKER</b>—Under standing order 150, I will take the appropriate action.</p>
<p>51.2 The Speaker's additional response to an earlier question</p>	<p>qms2 Questions to Speaker</p> <p>sd Subdebate</p> <p>s Speech</p>	<p style="text-align: center;"><b>QUESTIONS TO THE SPEAKER</b></p> <p style="text-align: center;"><b>Question Time</b></p> <p><b>The SPEAKER</b> (time)—For the information of honourable members I present a statement which addresses a number of questions directed to me in recent weeks. Given the lateness, or perhaps one should say earliness, of the hour, and the amount of business already undertaken at this sitting, I do not propose to deliver the statement in full. .... The terms of the statement will be incorporated in <i>Hansard</i>.</p>

## 52 QUESTIONS WITHOUT NOTICE: ADDITIONAL ANSWERS

Proforma 'h' lists suggested headings to use for questions.

Additional answers usually follow question time.

<p>52.1 Minister gives additional information to a question without notice asked at question time.</p> <p><i>[Heading always plural]</i></p> <p>*[Heading needs to be the same as that used in the turn when the question was asked in question time]</p>	<p>qwn2 QWN</p> <p>qb Question.Block</p> <p>a Answer</p> <p>i Interjection</p> <p>c Continuing Paragraph</p>	<p><b>QUESTIONS WITHOUT NOTICE: ADDITIONAL ANSWERS</b></p> <p><b>*Symons, Mr G.</b></p> <p><b>Mr MINISTER</b>—Mr Speaker, I seek the indulgence of the chair to add to an answer.</p> <p><b>The SPEAKER</b>—The minister may proceed.</p> <p><b>Mr MINISTER</b>—Yesterday I was asked a question by the honourable member for (electorate). I wish to ...</p>
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## 53 QUORUM

The quorum is the minimum number of members which must be present to constitute a meeting of the House for the exercise of its powers. The size of the quorum is defined by the *House of Representatives (Quorum) Act 1989* as at least 1/5 of the whole number of the members of the House. The quorum of the current House of 150 members is thus 30 members. The quorum includes the occupant of the chair and is not reduced by the death or resignation of a member.

A quorum must be present to constitute a meeting of the House and to record a vote of the House when one is called for, but it is not necessary to maintain a quorum continuously. The House regularly conducts its business when less than a quorum of members is present in the chamber. However, any member is entitled at any time to insist on the presence of a quorum by formally taking notice that a quorum is not present (SO 45). A member calls for a quorum to be formed by drawing the chair's attention to 'the state of the House'. Once a quorum has been called for, the call cannot be withdrawn and the House must be counted. The chair counts the House or has it counted and, if a quorum is not present, has the bells rung for four minutes, as for a division (SO 48). No member may leave the chamber until a quorum has been formed or four minutes have elapsed (SO 47). If there is not a quorum after the bells have rung for four minutes, the House is suspended or adjourned. (Source: *House of Representatives Guide to Procedures*)

Refer also to the relevant sections of *House of Representatives Practice*.

**Note:**

- Editors should not enter or leave the chamber during the forming of a quorum.

<p>53.1 Quorum formed during a speech, at end of completed sentence—complete sentence if possible [<i>Actual words spoken by member calling for quorum do not go in unless quorum is not immediately formed. See example at 53.6 and 53.7</i>]</p>	<p>&lt;qf&gt; .</p>	<p>... and it is now clear that there will be no longer any opportunity. (<i>Quorum formed</i>) Aggrieved parties ...</p>
<p>53.2 Formed during a speech, sentence not concluded</p>	<p>&lt;qf&gt; .</p>	<p>... Yet another report entitled <i>Immigrant qualifications: recognition and relative wage options</i> has found—(<i>Quorum formed</i>) Obviously, in calling this quorum ...</p>
<p>53.3 Quorum formed during procedural matter</p>	<p>bcla . &lt;qf&gt; .</p>	<p>Clause agreed to. (<i>Quorum formed</i>)</p>
<p>53.4 Quorum formed after a suspension of sitting of the House</p>	<p>ss Interrupt &lt;qf&gt; . s Speech</p>	<p>... resolution of the Palestinian question. <b>Sitting suspended from (time) to (time)</b> (<i>Quorum formed</i>) <b>Mr NAME</b> (electorate) (time)—Mr Speaker, I point out ...</p>
<p>53.5 Quorum called after one member finishes speaking and before the next member begins</p>	<p>&lt;qf&gt; . s Speech</p>	<p>... that is why I support the bill. (<i>Quorum formed</i>) <b>Mr NAME</b> (electorate) (time)—The legislation ...</p>

<p>53.6 Sitting suspended because of a lack of a quorum</p> <p>[<i>Debate resumes</i>]</p>	<p>i Interjection</p> <p>.Italics</p> <p>i Interjection</p> <p>ss Interrupt</p> <p>.Italics</p> <p>s Speech</p>	<p><b>Mr Name</b>—Mr Deputy Speaker, I draw your attention to the state of the House.</p> <p><i>The bells having been rung—</i></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! A quorum not being present, the sitting will be resumed at 3.20 p.m.</p> <p><b>Sitting suspended from (time) to (time)</b></p> <p><i>The House having been counted and a quorum being present—</i></p> <p><b>Mr NAME</b> (electorate) (time)—Before I was rudely interrupted ...</p>
<p>53.7 Point of order raised while quorum being formed</p> <p>[<i>Debate resumes</i>]</p>	<p>i Interjection</p> <p>.Italics</p> <p>i Interjection</p> <p>i Interjection</p> <p>[alt+s] Small</p> <p>[alt+c] .Block</p> <p>&lt;qf&gt; .Italics</p> <p>c Continuing Paragraph</p>	<p>... This bill simply tries to stem what would be a breach in the dyke. It is something that will become overwhelming.</p> <p><b>Mr Name</b>—Mr Deputy Speaker, I draw your attention to the state of the House.</p> <p><i>The bells being rung—</i></p> <p><b>Mr Name</b>—Mr Deputy Speaker, I rise on a point of order. I draw your attention to standing order 58.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The honourable member for (electorate) has drawn my attention to standing order 58, which states:</p> <p>Every Member of the House, when he or she comes into the Chamber, shall take his or her seat, and shall not at any time stand in any of the passages or gangways.</p> <p>I thank the honourable member for [electorate].</p> <p><i>(Quorum formed)</i></p> <p><b>Mr NAME</b>—With the constant interruption, I forget ...</p>

54 **REGISTRAR/REGISTER OF MEMBERS' INTERESTS**

<p>54.1 Registrar of Members' Interests— appointment</p>	<p>dmisc            Debate  I                    Interjection</p>	<p><b>REGISTRAR OF MEMBERS' INTERESTS</b></p> <p><b>The SPEAKER</b>—In accordance with resolution 3 of the House of Representatives, relating to the registration of members' interests, I have appointed Mr B. C. Wright, Deputy Clerk to the House of Representatives, as Registrar of Members' Interests for the 40th Parliament.</p>
<p>54.2 Register of Members' Interests tabled</p>	<p>dmisc            Debate  i                    Interjection</p>	<p><b>REGISTER OF MEMBERS' INTERESTS</b></p> <p><b>Mr NAME</b> (electorate) (time)—As required by resolution of the House, I table a copy of the Register of Members' Interests for the 40th Parliament.</p>
<p>54.3 Leave granted to present notification of alterations of interests.</p>	<p>dmisc            Debate  i                    Interjection  [ctl+.]            .  c                    Continuing Paragraph</p>	<p><b>REGISTER OF MEMBERS' INTERESTS</b></p> <p><b>Mr NAME</b> (electorate) (time)—As required by resolution of the House, I table a copy of the Register of Members' Interests for the 40th Parliament and ask leave of the House to present copies of notifications of alterations of interest received after 28 September 2001 and before dissolution of the House on 8 October 2001.</p> <p>Leave granted.</p> <p><b>Mr NAME</b>—I present the copies of the notifications.</p>

## 55 REPORTS [See also COMMITTEES, Reports on page 76]

<p>55.1 Annual report of government department or statutory authority, presented by chair</p>	<p>rep1 Debate sd Subdebate i Interjection</p>	<p style="text-align: center;"><b>PARLIAMENTARY SERVICE COMMISSIONER</b></p> <p style="text-align: center;"><b>Annual Report</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—I present the annual report of the Parliamentary Services Commissioner for 2001-2002.</p>
<p>55.2 Report presented by chair</p> <p>[When motion moved that the report be printed, use this line]</p>	<p>rep2 Debate Sd Subdebate I Interjection &lt;orp&gt;</p>	<p style="text-align: center;"><b>AUSTRALIAN NATIONAL AUDIT OFFICE</b></p> <p style="text-align: center;"><b>Report of Independent Auditor</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—I present the report of the Independent Auditor on a performance audit of the audit management process of the Australian National Audit Office.</p> <p>Ordered that the report be printed.</p>
<p>55.3 Parliamentary department annual report presented by chair</p> <p>[When motion moved that the report be printed, use this line]</p>	<p>rep3 Debate sd Subdebate i Interjection &lt;orp&gt;</p>	<p style="text-align: center;"><b>DEPARTMENT OF THE HOUSE OF REPRESENTATIVES</b></p> <p style="text-align: center;"><b>Annual Report</b></p> <p><b>The SPEAKER</b>—Pursuant to section 65 of the Parliamentary Service Act 1999, I present the annual report of the Department of the House of Representatives for 2000-01.</p> <p>Ordered that the report be printed.</p>
<p>55.4 Auditor-General's report presented by chair</p> <p><i>[Heading always plural]</i></p> <p>[When motion moved that the report be printed, use this line]</p>	<p>agr1 Debate sd Subdebate i Interjection &lt;orp&gt;</p>	<p style="text-align: center;"><b>AUDITOR-GENERAL'S REPORTS</b></p> <p style="text-align: center;"><b>Report No. 11 of 2001-2002</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—I present the Auditor-General's Audit Report No. 11 of 2001-2002 entitled <i>Performance Audit—Administration of the Federation Fund Program</i>.</p> <p>Ordered that the report be printed.</p>
<p>55.5 Multiple Auditor-General's reports, presented by chair</p> <p>[When motion moved that the reports be printed, use this line]</p>	<p>agr2 Debate sd Subdebate i Interjection &lt;orp&gt;</p>	<p style="text-align: center;"><b>AUDITOR-GENERAL'S REPORTS</b></p> <p style="text-align: center;"><b>Reports Nos 12 and 13 of 2001-2002</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—I present the Auditor-General's audit reports for 2001-2002 entitled <i>Audit Report No. 12, Financial control and administration audit: selection, implementation and management of financial management information systems in Commonwealth agencies</i>, and <i>Audit Report No. 13, Performance audit: Internet security within Commonwealth government agencies</i>.</p> <p>Ordered that the reports be printed.</p>

<p>55.6 Delegation reports, presentation and statement</p> <p><i>[Heading always plural]</i></p> <p>[Leave needed if presented on day other than Monday, which is set aside for committee and delegation reports]</p>	<p>ddel            Debate</p> <p>sd                Subdebate</p> <p>s                  Speech</p> <p>&lt;lg&gt;             .</p> <p>c    Continuing Paragraph</p>	<p style="text-align: center;"><b>DELEGATION REPORTS</b></p> <p style="text-align: center;"><b>Australian Official Observer Delegation to the 2001 Constituent Assembly Election in East Timor, 28 August to 1 September 2001</b></p> <p><b>Mr NAME</b> (electorate) (time)—by leave—I present the report of the Australian Official Observer Delegation to the 2001 Constituent Assembly Election in East Timor, 28 August to 1 September 2001, and seek leave to make a statement in connection with the report.</p> <p>Leave granted.</p> <p><b>Mr NAME</b> —This election held in East Timor. ....</p>
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## 56 REQUESTS FOR DETAILED INFORMATION

Requests for detailed information are prepared by ESG and are published in the back of the *Hansard*. These requests do not occur in the chamber and editors are not involved in this process.

56.1 Initial request by member	rdi RDI RDI.item nm Interjection	<p align="center"><b>REQUESTS FOR DETAILED INFORMATION</b></p> <p align="center"><b>Floor Space in Parliament House Basement</b></p> <p><b>Mr Name</b> to ask the Speaker –</p>
56.2 Response by the Speaker	rdi2 RDI RDI.item Question [alt+s] small Answer [alt+s] small	<p align="center"><b>REQUESTS FOR DETAILED INFORMATION</b></p> <p align="center"><b>Floor Space in Parliament House Basement</b></p> <p><b>Mr Name</b> asked the Speaker, upon notice, on dd Month yyyy:</p> <p align="center">... ..</p> <p><b>The SPEAKER</b> – The answer to the honourable member’s question is as follows:</p> <p align="center">... ..</p>

57 **RESOLUTIONS OF THE SENATE [See MESSAGE FROM SENATE TRANSMITTING RESOLUTION, on page 126]**

58 **RESUMPTION OF PARLIAMENT [See OPENING OF PARLIAMENT, section 41, on page 139]**

<p>58.1 Parliament resumes for a new period of sitting</p> <p><i>[Prepared by Publishing]</i></p>	<p>Day.Start          .Italics</p>	<p>Pursuant to the resolution of the House of Representatives passed on dd Month yyyy, the House of Representatives met on Day, dd Month yyyy, at time.</p> <p style="text-align: right;"><i>Day, dd Month yyyy</i></p>
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59 **SPECIAL ADJOURNMENT [See Adjournment, page 7 section 2.12]**

60 **STATEMENTS BY MEMBERS (90-SECOND STATEMENTS)**

After private members' business is interrupted, there is a 15-minute period (normally 1.45 until 2 p.m.) on Mondays when any member other than a minister may be called by the chair to make a statement for a period not exceeding 90 seconds. The member may speak to any matter they choose.

<p>60.1 Calling on of statements by members</p> <p><i>[Each new speaker takes new subheading]</i></p>	<p>diso Interjection</p> <p>sbm Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>i Interjection</p>	<p><b>The SPEAKER</b>—Order! It being 1.45 p.m., the debate is interrupted in accordance with standing order 101. The debate is adjourned and the resumption of the debate will be made an order of the day for the next sitting. The honourable member for (electorate) will have leave to continue his remarks when the debate is resumed.</p> <p style="text-align: center;"><b>STATEMENTS BY MEMBERS</b></p> <p style="text-align: center;"><b>Economy</b></p> <p><b>Mr NAME</b> (electorate) (time)—With all the circuses that have been on this week ... sufferers in the electorate of Moreton.</p> <p><b>The SPEAKER</b>—Order! It being 2 p.m., the time for members' statements has concluded.</p>
<p>60.2 One subject but two-part heading required</p>	<p>sd Subdebate</p>	<p style="text-align: center;"><b>Immigration: Homosexual Relationships</b></p>
<p>60.3 Member speaks on several unrelated subjects—separate subdebate headings</p>	<p>sd Subdebate</p> <p>sd Subdebate</p> <p>sd Subdebate</p>	<p style="text-align: center;"><b>Slovenia</b></p> <p style="text-align: center;"><b>Warner Bros Movie World</b></p> <p style="text-align: center;"><b>New South Wales Government</b></p>
<p>60.4 Petitions presented [See section 45.4, on page 148]</p>		

## 61 SUSPENSION OF MEMBER

The following information is sourced from the House of Representatives Guide to Procedures but should be read in conjunction with standing orders 303 to 307

### **Order to withdraw from the chamber**

If the Speaker considers a member's conduct to be disorderly he or she may order the member to withdraw from the chamber for one hour (SO 304A). This action is taken as an alternative to naming the member—the decision as to whether a naming or an order to withdraw is more appropriate is a matter for the Speaker's discretion. The order to withdraw is not open to debate or dissent. When so ordered, a member failing to leave the chamber immediately may be named.

### **Naming and suspension**

A member may be named if he or she has:

- persistently and wilfully obstructed the business of the House;
- been guilty of disorderly conduct;
- used objectionable words, and refused to withdraw them;
- persistently and wilfully refused to conform to any standing order; or
- persistently and wilfully disregarded the authority of the chair (SO 303).

When the Speaker names a member in accordance with this standing order, he or she uses the words 'I name the member for (name of electorate)'. The naming of a member usually occurs immediately an offence has been committed but this is not always possible. If the offence is committed while a vote of the House is being taken, the member may be named after the vote has been completed.

When a member has been named the motion may be moved 'That the member be suspended from the service of the House'. The question on the motion must be put immediately, without amendment, adjournment or debate (SO 304). The motion would normally be moved by the Leader of the House or another minister. The motion for suspension is not necessarily moved—for example, a naming may be withdrawn or not proceeded with after other members have addressed the chair on the matter and the offending member has apologised.

On the motion being agreed to, the member concerned must leave the chamber immediately. A member suspended from the service of the House is excluded from the chamber, all its galleries and any room where the Main Committee is meeting (SO 307). This exclusion is viewed as preventing participation in chamber related activities, and petitions, notices of motion, notices of questions and proposals for matters of public importance are not accepted from a member under suspension. A suspended member is not otherwise affected in the performance of his or her duties and is not prevented from serving on a committee. The same restrictions apply to members required to withdraw from the chamber for one hour pursuant to SO 304A. A suspension on the first occasion is for 24 hours; on the second occasion in the same calendar year, three consecutive sittings excluding the day of suspension; and on the third or any subsequent occasions in the same calendar year, seven consecutive sittings excluding the day of suspension. Any suspension in a previous session or any order to withdraw pursuant to SO 304A is disregarded (SO 305).

### **Gross disorder by a member needing urgent action**

If the conduct of a member is so disorderly that the procedure provided in standing order 304 is inadequate to ensure 'the urgent protection of the dignity of the House', the Speaker may order the member to withdraw from the chamber immediately and the Serjeant-at-Arms shall act on such orders as he or she receives (for example, to escort the member out). After the member has left the chamber he or she is immediately named, and the question for suspension is put by the chair without a motion being necessary (SO 306).

### **Suspension of sitting or adjournment because of grave disorder**

In case of grave disorder arising in the House, the Speaker may suspend the sitting for a time to be specified, or adjourn the House without any question being put (SO 308).

### **Disorder in the Main Committee**

If sudden disorder arises in the Main Committee, the chair may, and on motion by any member is obliged to, immediately suspend the proceedings and report the circumstances to the Speaker in the House (SO 282), where the member causing the disorder may then be named.

### Disturbances by strangers

The Serjeant-at-Arms is responsible for removing any ‘stranger’ (a person who is not a member or an official) who causes a disturbance in any part of the Chamber or the room in which the Main Committee is meeting or any gallery of those places, or who does not leave when strangers are directed to withdraw (SO 310).

### Member ordered to attend House

A member who wilfully disobeys any order of the House may be ordered without notice to attend to answer for his or her conduct (SO 309).

61.1 Member asked to withdraw from the House (for one hour) under standing order 304A	qb	Question.Block	<b>Education: States Grants Primary and Secondary Education Legislation</b>
		Question	<b>Mr NAME</b> (time)—My question is addressed to the Minister for Education ...
	a	Answer	<b>Mr MINISTER</b> —I thank the member for ...
	ii	.Italics	<i>Ms Hoare interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —Order! The member for Charlton!
	c	Continuing Paragraph	<b>Mr MINISTER</b> —As I said yesterday, ...
	ii	.Italics	<i>Ms Hoare interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —Order! The member for Charlton!
	c	Continuing Paragraph	<b>Mr MINISTER</b> —The fundamental problem here ...
	ii	.Italics	<i>Ms Hoare interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —I warn the member for Charlton!
	c	Continuing Paragraph	<b>Mr MINISTER</b> —This is how ...
	ii	.Italics	<i>Ms Hoare interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —The member for Charlton will excuse herself from the House.
	.Italics	<i>The member for Charlton then left the chamber.</i>	

61.2 Member named and suspended under standing order 304A	d	Debate	<b>DISSENT FROM RULING</b>
	mns	.	<b>Mr NAME</b> (electorate) (time)—I move:
	[alt+s]	Small	That the Speaker's ruling be dissented from.
	i	Interjection	<b>The SPEAKER</b> —Before the member speaks to his motion, ...
	ii	.Italics	<i>Mrs Crosio interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —Order! The member for Prospect!
	c	Continuing Paragraph	<b>Mr NAME</b> —It is with great reluctance that I move this. ...
	ii	.Italics	<i>Mrs Crosio interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —The member for Prospect will cease interjecting.
	c	Continuing Paragraph	<b>Mr NAME</b> —The question asked was ...
	ii	.Italics	<i>Mrs Crosio interjecting—</i>
i	Interjection	<b>The SPEAKER</b> —I name the member for Prospect, who will excuse herself from the House under the provisions of standing order 304A.	
	.Italics	<i>The member for Prospect then left the chamber.</i>	

61.3 Member named and suspended under standing order 303	qb	Question.Block	<b>Tourism: Airline Services</b>
		Question	<b>Mr CREAN (time)</b> —My question is to the Minister for Sport and Tourism. Minister, I refer to your claim that the Ansett crisis ...
	ii	.Italics	<i>Mr Cox interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —The member for Kingston!
			.... . . . .
	ii	.Italics	<i>Mr Cox interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —I warn the member for Kingston!
	a	Answer	<b>Mr MINISTER</b> —Ever since the Ansett collapse ...
	ii	.Italics	<b>Mr Cox</b> —He did it!
	i	Interjection	<b>The SPEAKER</b> —I name the member for Kingston!
	mns	.	<b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House)—I move:
	[alt+s]	Small	That the member for Kingston be suspended from the service of the House.
		Question put. [not qp]	Question put.
	div		The House divided. <span style="float: right;">[9.15 p.m.]</span>  (The Deputy Speaker—Mr G.B. Nehl)  Ayes ..... 71 Noes ..... <u>67</u> Majority ..... <u>4</u>
	com	DontPublish	[TAKE IN DIVISION]
<qa>	.	Question agreed to.	
i	Interjection	<b>The SPEAKER</b> —Order! The honourable member for Kingston is suspended from the service of the House for 24 hours under standing order 303.	
	.Italics	<i>The member for Kingston then left the chamber</i>	

61.4 Member named and suspended after disorder in Main Committee	d	Debate	<b>MEMBER FOR GRAYNDLER</b>
	s	Speech	<b>Mr NAME</b> (electorate) (time)—I have to report that I was required to adjourn the meeting of the Main Committee in accordance with standing order 282, because of disorder arising. The honourable member for Grayndler persisted in disorderly behaviour by refusing to withdraw a remark ...
	s	Speech	<b>Mr MEMBER FOR GRAYNDLER</b> (Grayndler) (time)—Mr Speaker, on indulgence. The sentence that I said yesterday was :  .....
	i	Interjection	<b>The SPEAKER</b> —The member for Grayndler cannot elaborate. I require him to apologise unreservedly to the Deputy Speaker.
	c	Continuing paragraph	<b>Mr MEMBER FOR GRAYNDLER</b> —Unfortunately, due to ...
	i	Interjection	<b>The SPEAKER</b> —The member for Grayndler will resume his seat!
	ii	.Italics	<i>Mr Other Name interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —The member for Batman!
	ii	.Italics	<i>Mr Other Name interjecting—</i>
	i	Interjection	<b>The SPEAKER</b> —The member for Batman is warned! I have no choice, given the circumstances, but to name the honourable member for Grayndler.
	mns	.	<b>Mr LEADER OF THE HOUSE/MINISTER</b> (electorate—Leader of the House/ministry) (time)—I move:
	[alt+s]	Small	That the member for Grayndler be suspended from the service of the House.
	Question put. [not qp]		Question put.
	div		The House divided. <span style="float: right;">[9.15 p.m.]</span>  (The Deputy Speaker—Mr G.B. Nehl)  Ayes ..... 71 Noes ..... <u>67</u> Majority ..... <u>4</u>
	com	DontPublish	[TAKE IN DIVISION]
<qa>	.	Question agreed to.	
i	Interjection	<b>The SPEAKER</b> —The member for Grayndler is suspended from the service of the House for 24 hours.	
	.Italics	<i>The member for Grayndler then left the chamber.</i>	

## 62 SUSPENSION OF SITTING

62.1 Sitting suspended for meal breaks	ss	Interrupt	<b>Sitting suspended from (time) to (time)</b>
62.2 Sitting suspended by order of the Speaker or Deputy Speaker following disorder	i	Interjection	<b>The DEPUTY SPEAKER (Mr Name)</b> —I thank the honourable member. I must say that, on reflection, I believe that the remarks of the member for Werriwa have not only reflected on the chair but they have shown gross contempt. Therefore, I will follow the provision of standing orders and suspend the sitting of the chamber.
	ss	Interrupt	<b>Sitting suspended from (time) to (time)</b>

## 63 SWEARING-IN OF MEMBERS - [See OPENING OF PARLIAMENT, Members sworn, on page 140]

## 64 TABLED DOCUMENTS [See also INCORPORATIONS, section 28, on page 116]

Ministers do not need leave to table documents; members do. Tabled documents are NOT incorporated in *Hansard*.

<p>64.1 Minister tables documents</p> <p>[Leave not required by minister]</p>	<p>s Speech</p>	<p><b>Mr MINISTER</b> (electorate—ministry) (time)—We are quite aware of the problems on the other side of the House ... I table both that advice and the advice from the Attorney-General's Department to which I have referred.</p>
<p>64.2 Member seeks leave to table documents—leave granted</p>	<p>[ctl+.] .</p> <p>&lt;lg&gt; .</p> <p>c Continuing Paragraph</p> <p>s Speech</p> <p>i Interjection</p> <p>c Continuing Paragraph</p> <p>&lt;lg&gt; .</p> <p>c Continuing Paragraph</p>	<p>... For the record, I seek leave to table this letter so it is clearly shown ...</p> <p>Leave granted.</p> <p><b>Mr NAME</b>—I thank the House.</p> <p>[or]</p> <p><b>Mr NAME</b> (electorate) (time)—Mr Deputy Speaker, I seek leave to table some documents.</p> <p><b>Mr Minister</b>—What are they?</p> <p><b>Mr NAME</b>—They are a letter from Mr Justice Stewart and an accompanying statement.</p> <p>Leave granted.</p> <p><b>Mr NAME</b>—I table a statement ...</p>
<p>64.3 Member seeks leave to table documents—leave not granted</p> <p>[If member refusing leave gives reason]</p> <p>[Words of member(s) refusing leave not included]</p>	<p>[ctl+.] .</p> <p>i Interjection</p> <p>i Interjection</p> <p>&lt;lng&gt; .</p> <p>[alt+c] .Block</p> <p>&lt;lng&gt; .</p>	<p>... I therefore seek leave to table the two Westpac letters.</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Is leave granted?</p> <p><b>Mr Minister</b> —The honourable member has not gone through the normal forms of the House in providing the letters to the minister at the table for verification, and I am not prepared to allow those letters to be tabled at this time.</p> <p>Leave not granted.</p> <p>[or]</p> <p>... I seek leave to table the two Westpac letters.</p> <p>Leave not granted.</p>

<p>64.4 Minister tables document at question time</p> <p><i>[Leave not required by minister]</i></p>	<p>s Speech</p> <p>i Interjection</p> <p>c Continuing Paragraph</p>	<p><b>Mr MINISTER</b> (electorate—ministry) (time)—The OECD report has given the ...</p> <p><b>Mr Name</b>—I ask that the minister table the OECD report to which he referred, given its general interest, I am sure, to all honourable members.</p> <p><b>Mr MINISTER</b>—I am happy to table it.</p>
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## 65 TARIFF PROPOSALS

<p>65.1 Minister moves tariff proposal(s)</p>	<p>tp Debate s Speech [alt+s] Small [alt+c] .Block &lt;qa&gt; .</p>	<p style="text-align: center;"><b>TARIFF PROPOSALS</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—I move: Customs Tariff Proposals Nos 4 and 5 (2001) ...</p> <p>Customs Tariff Proposal No. 4 of 2001 relates to proposed alterations to the Customs Tariff Act 2001. The main purpose ...</p> <p>Question agreed to.</p>
<p>65.2 Minister moves discharge of tariff proposal(s)</p>	<p>tp Debate sd Subdebate mns . [alt+s] Small &lt;qa&gt; .</p>	<p style="text-align: center;"><b>TARIFF PROPOSALS</b></p> <p style="text-align: center;"><b>Discharge</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move: That Excise Tariff Proposals Nos 5 to 7 (2001) constituting part of order of the day No. 68, government business, be discharged.</p> <p>Question agreed to.</p>

66 **TIME EXPIRED - [See also EXTENSION OF TIME, on page 109]**

<p>66.1 Expiration of a member's or minister's allotted time—run on at end of speech</p> <p>[Note: <i>The words 'The honourable member's time has expired' are not to be put in mouth of occupant of chair. If time allotted for the debate has also expired, put those words in the mouth of the occupant of the chair</i>]</p>	<p>&lt;tx&gt; .</p> <p>i Interjection</p>	<p>... the people of Australia. (<i>Time expired</i>)</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time allotted for this debate has expired. The debate is adjourned and the resumption of the debate will be made an order of the day for the next sitting.</p>
<p>66.2 Expiration of time for debate while member still speaking</p>	<p>[ctl+.] .</p> <p>i Interjection</p>	<p>the people of Australia—</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time allotted for this debate has expired. The debate is adjourned and the resumption of the debate will be made an order of the day for the next sitting. The honourable member will have leave to continue speaking when the debate is resumed.</p>

## 67 URGENT LEGISLATION

<p>67.1 One bill</p> <p>[This is usually done by the Leader of the House]</p>	<p>ul3 Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>i Interjection</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>URGENT LEGISLATION</b></p> <p style="text-align: center;"><b>Declaration of Urgency</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I declare A New Tax System (Goods and Services Tax) Bill 1998 an urgent bill.</p> <p><b>The SPEAKER</b>—The question is that the bill be considered an urgent bill.</p> <p>Question agreed to.</p>
<p>67.2 More than one bill</p> <p>[This is usually done by the Leader of the House]</p> <p>Debate may arise before division is called]</p> <p><i>[Note: Time of division is when bells stop ringing and chair calls, 'Lock the doors,' not when bells first ring]</i></p>	<p>ul3 Debate</p> <p>sd Subdebate</p> <p>s Speech</p> <p>[alt+s] Small</p> <p>bl</p> <p>i Interjection</p>	<p style="text-align: center;"><b>URGENT LEGISLATION</b></p> <p style="text-align: center;"><b>Declaration of Urgency</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I declare that the following bills are urgent bills:</p> <p>A New Tax System (Goods and Services Tax) Bill 1998  A New Tax System (Goods and Services Tax Imposition—Excise) Bill 1998  A New Tax System (Goods and Services Tax Imposition—Customs) Bill 1998  A New Tax System (Goods and Services Tax Imposition—General) Bill 1998  A New Tax System (Goods and Services Tax Administration) Bill 1998  A New Tax System (Goods and Services Tax Transition) Bill 1998</p> <p><b>The SPEAKER</b>—The question is that the bills be considered urgent bills.</p> <p style="text-align: center;">... [Debate may take place] ...</p> <p>The House divided. <span style="float: right;">[4.48 p.m.]</span></p> <p style="text-align: center;">[TAKE IN DIVISION]</p>
<p>67.3 Allotment of time</p> <p>[This is usually done by the Leader of the House]</p>	<p>ul1 Debate</p> <p>Subdebate</p> <p>mns .</p> <p>[alt+a] Small Block</p> <p>[alt+s] Small</p> <p>qa&gt; .</p>	<p style="text-align: center;"><b>URGENT LEGISLATION</b></p> <p style="text-align: center;"><b>Allotment of Time</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I move:</p> <p>That the time allotted in connection with the bill(s) be as follows:</p> <p>(a) For the second reading, until 12.20 p.m. this day.  (b) For the consideration in detail stage, until 12.30 p.m. this day.  (c) For the remaining stages, until 12.40 p.m. this day.</p> <p style="text-align: center;">... ..</p> <p>Question agreed to.</p>

<p>67.4 Variation of allotment of time</p> <p>[This is usually done by the Leader of the House]</p>	<p>ul2 Debate</p> <p>Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>&lt;qa&gt; .</p>	<p style="text-align: center;"><b>URGENT LEGISLATION</b></p> <p style="text-align: center;"><b>Variation of Allotment of Time</b></p> <p><b>Mr LEADER OF THE HOUSE</b> (electorate—Leader of the House) (time)—I move:</p> <p>That the time allotted in connection with the bill(s) be varied as follows:</p> <p style="text-align: center;">...                    ...                    ...</p> <p>Question agreed to.</p>
<p>67.5 Time allotted for remaining stages of bill expires before second reading debate has concluded.</p> <p><i>[Note: words used by chair may vary, according to the stage for which time has expired. Always put question in chair's mouth rather than in small font]</i></p> <p><i>[*When an amendment to the 2R motion has been moved, the question on the amendment has to be dealt with before the original question (that the bill be read a second time)]</i></p>	<p>i Interjection</p> <p>&lt;qa&gt; .</p> <p>&lt;b2&gt; .</p> <p>i Interjection</p> <p>&lt;qa&gt; .</p> <p>&lt;oqa&gt; .</p> <p>&lt;b2&gt; .</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time allotted for the remaining stages of the bill has expired. The question is that this bill be now read a second time.</p> <p>Question agreed to.</p> <p>Bill read a second time.</p> <p style="text-align: center;">[or]</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time allotted for the remaining stages of the bill has now expired. *The question is that the words proposed to be omitted stand part of the question.</p> <p>Question agreed to.</p> <p>Original question agreed to.</p> <p>Bill read a second time.</p>
<p>67.6 Time allotted for consideration in detail stage expires and amendment(s) moved earlier has/have to be voted on</p>	<p>i Interjection</p> <p>&lt;qa&gt; .</p> <p>i Interjection</p> <p>&lt;qa&gt; .</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The time allotted for the consideration in detail stage of the debate has expired. The question is that the amendments be agreed to.</p> <p>Question agreed to.</p> <p><b>The DEPUTY SPEAKER</b>—The question now is that the clause, as amended, be agreed to.</p> <p>Question agreed to.</p>

<p>67.7 Time allotted for remaining stages expires but opposition had amendments that it wishes to have recorded</p>	<p>i Interjection</p> <p>. Italics</p> <p>[alt+s] Small</p> <p>. Italics</p> <p>[alt+s] Small</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—The chair understands that the opposition wishes to incorporate in <i>Hansard</i> those of its amendments which have been circulated but which were not moved at the expiration of time. There being no objection, the chair will allow that course to be followed.</p> <p><i>Opposition’s circulated second reading amendment—</i></p> <p>That all words after “That” be omitted with a view to substituting the following words ...</p> <p><i>Opposition’s circulated detail amendments—</i></p> <p>(1) Clause 2, page 1, omit the clause, substitute the following clause ...</p>
<p>67.8 Time allotted for consideration in detail stage expires and remaining amendments have to be voted on</p>	<p>i Interjection</p> <p>&lt;qa&gt; . Italics</p> <p>i Interjection</p> <p>. Italics</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! It being 4.30 p.m., the time allotted for the consideration in detail stage of the debate has expired. The question is that the remainder of the bill and the remaining circulated amendments of the government’s be agreed to.</p> <p>Question agreed to.</p> <p><i>Government’s remaining circulated amendments—</i></p> <p>... ..</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—Order! The bill as amended has been agreed to. It is understood that the opposition wishes to incorporate in <i>Hansard</i> those of its amendments which have been circulated but which were not moved a the expiration of time. There being no objection, the chair will allow that course to be followed.</p> <p><i>Opposition’s circulated detailed amendments—</i></p> <p>... ..</p>
<p>67.9 Time allotted for remaining stages expires before motion for third reading has been moved</p>	<p>sd Subdebate</p> <p>i Interjection</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p style="text-align: center;"><b>Third Reading</b></p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The question now is that the remaining stages of the bill be agreed to.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>

<p>67.10 Time allotted for remaining stages expires but motion for the third reading moved earlier has to be voted on</p> <p>[Note: see previous paragraph when there is no 3R motion before the chair]</p> <p>[Note: The question is NOT 'That the remaining stages of the bill be agreed to'. This is because the 3R motion has been moved and must be resolved]</p>	<p>sd Subdebate</p> <p>mns .</p> <p>[alt+s] Small</p> <p>i Interjection</p> <p>&lt;qa&gt; .</p> <p>&lt;b3&gt; .</p>	<p style="text-align: center;"><b>Third Reading</b></p> <p><b>Mr MINISTER</b> (electorate—ministry) (time)—by leave—I move:</p> <p>That this bill be now read a third time.</p> <p style="text-align: center;">...      ...      ...</p> <p><b>The DEPUTY SPEAKER (Mr Name)</b>—The time allotted for the remaining stages of the bill has expired. The question now is that this bill be now read a third time.</p> <p>Question agreed to.</p> <p>Bill read a third time.</p>
<p>67.11 Remainder of bill, with government amendments, agreed to and reported</p> <p>[When bills are under allotment of time restrictions, leave is not required for adoption of report and/or third reading stages, whether or not time has been used up.]</p>	<p>i Interjection</p> <p>&lt;qa&gt; .</p> <p>.Italics</p> <p>[alt+s] Small</p> <p>sd Subdebate</p> <p>&lt;b3&gt; .</p>	<p><b>The DEPUTY SPEAKER (Mr Name)</b>—The time allotted for the consideration in detail stage of the debate has expired. The question is that the remainder of the bill and the government's circulated amendments be agreed to, and that the bill be reported with amendments.</p> <p>Question agreed to.</p> <p><i>Government's circulated amendments—</i></p> <p>Clause 22, page 8, line 18, omit paragraph (a), substitute the following paragraph ...</p> <p style="text-align: center;"><b>Third Reading</b></p> <p>Bill read a third time.</p>

**68 VOTING [See DISSENT, section 14, on page 89 and DIVISIONS, section 18, on page 93]**

## Standing orders referred to in form guide.

### 2 Meeting of New Parliament

On the first day of the meeting of a Parliament for the despatch of business after a dissolution, pursuant to the Governor-General's Proclamation, Members having met at the time and place appointed—

Clerk reads Proclamation

(a) The Clerk shall read the Proclamation calling Parliament together.

Message from Deputies

(b) The House shall await a message from the Deputies appointed by the Governor-General desiring the attendance of Members to hear the Commission read.

House attends to hear Commission read

(c) The House shall attend at the place named in the message to hear the Commission read. After the reading thereof the House shall return to its own Chamber.

Return to Writs presented and Members sworn

(d) The writ or copy-writ of election of each Member shall be laid upon the Table by the Clerk, and the Members shall then be sworn, or make affirmation, as prescribed by the Constitution.

Speaker to be elected

(e) The House shall then proceed to elect a Speaker.

Until Speaker is elected, Clerk acts as Chair

(f) Until a Speaker is elected, the Clerk shall act as Chair of the House.

Time announced for Governor-General's Speech

(g) The Speaker having presented himself or herself to the Governor-General, and having reported that fact to the House, a Minister shall then inform the House at what time the Governor-General will declare the causes of the calling of the Parliament together; and the House may then suspend its sitting until that time, when it shall again attend and await a message from the Governor-General.

Governor-General's speech

### 4 House attends to hear speech

When a message is received summoning Members to hear the speech, the Speaker and the Members shall attend at the place appointed by the Governor-General in the message.

### 6 House returns to its own Chamber

The Speaker and the Members, having heard the speech of the Governor-General or of his or her Deputies, shall return to the House.

### 7 Formal business

Before the Governor-General's speech is reported some formal business shall be transacted.

Address in Reply

### 8 Opening Speech reported—Address in Reply

The Speaker shall report to the House the Governor-General's speech, whereupon a committee shall be appointed to bring up an Address in Reply thereto.

### 45 When want of quorum noticed, House counted—House adjourned

If any Member takes notice that a quorum of Members is not present, the Speaker shall count the House; and, if a quorum be not present within four minutes, the Speaker shall adjourn the House till the next sitting day: Provided that if the Speaker is satisfied there is likely to be a quorum within a reasonable time the Speaker shall announce that he or she will take the Chair at a stated time; but if at that time there be not a quorum the Speaker shall adjourn the House to the next sitting day.

### 47 Want of quorum, all Members to be counted and to remain in Chamber

When the attention of the Speaker has been called to the fact that there is not a quorum of Members present, any Member who is within the physical limits of the Chamber shall be counted to determine whether a quorum is present and no Member shall leave the Chamber until a quorum is present or four minutes have elapsed.

### 48 Doors unlocked and bells rung when House counted

The doors of the House shall be unlocked whenever the Speaker is engaged in counting the House and the bells shall be rung as in a division.

### 48A Adjournment and next meeting

At 10.30 p.m. on a sitting Monday or Tuesday, at 7.30 p.m. on a sitting Wednesday and at 5.30 p.m. on a sitting Thursday the Speaker shall propose the question—That the House do now adjourn—which question shall be open to debate. No amendment may be moved to this question:

Provided that:

- (a) if a division is in progress at the time fixed for interruption, that division, and any division consequent upon that division, shall be completed and the result announced;
- (b) if, on the question—That the House do now adjourn—being proposed, a Minister requires the question to be put forthwith without debate, the Speaker shall forthwith put the question;
- (c) a motion for the adjournment of the House may be moved by a Minister at an earlier hour;
- (d) any business under discussion and not disposed of at the time of the adjournment shall be set down on the Notice Paper for the next sitting, and
- (e) if the question—That the House do now adjourn—is negatived, the House shall resume the proceedings at the point at which they had been interrupted:

Provided further that, if at 11 p.m. on a sitting Monday or Tuesday, at 8 p.m. on a sitting Wednesday or at 6 p.m. on a sitting Thursday, the question before the House is—That the House do now adjourn—the Speaker shall interrupt the debate, at which time—

Minister may extend debate

- (f) a Minister may require that the debate be extended until 11.10 p.m., 8.10 p.m. or 6.10 p.m., as appropriate, to enable Ministers to speak in reply to matters raised in the preceding adjournment debate; at 11.10 p.m., 8.10 p.m. or 6.10 p.m., as appropriate, or upon the earlier cessation of the debate, the Speaker shall forthwith adjourn the House until the time of its next meeting, or
- (g) if no action is taken by a Minister under paragraph (f) the Speaker shall forthwith adjourn the House until the time of its next meeting.

#### 50 Adjournment of House

A motion for the adjournment of the House may be moved only by a Minister. No amendment can be moved to this motion.

#### 64 Personal explanation

Having obtained leave from the Chair, a Member may explain matters of a personal nature, although there be no question before the House; but such matters may not be debated.

#### 95 Privilege

Any Member may rise at any time to speak upon a matter of privilege suddenly arising, and he or she shall be prepared to move, without notice, a motion declaring that a contempt or breach of privilege has been committed, or referring the matter to the Committee of Privileges; but if a matter related to the proceedings of the Main Committee is raised in the Main Committee, the Chair shall suspend the proceedings and report to the House at the first opportunity.

#### 96 Precedence to matter of privilege

A matter of privilege at any time arising shall, until disposed of, or unless the debate on a motion thereon is adjourned, suspend the consideration and decision of every other question: Provided that precedence over other business shall not be given to any motion if, in the opinion of the Speaker, a prima facie case of breach of privilege has not been made out or the matter has not been raised at the earliest opportunity.

#### 97 Complaint against newspaper, book, etc.

Any Member complaining to the House of a statement in a newspaper, book or other publication as a breach of privilege shall produce a copy of the newspaper, book or other publication containing the statement in question, and shall be prepared to give the name of the printer or publisher.

#### 101 Routine of business

The House shall proceed on the days indicated with its ordinary business in the following routine:

Monday

1. Presentation of, and statements on, reports from parliamentary committees and delegations.
2. Orders of the day for the resumption of debate on motions moved in connection with committee and delegation reports.
3. Private Members' business (debate to be interrupted at 1.45 p.m.).
4. Members' statements (at approximately 1.45 p.m.).
5. Questions without notice (at 2 p.m.).
6. Presentation of petitions.
7. Private Members' business (in continuation for 1 hour).
8. Grievance debate (debate to continue for 1 hour and 20 minutes).
9. Notices and orders of the day.

Tuesday

1. Questions without notice.
2. Presentation of papers.
3. Ministerial statements, by leave.
4. Matter of public importance.
5. Notices and orders of the day.

Wednesday and Thursday

1. Notices and orders of the day.
2. Questions without notice (at 2 p.m.).
3. Presentation of papers.
4. Ministerial statements, by leave.
5. Matter of public importance.
6. Notices and orders of the day.

#### 106 Grievance debate

Notwithstanding standing order 105, the first order of the day, government business, on each sitting Monday following the conclusion of private Members' business shall be a question to be proposed by the Speaker, "That grievances be noted" to which question any Member may address the House or move any amendment.

If consideration of the question has not been concluded after 1 hour and 20 minutes, the debate thereon shall be interrupted and the Speaker shall put any questions then before the House, and after resolution of those questions, shall forthwith call on the next order of the day, government business.

#### 107 Discussion of matter of public importance

A Member may propose to the Speaker that a definite matter of public importance be submitted to the House for discussion. The Member proposing the matter shall present to the Speaker not later than 12 noon on each sitting day on which a matter may be discussed a written statement of the matter proposed to be discussed; and if the Speaker determines that it is in order, the Speaker shall read it to the House. The proposed discussion must be supported by eight Members, including the proposer, rising in their places as indicating approval. The Speaker shall then call upon the Member who had proposed the matter to speak.

Motion to call on business of the day

At any time during the discussion, a motion may be made by any Member "That the business of the day be called on" and such motion shall be put forthwith and decided without amendment or debate, and, if agreed to, the business of the day shall be proceeded with immediately. A motion under standing order 87 or standing order 93 will not be in order.

Speaker to decide priority

In the event of more than one matter being presented for the same day, priority shall be given to the matter which, in the opinion of the Speaker, is the most urgent and important, and no other proposed matter shall be read to the House that day.

110 Precedence to censure or want of confidence motion or amendment

A motion of which notice has been given or an amendment which expresses a censure of or want of confidence in the Government and is accepted by a Minister as a censure or want of confidence motion or amendment shall, until it is disposed of by the House, take precedence of all other business.

148 Question on notice

A Member shall submit a question on notice to the Clerk in sufficient time, in the opinion of the Speaker, to enable it to be published in the next issue of the Notice Paper. The question shall be in writing and signed by the Member.

150 Replies to questions

The reply to a question on notice shall be given by delivering it to the Clerk. A copy of the reply shall be supplied to the Member who asked the question, and the question and reply shall be published in Hansard.

If after the expiration of 60 days of a question first appearing on the Notice Paper, a reply has not been delivered to the Clerk, the Member who asked the question may rise in his or her place at the conclusion of the question period and request the Speaker to write to the Minister concerned, seeking reasons for the delay in answering.

157 Precedence to vote of thanks or of condolence

Precedence will be ordinarily given by courtesy to a motion for a vote of thanks of the House or of condolence.

176 Amendment to omit words, and insert or add others

When the proposed amendment is to omit certain words in order to insert or add other words, the Speaker shall put a question "That the words proposed to be omitted stand part of the question", which, if resolved in the affirmative, shall dispose of the amendment; but if in the negative, another question shall be put, that the words of the amendment be inserted or added instead of the words which are omitted.

177 Amendment to insert or add words

When the proposed amendment is to insert or add certain words, the Speaker shall put a question, that such words be inserted, or added.

178 Alternative form of question

If no Member objects, the Speaker may put a question "That the amendment be agreed to" in place of the question or questions stated in standing orders 175, 176 and 177.

192 Division called for

Whenever the Speaker states, on putting a question, that the "Ayes" or the "Noes" (as the case may be) have it, his or her opinion may be challenged by Members calling for a division.

193 When division may be taken

A division shall not be proceeded with unless more than one Member has called for a division. If one Member only calls for a division, that Member may inform the Speaker that he or she wishes his or her dissent to be recorded in the Votes and Proceedings and in Hansard and the Member's dissent shall be so recorded:

Provided that, on sitting Mondays, any division called for in the House on a question, other than a motion moved by a Minister, prior to questions without notice being called on or during presentation of petitions or private Members' business, shall stand deferred until the grievance debate has concluded or been postponed.

194 Member to vote in accordance with voice

Every Member shall vote in accordance with his or her voice (either "Aye" or "No") and the vote shall be so recorded.

195 Members calling for division

Members calling for a division shall not leave the area within the seats allotted to Members, and shall vote with those who, in the opinion of the Speaker, were in the minority when the voices were taken.

199 Division bells rung

Before a division is taken, the Clerk shall ring the division bells and the doors shall not be closed until after the lapse of four minutes.

200 Doors locked after 4 minutes

The doors shall be closed and locked after the lapse of four minutes, and then no Member may enter or leave the Chamber until after the division.

201 Question stated—Members divided—tellers appointed

When the doors have been locked, and all the Members are in their places, the Speaker shall state the question to the House, shall direct the “Ayes” to proceed to the right of the Chair, and the “Noes” to the left, and Members having accordingly taken seats, shall appoint tellers for each side.

203 Members counted, names taken down

Every Member within the seats allotted to Members shall then be counted, and his or her name taken down by the tellers. When recording is complete the tellers shall calculate the total number of Members voting on that side. Tellers shall sign their list, and present it to the Speaker, who will declare the result to the House.

203A Successive divisions—bells rung, tellers appointed

When successive divisions are taken, and there is no intervening debate after the first division, the bells for the ensuing division shall be rung for one minute only. Notwithstanding the provisions of standing order 201, the Speaker shall appoint tellers immediately after the division is called.

204 If 4 or fewer Members on a side

If, at the time that the doors are locked, there are 4 or fewer Members on a side in a division, the Speaker shall, without completing the division, forthwith declare the decision of the House. In such event, the names of the Members who are in the minority shall be recorded in the Votes and Proceedings.

217 Second reading and explanatory memorandum

After the first reading a future day shall be appointed for the Member to move “That this bill be now read a second time” and the bill shall meanwhile be printed:

Provided that if copies of the bill have been circulated among Members the second reading may be moved immediately after the bill has been read a first time. The debate on the question shall then be adjourned to a future day.

In the case of a bill presented by a Minister other than an Appropriation or Supply Bill, an explanatory memorandum signed by the Minister and including an explanation of the reasons for the bill shall be presented to the House at the conclusion of the Minister’s speech on moving the second reading.

217A Reference to Main or other committee

At least seven days after the first reading and before the resumption of debate on the motion “That this bill be now read a second time”, a motion may be moved without notice “That this bill be referred to the Main Committee for the remainder of the second reading and consideration in detail stages” or “That the bill be referred to the [here insert title of committee] for consideration and an advisory report”. A motion to refer a bill to a committee for an advisory report may specify a date by which the committee is to report to the House:

Provided that, in the case of bills presented by Ministers:

- (a) a Minister may present a list of bills proposed to be referred to the Main Committee or other committees and move without notice either immediately or at a later time “That the bills be referred to committee(s) in accordance with the list”; and
- (b) the bills referred to the Main Committee may be considered by it after details of the reference have been published in the Notice Paper.

220 Amendments to be relevant—Exception

No other amendment may be moved to such question except in the form of an amendment relevant to the bill, which does not anticipate an amendment which may be moved during consideration in detail and does not propose the addition of words to the question: Provided that an amendment relating to public affairs may be moved to the question for the second reading of an Appropriation or Supply Bill, except an Appropriation or Supply Bill for expenditure that is not expenditure for the ordinary annual services of the Government.

222 Consideration in detail unless—

After the second reading, or when proceeding under standing order 221, after those proceedings have been disposed of, the House or the Main Committee, as appropriate, shall forthwith consider the bill in detail unless—

- (c) if the bill is being considered in the Main Committee, the Committee grants leave for the question “That this bill be reported to the House without amendment” to be put forthwith.

226 Order in considering bill

The following order shall be observed in considering a bill in detail:

Clauses as printed and new clauses, in their numerical order.

Schedules as printed and new schedules, in their numerical order.

Postponed clauses (not having been specially postponed until after certain other clauses).

Preamble.

Title.

Provided that—

- (a) in considering an Appropriation or Supply Bill, any schedule expressing the services for which the appropriation is to be made shall be considered before the clauses and, unless the House otherwise orders, that schedule shall be considered by proposed expenditures in the order in which they are shown;
- (b) in considering a bill to impose taxation, any schedule shall be considered before the clauses; and
- (c) in considering an amending bill, the schedules shall be considered in their numerical order before the clauses. When such a schedule is considered, items within the schedule shall be considered in their numerical order. Consecutive items which

amend the same section of an Act shall, unless the House otherwise orders, be considered together. For the purpose of this paragraph an amending bill is one whose principal purpose is to amend an existing Act or Acts.

In reconsidering any bill the order set out above shall be followed.

228 Relevancy of discussion

The discussion shall be confined to the clause or amendment before the House or the Main Committee.

229 Clause put as amended

If a clause is amended, a further question shall be proposed, “That the clause, as amended, be agreed to”.

231 Amendment of title

If any amendment has been made in the bill, necessitating an amendment of the title, the title shall be amended, and a question proposed, “That the title, as amended, be the title of the bill”, and the amendment of the title shall be specially reported to the House if the bill has been considered in the Main Committee.

233 Amendment inadmissible if contrary to previous decision

No amendment or new clause or schedule shall be at any time moved which is substantially the same as one already negatived by the House or the Main Committee, or which is inconsistent with one that has been agreed to already by the House or the Main Committee, unless a reconsideration of the bill has intervened.

234 Bill ordered to be reported—Bill reported

When a bill referred to the Main Committee has been fully considered by it, the question shall be put forthwith and determined without amendment or debate, “That this bill be reported to the House, without amendment” or “with (an) amendment(s)” (“and with (an) unresolved question(s)”), as appropriate. If this question is agreed to, the bill shall be reported to the House by the Speaker at a time when other business is not before the House. A copy of the bill certified by the Clerk of the Committee together with schedules of any amendments made by the Committee and any questions which the Committee was unable to resolve shall be transmitted to the Speaker for report to the House.

237 Day fixed for third reading

When a bill has been agreed to at the consideration in detail stage, the Speaker shall notify the House and a future day shall be fixed, on motion, for the third reading.

239 Amendment to third reading

The only amendment which may be moved to such question is by omitting “now” and adding “this day 6 months”, which, if carried, shall finally dispose of the bill.

240 Bill passed

After the third reading no further question shall be put, and the bill shall have passed the House.

Senate’s amendments on bills originated in the House

244 Amendments by Senate

When a bill is returned from the Senate with amendments, the amendments shall be printed, unless the House otherwise orders, and a time fixed for taking the same into consideration.

245 How disposed of

The amendments made by the Senate shall be agreed to either with or without amendments; or disagreed to; or the consideration thereof postponed; or the bill ordered to be laid aside.

248 Reasons for disagreeing

When the House disagrees to any amendments of the Senate to a bill, the Member who moved the motion—That the amendment(s) be disagreed to—shall present to the House written reasons for the House not agreeing to the amendments proposed by the Senate. A message returning the bill to the Senate shall contain any such reasons.

250 Disagreement—further proceedings

If the Senate returns the bill with a message informing the House that it—

I. Insists on the original amendments to which the House has disagreed; or

II. Disagrees to amendments made by the House on the original amendments of the Senate; or

III. Agrees to amendments made by the House on the original amendments of the Senate, with further amendments:

the House may, as to I.—

Agree, with or without amendment, to the amendments to which it had previously disagreed, and make, if necessary, consequential amendments to the bill; or insist on its disagreement to such amendments and make, if necessary, amendments relevant to the rejection of the amendments of the Senate;

and may, as to II.—

Withdraw its amendments and agree to the original amendments of the Senate; or make further amendments to the bill consequent upon the rejection of its amendments; or make new amendments as alternative to the amendments to which the Senate has disagreed; or insist on its amendments to which the Senate has disagreed;

and may, as to III.—

Agree, with or without amendment, to such further amendments of the Senate, making consequential amendments to the bill, if necessary; or disagree thereto and insist on its own amendments which the Senate has amended;

and in all such cases, if agreement be not thereby arrived at, the House may return the bill to the Senate, or order the bill to be laid aside, or request a conference. If the bill be again returned by the Senate with any of the requirements of the House still disagreed to, the House shall fix a time for the consideration of the message and, on its consideration, shall order the bill to be laid aside or request a conference.

257 Disagreement—further proceedings

In cases where the Senate—

I. Disagrees to amendments made by the House, or

II. Agrees to amendments made by the House with amendments;

the House may, as to I.—

Insist, or not insist, on its amendments; or make further amendments to the bill consequent upon the rejection of its amendments; or make new amendments as alternative to the amendments to which the Senate has disagreed; or order the bill to be laid aside;

and may, as to II.—

Agree to the Senate's amendments on its own amendments, with or without amendment, making consequential amendments to the bill if necessary; or disagree thereto and insist on its own amendments which the Senate has amended; or order the bill to be laid aside;

and, unless the bill be laid aside, a message shall be sent to the Senate to such effect as the House has determined.

On any further return of the bill from the Senate with any of the requirements of the House still disagreed to, the House may order the bill to be laid aside.

258 Reasons for disagreeing to further Senate amendments

When the House disagrees to any amendments made by the Senate to the amendments of the House, the Member who moved the motion—That the amendment(s) be disagreed to—shall present to the House written reasons for the House not agreeing to the amendments made by the Senate. A message returning the bill to the Senate shall contain any such reasons.

270 Appointment of Main Committee

A Main Committee is established to which:

(a) bills may be referred for consideration; and

(b) orders of the day for the resumption of debate on: (i) motions moved in connection with committee and delegation reports; and (ii) motions to take note of papers, may be referred for debate.

All remaining proceedings on such bills as are referred to it, to the completion of consideration in detail, shall be conducted in the Main Committee:

Provided that a bill or other order of the day may be returned to the House for consideration at any time during its consideration in the Main Committee by agreement to a motion which may be moved without notice by any Member (no seconder required) "That further proceedings be conducted in the House" which motion shall be determined without amendment or debate. If the Committee is unable to resolve this question the bill or order of the day shall be returned to the House. The House shall continue consideration at the point which had been reached in the Committee and shall resolve any other matters which the Committee reports in relation to the bill or order of the day:

Provided further that the House may at any time require a bill or other order of the day to be returned to the House for further consideration, on motion without notice by any Member. Any matter so returned shall be set down for consideration at a later hour that day.

276 How questions decided—Division not possible

Every question in the Committee shall be decided on the voices and if any Member dissents from the result announced by the Chair, the question shall be recorded in the minutes as unresolved. Any unresolved question shall be reported to the House and included in a schedule attached to the report of the Committee to the House on the bill or order of the day.

Provided that, if the question—That the Committee do now adjourn—is unresolved, it shall be deemed to have been resolved in the affirmative.

277 Committee may continue regardless of unresolved questions

The Main Committee may continue proceedings on a bill regardless of unresolved questions unless agreement to an unresolved question is necessary to enable further questions to be considered in which case the Committee shall return the bill to the House for further consideration.

280 Rules for proceedings and order in debate

Except as provided by these standing orders, the same rules relating to the proceedings on bills and for regulating the conduct of business shall be observed in the Main Committee as in the House itself, the Chair being invested with the same authority as the Speaker for the preservation of order; but disorder in the Committee may be censured by the House only on receiving a report.

282 If any sudden disorder arises in the Main Committee the Chair may, or on motion without notice by any Member shall, forthwith suspend the sitting and shall report the disorder to the House.

Speaker resumes Chair when time for conference etc.

291 Supply and Appropriation Bills and taxation proposals submitted by Minister without notice

An Appropriation or Supply Bill or a bill or proposal dealing with taxation may be submitted to the House by a Minister without notice.

Disorder by Member

- 303 If any Member has—  
(a) persistently and wilfully obstructed the business of the House; or  
(b) been guilty of disorderly conduct; or  
(c) used objectionable words, which he or she has refused to withdraw; or  
(d) persistently and wilfully refused to conform to any standing or sessional order; or  
(e) persistently and wilfully disregarded the authority of the Chair—  
the Member may be named by the Speaker.  
Proceedings following naming
- 304 Following the naming of a Member, the Speaker shall forthwith put the question, on a motion being made, no amendment, adjournment, or debate being allowed, “That the Member be suspended from the service of the House”.  
Speaker may order disorderly Member to withdraw
- 304A If the Speaker considers the conduct of a Member is disorderly, the Speaker, instead of calling on the provisions of standing order 303 or 306, may order the Member to withdraw from the House for one hour, which order shall not be open to debate or dissent.  
If a Member fails to leave the Chamber immediately when ordered to do so by the Speaker, the Speaker may name the Member and shall forthwith put the question, on a motion being moved, no amendment, adjournment or debate being allowed, “That the Member be suspended from the service of the House”.  
Period of suspension
- 305 If any Member is named and suspended under standing order 304 or 304A, the period of suspension on the first occasion shall be for 24 hours; on the second occasion during the same calendar year for three consecutive sittings excluding the day of suspension; and on the third or any subsequent occasion during the same calendar year for seven consecutive sittings excluding the day of suspension. For the purposes of this standing order, any suspension in a previous session or any order to withdraw pursuant to standing order 304A shall be disregarded.  
Speaker may order grossly disorderly member to withdraw
- 306 When the conduct of a Member is of such a grossly disorderly nature that the procedure provided in standing order 304 or 304A would be inadequate to ensure the urgent protection of the dignity of the House, the Speaker shall order the Member to withdraw immediately from the Chamber and the Serjeant-at-Arms shall act on any orders received from the Chair in pursuance of this standing order. When the Member has withdrawn, he or she shall forthwith be named by the Speaker and the proceedings shall then be as provided in standing orders 304 and 305, except that the question for the suspension of the Member shall be put by the Speaker without a motion being necessary.  
If the question for the suspension of the Member is resolved in the negative, he or she may forthwith return to the Chamber.  
Member suspended excluded from Chamber and room where Main Committee is meeting
- 307 A Member who has been suspended from the service of the House or ordered by the Speaker to withdraw from the House for one hour shall be excluded from the Chamber, all its galleries and any room where the Main Committee is meeting.  
Speaker may adjourn House or suspend sitting in case of grave disorder
- 308 In the case of grave disorder arising in the House, the Speaker may suspend the sitting for a time to be specified, or adjourn the House without any question being put.  
Members ordered to attend
- 309 A Member who wilfully disobeys any order of the House may be ordered without notice to attend to answer for his or her conduct.  
Removal of strangers from House, Main Committee or gallery
- 310 The Serjeant-at-Arms shall remove any stranger who causes a disturbance in any part of the Chamber or the room in which the Main Committee is meeting or any gallery of those places, or who does not withdraw when strangers are directed to withdraw, while the House or the Main Committee is sitting.  
Arrest of Member or stranger to be reported
- 320 Papers authorised for publication  
The publication of all papers and documents presented to the House is authorised by this standing order.
- 346 Publication of evidence and proceedings  
(a) A committee or subcommittee has power to authorise publication of any evidence given before it or any document presented to it.  
(b) The evidence taken by a committee or subcommittee and documents presented to it, and proceedings and reports of it, which have not been reported to the House, must not, unless authorised by the House or the committee or subcommittee, be disclosed or published to any person other than a member or officer of the committee.  
Provided that a committee may resolve to:  
(i) publish press releases, discussion or other papers or preliminary findings for the purpose of seeking further input to an inquiry;  
(ii) divulge any evidence, documents, proceedings or report on a confidential basis to any person or persons for comment for the purpose of assisting the committee in its inquiry or for any administrative purpose associated with the inquiry; or

(iii) authorise any member or members of the committee to provide such public briefings on matters related to an inquiry as the committee sees fit. The committee may impose restrictions on such authorisation and in any case a member so authorised must not disclose evidence or documents which have not been specifically authorised for publication.

361 Consideration of bills by House members of joint committees

The House of Representatives members of a joint committee shall be considered to be a committee for the purpose of considering bills referred by the House under standing order 217A and shall operate under the provisions applying to general purpose standing committees.